



The Sun Behold, an Emblem of Good Sense  
 As this speed Mercury of Eloquence.  
 As this, declared, by the Dove  
 As this, near to Judgment sits.



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THE  
Young Secretary's Guide :  
OR, A  
*Speedy Help to Learning.*

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*In Two Parts.*

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I. Containing the True Method of *Writing Letters* upon any Subject; whether concerning Business or otherwise: Fitted to all Capacities, in the most smooth and obliging Style; with about 200 Examples never before published. Also Instructions how properly to *Enistle, Indorse, or Direct a Letter* to any Person of what Quality soever. Together with full Directions for *Dye Pointing*; and many other notable Things.

II. Containing an Exact Collection of *Acquittances, Bills, Bonds, Wills, Indentures, Bonds of Gift, Letters of Attorney, Affirmants, Releases, Warrants of Attorney, Bills of Sale, Counter Securities*, with Notes of Directions, relating to what is most difficult to be understood in the most legal sense, form, and manner: To which are added the Names of *Men and Women, Cities, Counties, Names of Money, Days, Months, Years of Date, Trade, &c.* in *Latin*, as they ought to be placed in any *Latin Obligation*: With an *Interest Table* to know the Interest due upon any Summ of Money, &c.

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The Eighth Edition.

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By J. Hill.

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**Licensed,**

**May the 3d. 1687.**

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# The Epistle TO THE READER.

Kind Reader,

**H**AVING well weighed, and considered that a Book of this Nature might not only further the Younger Sort of either Sex, in many things highly necessary to be known by them; but indifferently administer something worthy of notice and regard to those of Elder Years; I verily concluded it worth my Labour, to enter upon a Treatise that may prove a general Good, and have used such Diligence to accomplish it, that I hope it will answer the Ends for which it was written, and prove in some kind serviceable even to the Learned, who may without any prejudice to their Knowledge and Understanding of higher Matters, gather from the sundry choice Flowers scattered in this Garden of profitable Recreation, some Honey of Improvement to add to their larger Store. However, I dare presage it will stand those in much stead who want those large Endowments, when in so many cases, relating to Business and important Affairs, they may

## To the Reader.

find Forms and Precedents ready drawn up to their Hands, and save themselves the Charge, if not (as in Country Towns and Villages it often happens) the tedious fruitless search of a Secretary or Scrivener, that is thorough-pac'd, as some term it, or well vers'd in these Matters: For, give me leave to be confident, without the Imputation of Boasting, that few are to be found abroad, especially in Times of Emergency, that are so accomplish'd, but that sometimes, through over-hastiness in Dispatch, they are apt to mistake, in Manner, Form, or Substance, especially in what relates to the Second Part of this Book; nor is it all times convenient to make so great a Discovery of Affairs, that may by this means be kept more Private. But not longer to detain you with a Preface, I submit what I have written to the Censure of the Judicious, and am,

Reader,

Your very humble Servant,

To oblige you, in what I may,

J. Hill.

To his worthy Friend J. H. upon the perusal  
of his Book, Entitled, The Young Se-  
cretary's Guide.

S I R,

**H**AVING view'd your Book, I plainly find  
You've labour'd much to benefit Mankind,  
In laying down so many Precedents,  
Of various Use, and different Contents;  
Such as th' Unlearned highly ought to prize,  
Such as the Learned ought not to despise;  
For from't to either may advantage rise.  
Here he who knows not how to move his Quill  
In pleasing Strains, may chuse out what he will:  
Fitted to all Affairs he here may see  
What thought can form, or he cou'd wish to be.  
The Scholar may learn curiously t' Indite  
The Tradesman to his Correspondent Write;  
And the plain Country-man his Sense Recite.  
To all Degrees you have your Style Address'd,  
As if the Words of all you had Express'd, (Breast,  
As they themselves had form'd them in their  
The mighty Hinge of Business you have mov'd,  
In such a manner as must be approv'd,  
You'll be encourag'd, though pale Envy load  
The rising Palm with black Ingratitude:  
Though those for whom it mainly was design'd  
Cavil at Faults perhaps, they cannot find;  
Or they to whom it may give some Offence  
In lighting those they'd keep in Ignorance,  
Should Tax it with deficiency of Sense:  
Nay, should Detractors their worst Spleen engage,  
Ridicule it, or all their Stock of Rage  
(To blast it in its Infamy,) let loose,  
They cannot Damn a Book of so much use:  
No; it shall live to after times, and see  
Many good days; take that, Dear Friend, from me.

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**T H E**

THE

**Introduction :**

OR,

Exceeding Useful DIRECTIONS  
for the better understanding the Con-  
tents of the Book, &c.

## CHAP. I.

**W**E plainly find the Art of Writing in all Ages, has prov'd a more than common Benefit to Mankind, in Relation to his present Occasions, and the bettering his Understanding, by giving him an insight into Things (perhaps of the greatest Concernment imaginable) which would otherways undoubtedly have escaped his Knowledge; for consequently without it or a continuation of Divine Inspiration, not only the Civil, but Sacred Transactions of former Times must have set in Oblivion. As this Art, I say, has been advantagious so many ways, beyond the Expression even of Man himself, in whom it has all along rais'd such wonder and admiration, so more immediately does it shew its Serviceableness in the negotiating and managing important Affairs throughout the Habitable World, especially in all civiliz'd Nations, where Traffick, Trade, or Commerce, relating to the

the Profit, Pleasure, or Well-being of humane Societies, take place, or where the necessity of conversing with one another, though at the greatest distance imaginable, is requisite and commendable. And since this is done to the general satisfaction of Empires, Kingdoms, Estates and Provinces, by Letters, whose Influences effectually create the same Effects, and right Understanding, as if the Sender or Writer were present; and are agreed upon by all Hands, to be the maintainers of Love, Amity, Correspondency, and what else in the like nature is to be imagin'd or fram'd within the compass of a Reasonable Capacity; I have thought it highly necessary, not only to give Instructions to those who are not fully qualified in this kind, how readily to understand the sundry measures taken in Inditing Letters, according to the Terms properly given them by the Learned, but likewise a Prospect of above an Hundred useful Letters written on sundry and various Occasions, adapted to the Affairs, Capacities, and whatsoever of that kind relates to either Sex, smooth and easie to be understood; yet in a Style and Dialect most New and Modish, in a most accomplished manner, with the most Accurate Spelling, and Elegant Phrases, Distances, Familiarities; Condescensions or Humiliations, according as the Letters refers to Superiours, Equals or Inferiours, with Titles, Superlative and Subscriptive, relating to the same end and purpose; even all Fancy or Imagination can form, that may add Lustre to things of this nature. But to come nearer to my purpose.

In the first place, Those that would arrive at the ready perfection of Inditing Letters, must especially have regard to the Matter and Form: As for the Former of these, it is that which occasions your Writing, being usually call'd the Substance of the Letter, and refers to Business, Com-



plements, or the like, and is therefore variable : Nor is the Form any other than the well couching and due placing your Sentences, Phrases, or Words, that they may fall in a Method suitable to the Capacity of the Party you write to, or the Business that occasions your writing ; for if you write to the Learned, you must raise your Style, yet by all means avoid Affectation in Words, or Extravagancy in Rhetorical Expressions, which sometimes being duly weigh'd, prove either Nonsense in themselves, or incoherent with the rest of your Epistle : but if you write to the Unlearned, or those of mean Capacities, then must your Style be plain and easie to be understood, lest your meaning, not being well known, you fail in your Expectation : Ever considering that fair Writing, without blots or unseemly dashes, is best acceptable, as giving an Invitation to the Eye, and Delight to the Mind of the Reader ; nor must your Points, of which I shall speak hereafter, be omitted.

In the second place, it is to be considered, that Letters, if we take them in Reference to what they may contain, are, as to their Matters, as I have hinted, so various, and so many, that I shall refer you, for plainer demonstration, to the following Chapter, and so put a period to this Introduction, which was chiefly inserted to give an insight into what I offer more material ; as the sequel will apparently manifest.

## C H A P.

## CHAP. II.

*Useful Instructions altogether necessary to be observed by those who undertake to Pen or Write Letters, after the best and exactest Manner and Method, grounded upon a large Treatise of Letters of Business, Letters of Advice, Letters of Recommendation, Letters of Command, Letters of Exhortation, Letters of Congratulation, Letters of Remonstrance, Letters of Intreaty, Letters of Counsel, Letters of Complaint, Letters of Reproof, Letters of Excuse, Letters of Congratulation, and Consolation, Letters of Thanks and Visit, Letters of Assistance, Letters of Merriment, mixed Letters and Answers, &c. With many other things of the like nature.*

**A**S I said, Letters, by reason of their different Ends and Designs, not being altogether to be reduced to one common or constant Standard, I shall in the best wise endeavour to satisfy the Reader how, and in what manner they vary, and chiefly under these Heads or Denominations.

I. Letters of *Business* are numerous, as being the Trustees of all the Trading part of Mankind, and the silent Messengers of their Affairs; nor are they less useful in Matters of State, as having reference to War and Peace: With many other Things of high concern and moment.

II. Subsequent to these, I may place those which we call Letters of *Advice*, which we commonly understand by such as are sent to Friends or Correspondents, to give them notice of their own Affairs, or the Affairs of others, wherein they are concerned, or of which we think they are desirous to be informed. Of which sort also are those of an Indulgent Parent to his Children, as to the good

Government of their Lives, and well Managing of their Affairs, &c. And indeed, these kind of Letters want little flourish or preamble to set them off; for the matter contained therein ought to be no more than the plain sense of the Fact, and are often sent by one Friend to another without being required, in case of any Casualty or Mischance by Water, Sickness, Fire, or the like, when the Party is absent from his Dwelling or Estate; and are indeed much used amongst Merchants, to give their Factors, or Correspondents in other Countries, an Account of the Prices of Goods, Customs, and Exchanges, that thereby they may regulate their Affairs accordingly.

III. Letters of Recommendation, or Letters *Recommendatory*, are those that one Friend sends to another, to prefer any Person, or Business; and therein he insinuates the Honesty, or Ability of the Person, and the Employments he is capable of undertaking, and the Reason why he recommends him, acknowledging what is done to the Party as done to himself. And thus Princes do to their Embassadors, or Ministers of State, when they give them Letters Credential, or of Recommendations. But if a Business be recommended to the Care of a Friend, then there needs no mention to be made of the Messenger that brings the Letter. And so in other Cases.

IV. A Letter *Mandatory* or *Commanding*, is chiefly from a Prince to his Subject, a Master to a Servant, or a Father to his Children; and therein must be expressed the Command that is enjoined, and to which Obedience is required, without any Complementary Prologue. And this may be done frequently (especially if the Case require it not) without any Reason why those Commands are laid; because it is presumed, the Party, to whom the Letter is sent, is obliged to obey those Commands, and ought not to dispute them.

V. A

6 *Rules to be observ'd in Writing Letters.*

V. A Letter *Exhortatory*, is intended to give good Advice or Exhortation, tending to Virtue or a good Life; or to exhort the Party to whom it is sent, to refrain from lewd Company, or any dangerous Undertaking, whether relating to evil Purposes, discommodious Bargains, rash Attempts in Quarrels, War, or other Matters of the like nature. And this may be given by any Person, who renders the Welfare of the Party, whether there be any Obligation incumbent on him so to do, or not: Or, it may be (if no Malice lye hid under specious Pretences) in case a young Gentlewoman, or any of the Female Sex, be unadvisedly, through Love, or too much Credulity, about to cast herself away, by engaging in an unequal, or an unhappy Marriage. And in this Case too, it must be considered as to the Style, in respect to Distance or Familiarity, according to the Equality, or Inequality of the Person to whom the Letter is directed, &c. as hereafter I shall give Directions.

VI. Consonant to these, are Letters of *Remonstrance*, wherein we endeavour to shew the Person offending, the Fault he or she has committed; as also, in what they have offended: And in this case, the better to convince the Offender, it will be convenient, in mild Terms, to lay down and specify the Offence so, that not raising in the Party, by a rough Remembrance, so much of Anger, as may drown or overwhelm his reasonable Consideration, in duly weighing the Truth of just Reprehension, he may be brought to confess his Ingratitude, and Defect in betraying his Trust, or not performing his Part, answerable to the Rules of Honesty, Civility, or moral Vertue, &c.

VII. Now there are Letters somewhat different from those I have mentioned, which are properly called Letters of *Entreaty*; and the Intent of these

to request some more than ordinary Favour from a Friend, Parent, or Superiour, and ought not much to differ, though they may be compiled in a more familiar Style, from a Petition, or Letters Petitory, and yet may indeed be directed, as well to the behalf of your Friend as your self, in requesting any thing that is Honest, or Reasonable, but must be posin'd in plain and obliging Language; and though in an humble Strain, yet not forgetting to extol the Bounty, good Nature, and Commiseration of the Party to whom you write; and moreover to urge the necessity of your Request, and the Advantage you, or your Friend are, in all probability, like to gain by it, if granted, &c.

VIII. Letters of *Council*, (which indeed are in effect the same with those of *Advice*,) are either given by way of Advice to such as desire them, or sent to those that have not required them. As thus, The first may be from a Lawyer to his Client, in case of Important Matters, or Controversies, &c. Or from a Divine to any one that is troubled in Mind, by reason of any scruple or doubt of Conscience, &c. And so in many the like Cases: And the second may be sent from a Father to his Son, or Daughter, to encourage them in, or dissuade them from such and such Undertakings, and may in the like case be very suitable from one Friend to another. But then it is requisite, before you proceed to give your Advice, that you make an Apology to excuse your Insufficiency, for your undertaking to give Counsel undesired; yet wishing that what you perswade being strengthened with Reasons drawn from Experience and sound Judgment, may prove successful and advantageous, if follow'd and follow'd; or that otherways you may obtain a pardon for your Insufficiency or Presumption.

IX. Letters of *Complaints*, are usually such as are sent to any that has offended us, and yet we are wil-

## 8 Rules to be observ'd in Writing Letters.

willing to forgive, if the Party offending will acknowledge the Offence, as when I come to Examples of this kind, I shall plainly demonstrate: Or they may be sent to a Third Person, as to a Father to complain of his Son; or to a Master, to complain of the Injuries his Servant has done. But in all these, modesty and moderation must be used, by which means you will sooner mollifie the Offender, and gain Satisfaction: But if he, after this, persists in his Obstinacy, then you may justly send a Letter of Reproof, if not altogether break Friendship with him, seeking by other means your Satisfaction, if any great Injury or Outrage be done you; but not before you have by all fair ways requested, and demanded Redress from the Party himself, or from those in whose Jurisdiction he is, &c.

X. A Letter *Reprobatory*, or of *Reproof*, ought to be directed to one, who has carried himself ungratefully towards you; notwithstanding your Diligence and Industry to serve and pleasure him, as his Occasions required: And in this Case you may with gentle Words first begin your Letter; *Sir, I wonder you should so forget your self, as to sell your Reputation with Ingratitude, the very blackest of Crimes! or, so as to injure him who makes it his Study to deserve better at your Hands. Surely, if you can but call to remembrance your protestations of sacred and inviolable Friendship, and the many Obligations I have laid upon you, together with the Zeal with which I still strive to convert you to a better understanding of your self, and the worth of a good Man, you will assume your fading Vertue, and give me cause, by a publick Acknowledgment of your defect in this kind, to think it proceeded rather from an unwilling oversight, than from any voluntary worseness, or depravity in Affection towards your Friend, &c.*

XI. Letters *Excusatory*, or of *Excuse*, are such as are sent to excuse a Fault, Defect, Neglect, or

False Accusation, and are generally written in Answer to some Letter or Charge, wherein the Writer must either acknowledge the Fault, and confess himself sorrowful, laying the stress of the Commission of it, either upon his Imbecility, natural Weakness and Depravity, or on some Over-sight, &c. or denying it, must insinuate the misunderstanding, that created the Accusation through false Reports, or the like; and that he hoped well, that Credit would not have been so lightly given to Malicious and Scandalous Persons, whose main Design is to create Divisions, and separate Friends, by undermining their Friendship; but still hopes, when Time shall bring forth her Off-spring, Truth, to light, those Calumnies will vanish, and those who gave them birth, be obliged to confess, they proceeded from an evil Will, to which Honesty and Truth are also, other strangers, &c.

XII. Letters of Congratulation, are such wherein we express our Joy for the Welfare and happy Success of our Friends and Relations, in what manner, kind, or station soever it befalls them, whether in Access to an Estate, improvement in Trade, or Adventures, happy Marriage, Birth of Children, Recovery from Sickness, Escape from any imminent Danger, Advancement to Place, Office or Dignity, and the like; and in this Case we must express more than common Joy at the Prosperity of our friend: As thus, Dear Sir, (or, Sweet Madam, if to a Woman) *The Welcome News of your good Luck, and Advancement, had no sooner reach'd my Ears, but my Heart was fill'd with Joy, expressing the real Satisfaction it conceiv'd thereof, to a degree that could not be surpassed, had my own Lot fallen in so fair a Land; let me tell you, where true Friendship abounds, it firmly unites the Souls of Men in the Bands of Reciprocal Amity, that whatever the one possesses in reality, the other no less participates in Imagination and*

## 10 Rules to be Observ'd in Writing Letters.

real content; and the Honour done to the one, redounds to the other, &c. Having utter'd these or the like Expressions, it will be highly convenient to say something in commendation of what principal occasions your writing, commenting upon it as it will bear, according to the greatness or smallness of its Property or Perfection, &c.

XIII. On the other hand, Letters of Consolation or Comfort, are written to Persons in Distress, to raise and revive their drooping Spirits, with which some Counsel and Advice, when any Calamity (such as grievous Sickness, loss of Friends, Estate, or the like) befalls them. And then the greatness or smallness of the Loss, or Affliction, ought to be considered, and the Words suited accordingly; for if the Loss be great, we must insinuate, that we, being touch'd with so great Calamity, cannot but participate with our Friend therein, by condoling his Misfortune; and as we shared in Joy, so we cannot be no less in Sorrow; that so the mighty Stream being divided into sundry Channels, may flow more moderately. For as true Friends ought to participate in Joy, so in Sorrow ought they to be equal Partners. But if the Cause of Grief be not great, you must by Arguments and Reasons strive to divert it, by laying before him or her to whom you write, the inconvenience of that grief, which, by its immoderate flowing gaining ground, must consequently weaken Nature, and impair the Health. And further, that it demonstrates Weakness of Judgment, and more of Courage, to let the Spirit sink so low. And in conclusion, admonish your Friend to recollect himself, putting him in mind of some such Sentence as this, viz. That no sorrow is owing but sorrow for sin; forasmuch as any other impairs the natural Health of the Body, and depresses the Spirit. But sorrow for sin, though it impairs the Body, yet it quickens the Soul with hopes of everlasting Life, &c.



*Rules to be observ'd in Writing Letters.* 11

XIV. Letters of *Thanks*, are such as are sent to some Friend for a Kindness receiv'd, which must, after some short Complements, be expressed in the most obliging manner; the Expressions always suited to the Quality of the Person, and Value of the Favour received, alledging how seasonably it fell out, acknowledging both the Value of the Favour, and the Worth of him that vouchsafed it; promising that it shall no sooner be in your power, but you will with all diligence retaliate it, and till then will never suffer the Thoughts of it to slip out of your Mind; which will be a means farther to en-ear the Party to your Interest. You may likewise, when you see occasion, use these or such like Expressions; viz. *Sir, Since it hath pleased you, more out of your own Inclination to do good, than any thing that my deserts dare so much as pretend to, to confer this Favour on me; what shall I say, but that the Obligation you have laid on me is so great, that Thanks is but a poor return: Wherefore, in some measure to requite your kindness, my Endeavours must be turned to your service, and all that may possibly render you Pleasure and Profit; and not only you, but all whom your good Nature lists amongst the number of your Friends, that so I may at least imagine I pay you the interest of your Kindness, though I acknowledge my self altogether unable to return you the Principal, &c.*

XV. A Letter of *Visits*, commonly so called, is to no other purpose, than to excuse our Absence, as having been detained through Business, Sicknes, extremity of Weather, cross Winds, or the like. And then to express some sense of *Sorrow* for absending our selves so long, or not having had the opportunity of paying a Visit in Person, (that our good meeting might not be misconstrued) we send a Letter, as a true Messenger of our entire Affections, desiring at any rate to have an Answer; and that on our part we will be no ways forgetful of writing, till

## 12 Rules to be observ'd in Writing Letters.

Heaven will favour us with a Season to express our Gratitude by Word of Mouth, which above all things we desire to do, that so we may communicate such things as a Letter, by reason of the many Casualties that may happen, is not worthy to be trusted withal; and that, till then, our Recreations seem to us but as dreams and drowsie Phantoms, how pleasant soever they may appear to others, and the Wheels of Time seem seem to move, each Day seeming a Month, and each Month a Year. And so you may go on in other the like Expressions; Examples of which, I shall hereafter lay down.

XVI. Letters of Proffer'd Assistance are proper sent to such Friends as we are conscious stand in need of our Help, yet are either ashamed to request it, or doubt whether they shall be successful if they should; so that to cover or prevent the one or the other, and fully resolve him in the other, you may in your Letter declare, How much you find your Friend Afflicted at his Adversity and Want, yet cannot but inwardly rejoyce, that it lies in your Power to Redress and support him; and that though he may have Friends of larger Ability, yet none shall be readier than yourself to expose your Person and Fortune, in the Recovery of his Welfare; and that he shall see you are a true Friend, and not like some, who, imitating the Swallows in the Summer of Prosperity, sing to his good Fortune and chaunt forth their flattering Praise; but when the Winter of Adversity comes, take wing to seek a warmer Sun. And so you may proceed to entreat That he would instruct you wherein you may best serve him; and then, by your diligence, and ready compliance, he may judge of your Zeal and good Wishes towards him, &c.

XVII. Letters of Merriment, Jocularity, or Satire, are divers, and frequently suitable to the humour of the Party that writes them; or his that receives them, and sometimes to both, which

ne no certain ground for any set Form : yet this by the way : It is very unseemly to send any such to Persons with whom you are not familiar, or of whose good liking you stand in doubt, lest what you imagine may please them, be taken by them for an Affront, and you, by that means, fall under their Displeasure. You must also, if you would be counted Vertuous, avord Obscenity, and too much imposing of unseemly or unseasonable Jokes, even upon your Friends, least thereby you forfeit their Friendship : To prevent which, and the like Inconveniency, I shall in the sequel insert divers Letters, by which others may be model'd, suitable to any occasion of this kind.

XVIII. There are Letters, which are generally call'd *Mixed Letters*, and they are such as contain things of different Subjects, as many things at once, depending both upon Love and Business, and are generally suited to the humour of the Writer. Wherefore, having given the best Directions to enable any Person to compile, or indite the most useful and material, I doubt not, but by observing them, an easie Capacity may be enabled to begin and end a Letter mix'd with any Coherent, or Incoherent Matter, ever observing to make a Break, or Section, at the end and beginning of the different Subjects, putting them by themselves, as it were in Paragraphs ; or, if the different part requires not many Lines, it may be under-written, by way of Postscript, &c.

XIX. As for *Answers* to Letters, they are such as are grounded upon precedent Letters, and must be ordinarily writ in answer to what is proposed or required therein. If it be in case of Business, or any urgent Affair, every material thing requires a punctual Answer ; but in case of Love, and things of little moment, *Answers* in general may serve, as will appear at large hereafter.

# *Choice* LETTERS

ON

## Sundry Occasions,

After the Newest and most Modish way of Compiling or Indicating, exceeding Pleasant and Profitable; and may serve as Instructions or Examples for all Young Gentlemen and Women: And likewise all others, to bring them to the ready way of Writing Letters well, and with Commendation.

**H**AVING given Directions for the better understanding the Nature and Matter of Letters, I shall now proceed to the Letters themselves; and in them observe a true Method, with as much brevity as they will reasonably bear; and after that, speak more plainly of other Matters necessary to be known in this case; as suitable Super and Sub-scriptions, Titles of Honour, and civil Respect due to Persons of all Qualities, with Directions for Folding and Making up Letters; with many other things both pleasant and profitable. And now, seeing they young sort, of either Sex, for their better Accomplishment in Learning and Civility, stand most in need of Instructions, ready to compile and frame Letters, that may redound to their Credit, I shall begin this useful Treasury of choice Examples, with what may best suit their Capacities and Affairs; and

to by degrees rise to Matters of such Moment, as may be of universal Concernment, not to be rejected even by those who pretend the greatest Skill in this way.

---

*A Letter of Entreaty from a Son to a Father.*

*Ever honoured Father,*

I Send this Letter as an humble Suiter on my behalf (though I must confess, no Merit in me, did not your tender Affections plead my Cause, could ever have deserv'd the least part of what I have already receiv'd) to entreat you to procure me those necessary Cloaths and Books, of which (being in need thereof) I gave you an account the last time I had the happiness to lay my self at your Feet, and offer you my Tribute of Duty and Thankfulness; which indeed is all the poor return my tender Years are as yet capable to make, for the many Favours of Love that you have from time to time heaped upon me: And, honoured Sir, if this my request may move you to fulfil it, I would farther entreat you to let me have them by the first opportunity of sending, that they may the sooner redound to my Credit, and to my Advancement in Learning. But however, submitting to your Discretion, in this and all other things, I shall rest satisfy'd, and subscribe my self, as in Duty I am bound,

*Your most Obedient Son,*

J. S.

*Another.*

*Honoured Sir,*

**A**S a Beggar, who having often received Alms, is yet embolden'd by necessity to intrude upon the Charity and good Nature of the Hospitable Donor; so I, by my urgent occasions, am inforced to

this importunity, though I must own with Blush  
could I by any means have avoided it, by furnishing  
my self another way, had willingly declin'd it;  
being in a strange place, destitute of Employment  
and my Money failing, I could think of no other  
way for my present Relief and Support, than one  
more to trespass upon your good Nature. Sir,  
small matter will suffice: But herein, and in what  
soever else it is proper to submit to the determina-  
tion of a Father, I rest at your good Pleasure; and  
with the most grateful acknowledgment and thank-  
ful sense of what I have already received, continue  
to be, Sir,

*Yours in all Obedience and Respect,*

G. C.

*Another of Entreaty from a Daughter.*

S I R,

**M**Y long absence from you and my dear Mo-  
ther, has not been a little tedious to me,  
though I have not been wanting to comfort my self  
as much as the discretion of my tender Years will  
allow, with your frequent communication of your  
Health and Welfare, by way of Letters or other-  
wise: for the continuance of which, I am not for-  
getful to offer up my Vows and Prayers to him, who  
is only able to continue them; yet being separated  
from you almost in my Infancy, I cannot but fan-  
cy that returning to you again, would raise in me a  
greater Joy, though indeed, where I am, I want for  
nothing that is fitting and seemly, nor am I infer-  
rible that it is for my good you send me abroad;  
especially that by Learning I may, as I grow in  
years, grow likewise in understanding. But how-  
ever, Sir, I hope it would not much prejudice me,  
if you would be pleased to grant me leave to come  
home for a time, in which time I should not yet  
neglect to make a further Progress in what I am so  
well inclin'd. But, knowing it my Duty not to

dispute

dispute your good Pleasure, I shall no further insist upon it, but rather, if I have offended, beg your Pardon for what I have written, and remain to be disposed of on all Accounts, as you in your wisdom shall think convenient,

Your most Dutiful Daughter,

E. G.

A Letter of Entreaty to continue abroad.

Dear Sir,

I Have received your Letter, wherein I find you have laid your Commands upon me to return home; and tho' it is not for me to dispute them; yet, with submission, suffer me humbly to assure you, I am so sensible of the advantage I have gained since I have been abroad, both in Learning and other Qualifications, that I cannot but imagine, were you made sensible, not only of what I have already gained, but what I may further acquire by a longer continuance, you would rather bear with my Absence, than any ways be desirous to put a stop to so advantageous a Progress: Wherefore let me entreat you, Sir, not to be offended, if I crave leave to stay where I am, only so long as to receive a second Letter from you, in which, whatever your Pleasure shall be, without any further delay, my ready Obedience shall speak how much I honour so good a Father: And so hoping you will condescend to grant this one Request, I subscribe my self,

Your Obedient Son, whilst I am,

E. G.

A Letter of Thanks for a Kindness received.

Most Beautiful Sir,

How can I without Blushes, make you so good a

Return as Thanks for the many and weighty

Obligations you have laid upon me? yet, though

I be wanting in making an Acknowledgment of

your

B 5

your Kindness, not only You, but all Mankind, might justly tax me with Ingratitude, from the Imputation of which, above all other Crimes, I desire to be most free. I must entreat you therefore, to suffer this my slender Offering to approach you, and in some measure insinuate it self into your good Opinion, till such time as my Abilities may speak louder, what my Desires with willingness are framing; and so, Sir, with all imaginable Respect, begging to be excused for my no better performance, I must, till a more seasonable Opportunity of Requital offers it self, lie under the weight of your Favours, and subscribe my self,

*Your most thankful and obliged Servant,*

J. R.

*Answer.*

**Y**our Goodness binds me to you in all Thankfulness and Respect, more firmly than the strongest Chains can: Nor do I render you the Duty, for what your liberal Bounty has shewn upon me; seeing that might rather charm me into Silence, as being altogether incapable to make any sensible Returns, but to let you indeed know I am not forgetful of them; and will rather lose my life, than suffer the remembrance of them to pass out of my mind; for although, to lessen the Sorrow I conceive at my not being qualified to serve you, flatter my self that you were first satisfied in doing what I deserved not; yet I find the power of your obliging good Nature, work so forcibly upon my mind, that I am constrained to beseech you, notwithstanding, to give me liberty to importune you by your Commands upon me, that at least, by the Innocency of my Obsequence, you may judge my Zeal to serve you; and I may conceit I do you some Pleasure, when it is not worth, perhaps, your



ice, as being ambitious always to subscribe my  
self,

Sir,  
Your most humble and faithful Servant,  
W. G.

*A Letter returning Thanks to a Mother.*

Loving Mother,

I Have received the things you expressed in your Letter, and find my self highly bound in general and particular Obligation, to return my hearty Thanks, and express the true sense I always have of your Care and Tenderness towards me, which makes me wish it in my power to make a larger Acknowledgment; but seeing that Wish cannot bring forth the desired effects, I must humbly beg you to accept of my good Will, and dutiful Affections towards you, together with my Prayers for your Prosperity, and whatever else is in my weak power to wish or imagine, hoping in a short time to be with you, that I may give you the same, or any other Satisfaction of which I am capable by word of Mouth; till when, I lay my self in concert at your Feet, and remain

Your dutiful Daughter to obey your Commands;

M. G.

*A Letter of Thanks returned for the Advancement of a Party.*

S I R,

**B**Y the influence of your Recommendation, I have obtained my Desires, and therefore, in gratitude, must return you my hearty and undesign'd Thanks: Nor is my Soul so mean to conceive these Lines can make Satisfaction for such a Kindness; but being all at present that my Ability or Business will put in my power to offer, as an Acknowledgment of your Favour, I will henceforward study by what more effectual ways or means I may be able to do you some service, that  
may

20 *Choice Letters on several Occasions.*

may be worthy your Approbation; till when  
shall only desire to subscribe my self,

*Your Devoted Servant,*

W

B. C

*A Letter of Thanks for a proffer'd Kindness.*

S I R,

**L** Et me beg first your Pardon, before I tell  
you, that I must make my self so unhappy  
not at present to stand in need of your Kindness  
and I dare say, unfeigned Proffer of Love and As-  
sistance. Indeed, my necessities, not many Days  
since, did require it; but I suppose, before they  
reach'd your Ear, I was supplied by another hand,  
yet should not I pay you the same acknowledg-  
ment for the care you express of my Welfare, as  
if I had really accepted the Kindness, I might  
with good reason be termed ungrateful, and not  
worthy to be numbred in the List of your real  
Friends: Wherefore, I resolve, whilst I live, not  
only to confess your Kindness, but to remain

*Yours to serve you in what I may,*

C. D

*A Letter of Thanks, in Answer to one Congratu-  
latory.*

*Kind Sir,*

**I** Received your Letter, whereby I understand  
you have heard of that happiness, that Provi-  
dence and my Friends have been in a high measure  
instrumental in promoting me to: I must confess,  
had I been so presumptuous as to insist upon any  
Merits of my own, I might not only have been  
liable to the Censure of the Judicious, but have  
altogether missed of my Expectations: Therefore  
for that part of your Letter, I must in all Friendship  
beg your Excuse; yet knowing your good Will and  
Affection towards me, I will rather conceive that  
it proceeded from cordial Love, and your good  
Nature, than from Flattery, or any design of Jocu-  
larity:

larity: And therefore returning you all the hearty Thanks that a true Friend is capable of expressing, I remain,

Your most obliged Friend to serve you, J. K.

A Letter of Thanks to a Parent for good Education.

Dear Father, &c.

**T**HAT I am infinitely bound to you for your tender Care, in bestowing such Learning on me, as has qualified me for an Employment, wherein I need not fear to subsist, of which I find a more than ordinary benefit, I must ingeniously confess; and that my time in acquiring it was well spent, though then, as too many Youths do, I thought it tedious and irksome; by which it plainly appears, that young Scholars are in the case of sick Persons, who in the height of their Diseases, or in the weakness the Distemper has occasioned, loath and detest wholesome and nourishing Food, which in Health, or upon better consideration, is more savoury and consolable: Or like those, who, in the Jaundice, cannot discern the true Colour, but imagine every thing to participate of that of the Distemper; yet when the Eyes grow clear, their Judgment is reformed: Wherefore, I cannot but hold my self as much beholden to you for my Education, as for my Being; and therefore, through a more than ordinary Sense of Duty and Gratitude, must acknowledge my self,

Your Obedient Son and Servant,

A Letter of Advice to a Friend.

S. I. R,

**U**nderstanding you have left the Town, I thought it convenient to inform you how things are carried on; especially in relation to Trade, a particular account of which, I have inclosed in this Paper. I would indeed have communicated

casted it to you in writing, but that I found it done to my hand. Our Friends are in a perfect Fruition of Health, and kindly present (especially such as I have had lately the opportunity to converse with) their Love and kind Respects to you, and your good Lady. As for your Affairs in *London*, as far as I can see, or enquire into them, they go on prosperously; and for News, we have none of moment: Wherefore, not to trouble you with a tedious Epistle, I only make it my Request, that a good Correspondency may be maintain'd between us, as heretofore; and that I may still be ranked in the number of your Friends, desiring always to be, whilst my own,

*Yours in all Friendship and Respect,*  
W. T.

*A Letter of Advice to a Friend, &c.*  
B. M.

**T**He cause of my Writing (though the News perhaps may be unwelcome to your Ears) is to let you know that T. B. of D. with whom I understand you had considerable Dealing, is dead, and has left, as I further hear, his Estate and Effects much incumber'd and imbezell'd, to the no small Admiration of his Neighbours, who all along imagin'd it far'd with him for otherwise: Though indeed it is a common Saying, *That few know what a Man is worth till he dies.* This, though unrequir'd, I thought fit to advertise you of; and so leaving the further prosecution to your Discretion, whom it mainly concerns, I remain

*Your Friend and Servant,*  
B. M.

*A Letter of Advice relating to Law Business.*  
Mr. P.

**I**N the Business you intrusted me withal, I have made such a Progress, as I hope will give you the Satisfaction you desire. Indeed, I have taken no small

small Pains and Trouble; but to so good a Friend as your self, I think my time and labour well bestowed. Your Writings and Evidences I have consulted, and find them effectual, and extraordinary material to the purpose; so that the next Term you may expect the issue: Till when, (unless I have the opportunity of being happy in your Company before) I rest,

Your loving and careful Friend,

C. D.

*A Letter of Request, or Recommendation, to entertain a Friend.*

S. T. R.

**R**elying upon your ancient Friendship, I have made bold to recommend to you, as a true and faithful Servant, the Bearer of this Letter; he is a Person whose Parentage and Education are well known to me, and therefore you may take it on my Word, that he is Honest and fitly Qualified to undertake any of those many Affairs that you have Opportunity to employ him in: Dear Friend, I do desire you to entertain him as he deserves; and in so doing, you will not only please your self, but pleasure him who is,

Your unfeigned Friend, Well-wisher,

and most humble Servant,

R. B.

*An Answer to the foregoing Letter.*

Dear Friend,

**I** Have received your Letter, and find by the Contents, you have been careful in providing a Person suitable to my Occasions; for which diligence, I must own my self much obliged to you: As for the Person, I take him as you recommend him, viz. Honest, and fitly Qualified, and shall more-especially, for your sake, use him in such

a man-

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man, as he shall have no cause to think any thing but well and honourable of your Recommendation, and my Esteem: And so, till a further opportunity of expressing my Gratitude, I rest, in all Friendships,  
Yours to serve you,

*A Letter of Thanks from a Scholar to his Master, &c.*

*Honoured Sir,*

**S**INCE I find how happy I am made on sundry Accounts, by the Learning your Care and Diligence instilled into my early Years, how ungrateful should I prove, though I am remov'd from under your Tuition, if I should not make an acknowledgment, though it be but of this slender kind, even in writing to you, to let you know that I can sooner cease to be, than to forget the Man, by whose means I have received so many singular Benefits; for indeed, if we did rightly consider those that truly makes us Men, by polishing and refining our rough Natures with Arts and Sciences, (for Man in himself, naturally, is rude and boisterous as the Ocean, not knowing how to calm his Passions and bring them under, till sound Judgment takes place; and he, by rightly understanding himself, grows into a hatred, with what before seemed comely and commendable) we should endeavour, by all possible means, to Honour and Respect them. I Therefore, Sir, next to Heaven for giving me a Being, I pay my Acknowledgment to your self, and shall at all times be ready, in what I can, to Retaliate in some measure your Care and Diligence, ever being proud to subscribe my self,

*Sir,*  
*The Humblest of your devoted Servants,*

*G. L.*  
*A Letter.*

*A Letter of Acknowledgment to a Person of Note,  
for a Benefit received.*

*Worthy Sir,*

**I**F an Expectation remain in you, of receiving Thanks for any other satisfaction, worthy the Favours you have been pleased to heap upon me, I must beg you to direct me how, or by what means I shall raise them to a degree suitable to be accepted; for truly, Sir, I must ingeniously confess I am altogether at a loss to know by what means I shall make so large an Offering; for I am very conscious in my self, that my Words and Ability jointly strained even to the highest pitch, must needs be wonderfully deficient; so that all my Comfort is to consider, that generous Actions carry their own Recompence in themselves; and therefore am inclined to believe, that my continual acknowledgment of your Generosity may atone for my further inability. In confidence of which, I ever shall take pleasure to subscribe my self,

*Sir,*

*Your most Humble, and most Obedient,*

C. N.

*A Letter of Congratulation.*

*SIR,*

**T**HE News of your Advancement no sooner reach'd my Ear, but I found a spark of Joy shoot through my Soul; which kindled in me such a flame of Love and true Affection, that I could no longer contain my self, but was constrained to let you know it. I hear, Sir, by undoubted report, that you are raised to the Dignity of— And that you, notwithstanding, like one, in whose Soul true Generosity reigns, scorning to be puffed up with Pride, or towering Ambition, are still, as far as the Character you bear will permit, the same in kind respect and condescending goodness to your Friend; amongst which number I beg the Honour ever to be  
con-

continued, as knowing a great part of my happiness consists therein, especially when I consider your Affability and condescending Meekness, from which I may be bold to presage, that the Honour to which you are advanced, will be rather graced by being possessed by you, than you by possessing it. But, Sir, not to trouble you in the midst of your great Affairs with a tedious Epistle, I shall only say, That I could not have heard of any thing on Earth, that could have administer'd greater Satisfaction to my mind; and that it shall be my continual wish, That you may still rise high as your Merit, and that Peace and Prosperity may never be strangers to your Dwelling. And so humbly assuming the Liberty to acknowledge my self the Honourer of your Vertues, I remain,

Sir,

Your most Obliged, and most Devoted Servant,

S. K.

## An Answer to the Letter of Congratulation.

S I R,

**A**FTER having told you, that the Expression with which you accosted me, proceeded more from your Generosity, than any Merit in me, I cannot but pardon that in you, which I should have taken in another as too much favouring of Flattery; because I am convinced, that through the vehemency of your Affection, it proceeded from your good meaning. It is true, Sir, as to what you have heard of my Advancement; for which I must, with all submission, pay my due Acknowledgment to the Fountain of Honour from whence it proceeded; ascribing it solely to the innate Goodness of the Royal Favour, as not daring so much as to imagine that any Service I am capable of doing, can merit so great a Trust, though my Endeavours shall never be wanting in any thing that is Just and honest. And if it raises any in me, it is, to think, that in the Station I am, is more at one time or other, lie in my power to serve my

Friend



*Friends, and more-especially your self: And so, Sir, desiring your mutual Friendship may continue, I subscribe my self,*

*Your faithful Friend, whilst I am,*

*T. G.*

*A Letter of Congratulation from a Son to a Father, upon his Recovery from Sickness.*

*Honoured Sir,*

**H**AVING Yesterday receiv'd Advice that you are recovered from your tedious and dangerous Distemper, I embrace the welcome News with Tears of Joy, more than my Pen or Tongue can express; and how could I do less for the welfare of a Father, whose Affliction I had so long bewail'd, and for whose Ease and Relief I had put up so many Vows and Prayers to Heaven? For always, where the Sorrow is great, the Joy that expells it must needs be so. I would indeed have waited upon you many times, and with all the officious Duty of an obedient Son, done what in me lay; but understanding your Commands were to the contrary, I durst not presume to disobey you, lest by the disturbance it might have occasion'd, the Passions of the Mind might have augmented the Distemper: Wherefore, seeing you are happily recover'd, my Joy is not thereby lessen'd, but rather encreased; and so continuing my Prayers for the Preservation of your Health restored, I am resolved to obey your Commands in all things, and subscribe my self,

*Your most dutiful and most obedient Son,*

*T. S.*

*A Letter from a Young Gentlewoman at School, to her Mother; or, A Letter of Entreaty, &c.*

*Dear Mother,*

**A**FTER my Duty in the humblest manner presented to you, and my kind Love to my Relations and Friends in General, in these subsequent Lines

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Lines I have presumed to put you in mind, that it was your Pleasure, the last time I had the happiness to see you, to tell me you would give speedy Orders for my Learning to Dance, and play on the Musick: but no such Orders having yet been given, the length of the time induces me to believe the remembrance of your Promise, through the multitude of Business, may have slipped out of your Thoughts. However, the great desire I have to learn them, has emboldened me to entreat you, that with the first conveniency you would be pleased to order it, that I may lose no time, seeing I have already made a considerable Progress in what else the Variety of our Schools affords: And indeed those that are younger than my self, are good Proficients in what I have mention'd: Wherefore dear Mother, let me, by all the ties of tender Love, entreat you once more not to delay me any longer than the first conveniency will admit of your coming over, and in the mean while, it will be convenient that you give order for such necessities as will be requisite on that occasion: In which you will infinitely endear her, who lives but to please you, and is

*Your most Obedient Daughter,*

E. H.

*The Answer.*

*Daughter,*

I Have received your Letter, wherein you press me to the performance of my Promise, of which I am always forgetful: But your Cousin N — having been much indisposed these several Weeks past, and being committed to my Care, I could not have the Opportunity to be with you, tho', dear Child, my Thoughts have often accompanied you; nor am I ignorant what is convenient for the Accomplishment of the Female Sex, wherefore rest contented for a few Days, and you shall find my Promise made good. As for the necessities the

are suitable to what is intended, I have already given Orders, and you need not to doubt of my care to provide all things convenient, that you may hereafter have occasion for: And so at present taking my leave, I rest

Your Affectionate Mother,

M. H.

*A Letter from an Apprentice to his Father.*

*Most Indulgent Father,*

**T**Hese are humbly to satisfy you, That I am not a little pleased with the Trade you have put me to, nor less with the good usage I find. Indeed I found it somewhat irksome at first to be separated from your self, and my dear Mother, &c. being withal in a strange Place: But Time and good Conversation hath banished those Thoughts, that made a melancholly Impression upon my Mind, and now I am full of vivacity and liveliness, studying nothing more than to please those that have the Command over me, by carefully and faithfully regarding the Business I am put to, without delay or regret, as well considering that it will be my own hereafter. And thus, Sir, in compliance with your Commands, when you left the Town, I have sent you this Letter, desiring with all the Submission and dutiful Observance, that a Son can express towards so good a Father and Mother,

*To remain at your disposal in all things,*

T. B.

*A Letter to ask Pardon for a Fault, &c.*

*Dear Madam,*

**I**F the Confession of my Crime, or the hearty Sorrow I conceive at the Sense thereof, can work in you any Compassion, then have I some glimmering of hope that I shall be forgiven. Consider Madam, that the Punishment I inflict upon my self, for my having offended so much goodness, is not the least, although what I did was rather through the fierce Emotion of an unruly Passion, than any thing pro-

ceeding from my free Will. So that if the thing be rightly stated, it was rather my Misfortune, than my Fault; yet I will own it mine, and not stick at any Penance that may be a means to obtain my Pardon. Oh, Consider! that it's the nature of Heaven to forgive true Penitents, when humbly they beg for Mercy: And can you be more severe? If so, what shall I say? At least, nothing shall be wanting on my part, to oblige you to Forgiveness, and let you see, that I know at least how to repent, though you know not how to forgive, and ever to remain,

*Your most sorrowful Servant,*

J. S.

### The Answer.

S I R,

I Have received your Letter, in which you confess your Offence, which indeed is more than I expected, considering the Humour you were in the Night before; and find likewise you endeavour to excuse your self in part, by saying the Offence proceeded from a sudden Rashness: I know not indeed whence it proceeded, but sure I am, it was no ways pleasing to me. However since I have once reckoned you amongst the number of my Friends, you shall find that my good Nature cannot degenerate so far from its true standard, as to cast you off for one Offence. Wherefore, as to my particular, I freely pardon you, and desire God to forgive you. But, Sir, by way of caution, let me tell you, That such another Fault will, past all adventure, cancel the Affections of her who is yet content to subscribe her self,

*Your Friend to serve you,*

A. G.

### *A Letter of Consolation to a Friend, &c.*

S I R,

I Hear indeed that you have lost a good Father, which might truly raise a Tempest of Sorrow, even in the most obdurate Mind; therefore, as a Cordial to allay that Storm that needs must arise in

to tender a Breast as yours, I send this Letter both to condole and comfort you; not that for so great a Loss I express, you should not grieve and pay the tribute of your Eyes: No, I must have you weep, and sigh, and sit a while in the Shades of Sadness; but let me tell you, I would have you, as much as the Manly force you are endued withal will contribute, to moderate the unruly Passion, that it may not altogether overwhelm your noble Faculties, considering that he, for whom you mourn, rests from his labours, and partakes in Bliss, the Reward that is prepared for such as lived like him. Therefore, though natural Affections are prevalent and forcing, their restraint will, in spite of all resistance, gush forth in Tears. Let those happy Considerations, by the assistance of Time and Reason, gently, and by degrees, put a period to your Affliction, till when, I shall not cease to bear part in all that afflicts you, and subscribe myself,

*Your unfeigned Friend to serve you,*

*P. G.*

*A Letter of Consolation to a Mother, upon the  
loss of her Son.*

*Dear Madam,*

**B**E more moderate in your Lamentation, than to afflict your self for what is past recovery; for that blessed Soul, that by this time is mounted far above all Miseries, Troubles and Cares that it must consequently have met withal in this World. Consider the Royal Prophet, who whilst there were hopes of Recovery, not only mourned, but used all the means to preserve his Son; but being dead, his Princely Sorrow ceased, as not thinking it fit, like those that are without Hope, to mourn for those that are past recovery. Dear Madam, then let the Entreaty of your Friend, who shares by Sympathy equal in your Afflictions, prevail with you to moderate this mighty stream of Grief, which otherwise,

wife, by the weakening Nature, cannot but impair your Health. O! think, were he alive, for whom you mourn, the sight of those Tears would more afflict him than all the Pains he felt. Therefore, let me advise you, by that share of Friendship that I justly claim, to calm the Tempest this sad loss has raised in your tender Breast, and rest assured that one Day you will find in Joy, him whom you lost in Sorrow; and so leaving you to the Protection of Heaven, I continue to be,

*Your Affectionate and Cordial Friend,*

T. B.

*Another to a Gentleman upon the Death of his Wife.*

S I R,

**I**F all the Tyes of our mutual Friendship and Affections, have any force or power to conjure or compel you to oblige your Friend, let my request meet a suitable return, which carries with it nothing but what tends to your welfare, desiring you to be regardful of your health, which I understand is much impaired and lessened by the immoderate Sorrow you conceive for the loss of your dear Consort. Indeed I must acknowledge, you are bound to show some concernment for being deprived of so valuable a Treasure: Yet being gone and past recovery, what avails it you to run into such Extremity? You may indeed object, that you cannot pay too many Tributes to the Memory of one who deserv'd so well, and that you now, being out of love with all worldly things, desire nothing more than to lodge your Body in the Grave, whilst your immortal Part ascends to make an inseparable union with hers in Bliss. Ay, but consider, Sir, the remaining parts of her that live; consider those sweet Babes she has left behind, as many pledges of her Love, and think she lives in them; and whilst you spare your self to do other good, you still are pleasuring her. I indeed might urge more; but knowing you judicious enough to

comprehend what is convenient for your good Estate and Welfare, I subscribe my self

*Your hearty Well-wisher, and Faithful Friend,*

C. D.

*Letter from one Friend to another, to claim a Promise.*

*Dear Friend,*

Have long delayed to put you in mind of your Promise; neither, perhaps, had I done it now, had not my Occasions required it: For, indeed, though of your own accord you made the proffer, yet knowing no Obligation I had laid upon you, that deserved so great a Favour, I could not (neither now do I) think, without some Reluctancy, of making a Claim to it, and must, if I receive it, acknowledge it is an Effect of your Good Nature, and Love to your Friend, altogether excluding the imagination of any merit in my self; nor dare I then so much as hope to make you any suitable Return; yet at the same time, I must endeavour always, to the extent of my poor Ability, to serve and oblige you in what I may, and continue;

*Sir, Your Faithful Friend and Servant,*

P. E.

*S I R,*

*Another to the same Purpose.*

Though I am not accustomed to trespass upon the good Nature of my Friends, yet in this, in other Affairs of the World, sometimes necessity constrains us to do what we would not: Wherefore, Sir, let me put you in remembrance, that but lately I had the Happiness to be in your company, you were pleased to tell me, I might command — at any time, when my Occasions required it; and dare I doubt, but you were cordial in what you said? Wherefore standing in need of your Kindness at this time, I have sent, not as a peremptory Demander, but as an intreating friend, to let you know, you will greatly oblige me in the performance of your Promise, and firmly

C

bind

bind me to your generosity; who must however at all times, subscribe my self,

*Sir, Your most humble Servant to command,*

T. A.

*A Letter from a Wife to her absent Husband.*

*My Dear,*

**Y**OU cannot imagine how tedious your absence has been, and at present is, to her whose your tender and loving Wife. Alas! I little thought when you left me, that I should have been so long separated from the Man whose Company I so highly value and esteem, which might, were I not confident of your true Affections, oblige me to tax you with coldness and disrespect. Indeed, I received your Letter, wherein you tell me of some unexpected Business that does detain you. It may be you have; but could not that have been deferred to a further Opportunity, or done in less time than you have been absent? I am almost of the Opinion, that the one or the other might have been. But however, my Dear, hoping that you will not for the future, dispence with any thing that may create a delay; I shall construe what is past to the best advantage on your part, and in earnest expectation of your good Company, subscribe my self

*Your Loving and Affectionate Wife,*

*A Letter of Advice from a Wife, &c.*

*Dear Husband,*

**T**Hese are to let you know, That my Self and our Children are arrived safe at ——— where we found our Friends and Relations in good Health, and were by them kindly Entertained even beyond what we might reasonably expect. As for the Place, it is by situation exceeding pleasant, and the Air very Temperate and Healthy. Wherefore I think, if nothing happen to hinder to tarry till ——— Pray, Dear Husband, let us



from you as often as opportunity and conveniency will permit. All our Friends in these Parts desire to be remembered to you; but more especially she who has the happiness to subscribe her self,

*Your kind and constant Wife,*

M. D.

*A Wife to her Husband in Foreign Parts.*

*My Dear,*

Rejoyced not a little, when I understood you had escaped the danger of the Seas, but more when you informed me of your kind Reception, and of the likelihood you are in to accomplish your Affairs. And indeed, no Joy could have equalled it, had not the sense of your Absence somewhat allay'd it. As for your Affairs in *England*, they succeed to content, and are in likelihood daily to be bettered; the effect which, nothing in me shall be wanting. All our Friends present their Love and Service to you, and impatiently expect your Return. As for news, there is little of moment stirring; wherefore I shall not trouble you with the Relation of it, but conclude my Letter with a true acknowledgment of my Affections towards you, and subscribe my self,

*Your Loving Wife, whilst I am,*

A. P.

*A Letter of Advice from a Factor to a Merchant,  
or Correspondent.*

*S I R,*

After an Acknowledgment of your Kindnesses and Favours, of which I have been an extraordinary sharer; I shall let you understand, that the Trade of these Countries is greatly encreased by the late Improvement of the Manufactories: So that you may expect, if the Dangers of the Seas, rates, &c. be avoided, a very advantageous return for your Ventures, in improving the Sale thereof to the highest value, I have not

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been wanting; though amongst other Commodities that pass current in these Parts, nothing more desired at present then ——— being at time very scarce; wherefore, if by the next I see you send any considerable quantity, you may fallibly expect a double or treble return. This, being all at present, of which I thought good give you Advice, I rest

*Your Friend and Servant,*

*A Letter from a 'Prentice to his absent Master.*

*S I R,*

**I** Took this Occasion to write to you, to let you understand I have accomplished the Business you gave me directions to undertake, when I went out of Town; and as for your other Affairs they are managed to your Advantage; only, I having as yet had an opportunity to meet Mr. P. — I have not got the Money you ordered me to receive of him; nor have I hitherto had any return of that out of the Country; but I do not but by the next to give you notice, I have filled your Commands in effecting of them. Till when, not having any further Business to write about, I continue to be

*Your Faithful Servant to command,*

*A Letter of Thanks.*

*S I R,*

**S**INCE you have been pleased to bestow your Favors daily upon me, and continue still to think them new beyond my Merit, I am resolv'd, to show you greater Lustre to your Generosity, to let you know your Course, and busie my self only to find out some way, if possible, to make a due acknowledgment of your Goodness: And if so it happen, that in the pursuit thereof, my inability renders me unprofitable; yet it shall be my comfort that I will at least be Relieve

ve a good Will and Passion to do you Service,  
which I shall always offer you, and confess my self;  
Sir, Your most obliged Servant,

A. P.

*The Answer.*

S I R,

YOU over-pay me for those Obligations which you  
esteem so valuable. meerly by owning them to be  
such: Nor ought I to be altogether silent in my con-  
sideration of your striving to insinuate that as a Bounty  
is due to me, which is really due to your Vertue and Merit;  
and therefore I may justly hold my self as much  
obliged to you for Receiving, as you can think your self  
obliged to me for giving. But waving this manner of  
discourse, and concluding my self Happy, that it is in  
my poor Ability to serve you, I take leave to subscribe  
my self,

Sir, An Honourer of your Person,

W. D.

*A Letter of Complaint.*

S I R,

NOTwithstanding the Injury you have done me  
against the very Laws of Friendship; yet  
I may see my good Nature is such, that I cannot  
slightly shake off, on my part, the Bonds of Af-  
fection; but must with a gentle Reproof, instead of  
complaining to others, softly, and in silence, com-  
municate to your self, that you may be the more sensi-  
ble of what Kindness you have abused and slighted;  
I will make the moderatest Construction, and  
think that what was done, proceeded from Rashness  
or some Misunderstanding created by false Report.  
However, the Fault is not so great, as to make me  
lose off a Friend, whose unfeigned Acknowledgment,  
and moderate Repentance, may atone for his Fault:  
and where the Offended is of so facile and mild a  
disposition, the Offender surely can do no other  
than Relent: Wherefore, Sir, in hopes you will

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answer my Expectation, I close my Letter, describing my self,

*As yet your Friend,*

**The Answer.**

**S I R,**

**Y**our mild way of proceeding, has entirely conquered and subdued my rough Nature, so that I find myself constrained to an acknowledgment of my Rashness and therefore, with Blushes for what I have done, have sent this Letter to entreat your Pardon, hope you will sign it when I shall wait on you (which will be shortly) personally to acknowledge my Offence; and in the mean time I take the boldness to subscribe myself,

**Sir, Your unworthy Friend,**

*A Letter to a Friend, with a Present.*

*Much Honoured Friend,*

**I** Send you this Paper charged with my Thanks and kind Respects for the many Favours I have received at your hands on sundry Accounts; and especially for the Last, as being more fresh in Memory: I have likewise sent you a small Acknowledgment, if it may prove worthy your Acceptance, viz. a --- together with an entire Assurance of continued Friendship; and so, till Fortune will furnish me with power to oblige you as I ought, and as I entirely wish I could, I content my self to remain

**Sir, Your most obliged Friend to serve you,**

*A Letter of Consolation to a Sick Person, &c.*

*Dear Friend,*

**H**Ad not the Urgency of my Affairs, the Heat of the Weather, and the Length of my Journey proved Enemies to my Resolves, I had made this Letter the Messenger of my good Wishes, but had come my self: However, having

begg'd Excuse for that defect, let me entreat you to bear with Patience and Comfort, this your Affliction, as looking upon it to be a Trial of your Faith, and a means to put you in mind of an eternal Estate, which in the days of Joy and lavish Prosperity, is the thing that usually least disturbs our Quiet. Consider too, that the Righteous are refined as Gold, and that God chastiseth every Son whom he receives; that though he may hide his Face for a moment, yet in the end, if you endure with Patience, he will return with a greater demonstration of his Love and Kindness; for though Sorrow may endure for a Night, yet Joy cometh in the Morning; though Sickness and Trouble for a time may overshadow us with a Cloud, yet if we lay hold of him that is mighty and able to save to the utmost, we shall have help and deliverance; to whose protection committing you, I continue, with my Prayers for your Recovery,

*Your Sorrowful and Afflicted Friend,*

A. T.

*Another.*

S I R,

**V**When I first heard you were taken dangerously ill, I could not but be much troubled with the Apprehensions I had of your suffering, which made me apply my self to the great Physician of Souls, by Prayer, for the mitigation of your Torment, and the recovery of your Health; but finding there still lay on me a Friendly Obligation to condole your Misfortune, I have made my Application by Letter, to inform you, as a Friend, That you ought to comfort your self amidst these Calamities that are laid upon you, reflecting upon your self, that you are but mortal, and born to die; that you have here no abiding City, but look for one in the Heavens. And in this case, whether it be for Life or for Death, to submit your self

self to the pleasure of him, in whose Hands is the Breath of Life, who, if he sees it convenient for you to continue longer in this miserable World amidst a Tempest of Cares and Anxieties, will bless those Means that shall be instrumental to your Recovery. But if his determination be otherwise, you ought to submit, and conclude there can be nothing more glorious or more profitable for you than to be removed from present Troubles into future and endless Joys. And so, with a continuation of my Prayers for your Recovery, or eternal Happiness, I remain

*Your Christian Friend, in all Charity,*

*A Letter of Consolation to a Sister, upon the Loss of a Brother.*

*Sorrowful Mistress,*

I Must acknowledge the loss of so important a relation, ought to move Compassion in a more durable Heart than yours; but withal, considering that Tears do nothing profit either the deceased or your self, it will be Prudence to stop the Current thereof, by reason that thereby you may impair your Health, and, by the Prevalency of a distemper, send you to him, but you can never bring him up from the Grave. Then consider how fruitlessly you ruine, and how little you advantage your self. Madam, your Sorrow duly weighed, might prevail with one in your Capacity to regard your Years and Beauty, and to have an Eye to the Joys that await her. Cease your mourning, and you will not only oblige your Friends in general, but me more particularly, who do beg leave to subscribe my self, as I am,

*A Partner of your Sorrows,*

*A Participater of your Joys, and*

*Your most humble Servant to Command,*

The Answer.

S I R,

Must own my self happy to find one that will undertake to share with me, in the Grief that overwhelms my poor defenceless Heart, and therefore return you Thanks; yet must crave leave to lament the loss of one, who was so dear to me, that he was even the Support and Stay of my Life, upon whom, my Parents being before deceased, depended the Strength and Joy of a helpless Virgin: Wherefore blame me not, if Sorrows gains the upper hand, which nothing but Time and cordial Advice can assuage the consideration of: Notwithstanding, I am not insensible of your worth, which obliges me to entreat you not to write to me any more in this kind, till by my unlimited Sorrow I testify to the World how unwillingly I parted with so dear a Brother; though, for your care, I cannot but own my self to be

Your Friend, in all Civility,

A. D.

A Letter of Proffer'd Kindness.

S I R,

It is now in my power to oblige, or at least to do you some kindness, if your Occasions are urgent, as I am informed they are. Wherefore, without any nicety, use my Purse and Counsel at your discretion. Assure your self, I will take all occasions to be satisfied, wherein I may be most serviceable to you, notwithstanding you may, through modesty, decline my proffer; for indeed, whatever you may imagine, nothing can be more pleasant to me, than to oblige the Man I so much Love, and from whom, in my greatest Necessities, I have received so much kindness: Wherefore, not yet knowing wherein I may most commodore you, and as I desire, I conjure you, by the Bonds of our Friendship, not to hide any thing from me. And so, expecting



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to hear from you on this Subject, I at present take my leave, and am

*Your Loving and Faithful Friend, &c.*

A. S.

*A Letter from a Father to a Son, commanding him to continue at School, and improve his Learning.*

Son,

I Have thought fit to direct these Lines to you, to let you understand it is my Pleasure, That you continue where you are; nay, by your Obedience, and by the Authority of a Father, I command it, and further conjure you, that you be no ways negligent in making a due Progress in your Learning; neither let me hear any more Complaints of you of this, or any other kind; but so behave your self, that you may not only deserve my Blessing, but further your self in those things that will undoubtedly redound to your credit and advantage, and to the pleasure and contentment of him who is,

*Your Loving Father,*

D. L.

*The Answer of Excuse.*

Ever honoured Father,

I Was not a little surpriz'd when first I read your Letter, and found your Commands so strictly enjoined to that which my own Inclinations above all things desire: So that upon second consideration, I could conclude no other, than that some malicious Tongue had reach'd your Ear, who, not finding any other means to disturb my quiet, and the pleasure I take in my Studies, imagin'd by procuring your Reproofs, I might, through discontent, by being charg'd with things of which I am no ways guilty, desert my Station, and turn Rambler. But dear Sir, by all the Obligations of Birth and Education you have laid upon me, I beseech you, let such thoughts be as far from you, as it is from me, and it will be impossible it should make any impression



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your mind. So with my wishes, that there may no longer be a sinister understanding between us, I remain,

Honoured Sir,

Your most dutiful and obedient Son,

T. L.

*A Letter of Council to a Friend in a doubtful Matter.*

Dear Friend,

UNDERSTANDING you had intrangled your self in a Business of so much Importance, as ——— I thought it my Duty to assist you with my Advice: Not that I presume my Counsel can exceed what you have already had; but more out of a Friendly Office, that you may see how ready I am at all times to communicate any thing to you, that I think may redound to your advantage. The Advice I give, for the better securing it from prying Eyes, upon the casual breaking of a Letter, which many times falls out, I have sealed up in a Paper by it self; neither would I have you altogether neglect it: For we oftentimes see, where one thing has failed, another less suspected has succeeded. But however, having done my Duty in this case, I submit the rest to your more knowing and discerning Judgment; taking leave only to subscribe my self,

Your Faithful Friend to serve you,

T. A.

The Answer.

Kind Sir,

HOW shall I express the Obligation you have laid upon me, in sending me such cordial Instructions, at a time when my Affairs even languished for such reviving Counsel and Advice, or having in a manner been poison'd by the Adulter'd Sophistries of those, who, like a bad Physician, purposely delay'd the Cure, for no other end, but their own Advantage: Wherefore my Study must be bent for the future, to contrive a way to retaliate your many Kindnesses, and chiefly that,

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*which coming so seasonably, has proved so advantageous to me. Till I have found some fit opportunity, must be contented with the Character of*

Sir, Your Friend and Servant,

*A Letter complaining of Neglect.*

S I R,

I Am constrained to profess my self unfortunate since all the Endeavours I have used, the way and Methods I have taken to pleasure you, have not had the success as to oblige you to recompense me with a favourable Smile. Therefore what shall I say, or what more shall I do than I have done already? Yet methinks the effect of so many dutiful Regards, might have made such impression upon your Generosity, as to have owned them proceed from the sincere Affection of one who truly Loves and Honours you, though otherwise not worth your taking notice of. But, notwithstanding the least allowance of Friendship on your part, has not been returned for all that Respect was able, in my mean Capacity, to shew you; yet I still strive to overcome you, even by trying you with my Services, and feed my Thoughts with the comfort of this Consideration, that you are the Object of my Service; and I,

Sir, Your most humble Servant,

The Answer.

S I R,

When I read your Letter, I was not a little surpriz'd to find you tax me with so much neglect of your self and your services; I profess I understood them not, or did not take them as meant to myself: Wherefore you have done well in complaining, for two Causes; first, To let me know I have one more amongst the number of my Friends than I was aware of; and secondly, That knowing you strive to oblige me,

may not for the future be wanting to meet you with open Arms, and esteem you according to your Merit; and so taking my leave, I subscribe my self, from this time forward,

Sir, Your Devoted Friend,

A. B.

*A Letter of Reproof from an Uncle to a Nephew.  
Cousin,*

I Am sorry I have found an occasion to write unto you in this Dialect; but really, the Care I have of your welfare being daily disturbed, together with my own quiet, through the loud Clamours and Complaints that are frequently brought against you, arising from the Effects, as I understand, of your Extravagancies and Debaucheries, I can do no less than deal plainly with you, and let you know how heinously I resent it; and further, since you are left to my Ward, I consider my self in part answerable to Heaven, if I do not use my Endeavours to depress the youthful Folly that reigns in you, which I shall take care to do with all diligence, if this Friendly Reproof turn to no Account; however, till I hear farther, I shall subscribe my self

Your Careful and Loving Uncle,

A C.

The Answer of Excuse.

Kind Uncle,

I Received your Letter, and find by the Contents, that I have been represented to you as the most profligate of Men. Indeed I dare not go about to excuse all those Follies, and youthful Frailties, of which, in some measure I have been guilty; though indeed they have been aggravated by such as love me not, far beyond what they really were. But however, your Rebuke is not unreasonable, and the rather, because I construe it as your good meaning, proceeding from the desire you have of my Welfare, which obliges me, if I've hitherto offended

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you in any thing, to beg your Pardon, and to give you my Promise, that for the future I will make it my study to Reform, and regain, by my Well-doing, the Reputation I have lost by my doing otherwise; and so, Sir, with my hearty Respects to you, I remain

Your most obliged Nephew,

T. O.

*A Letter Consolatory to a Gentlewoman, upon the Death of her Husband.*

Madam,

**W**HEN I heard you had lost so kind a Husband, and I so dear a Friend, those Eyes that had been many Years dry, could not refrain from contributing to the general Sorrow, that so great a Loss must needs occasion; nevertheless, I the sooner calm'd my own, that I might be the better able to administer some Comfort to you, whom I cannot expect but this Letter will find overwhelmed in a Deluge of Tears; nay it would be Uncharitable in me to think otherwise, considering the valuable Esteem you had for him, who is now descended into the Shades of Death. How can you, I say, but grieve to think what Joy, what Love, what Tenderness, and Care you have lost in him? Yet consider, Madam, that all these, centered in a mortal Man, doom'd to dye as soon as he was born, and to fade like the Flowers of the Field; the consideration of which makes the great Apostle St. James affirm, *That our Life is but a Vapour*: And what is that, but an airy Exhalation drawn up by the Sun, which is carried about by the Winds till it vanish into nothing? So Man that is born of a Woman is full of Trouble, restless and uneasie in this World, as being only allotted him for the place of his Pilgrimage, through which he is to travel to his Heavenly Home: Envy him not then, that he is so soon gotten to his Journey's end. What if others take a longer way about, by running a larger

larger course of Years? Why, then the greater are the Troubles and Cares they meet withal, more frequent the Dangers that beset them, and the greater the Hazard. Who would not be at the end of a weary Journey, to be possessed of endless Rest? wherefore, if we rightly consider, that are left behind, amidst innumerable Perils, doom'd, perhaps, to the gloomy Evening of decrepid Old Age, we ought more to be pitied. Consider, Madam, that could his blessed Soul see you thus in Sorrow, from the blessed Mansion where it resides, it would imagine you envied its Happiness. Cease then to mourn, and let us prepare with joyful Hearts to follow him, that the second meeting may be endless and without separation. Consider, I say, that you by your Sorrow cannot add any thing to his Fame or Happiness, though thereby you may impair your own Health, and cast your self down in the flourishing Bloom of your Strength and Beauty. Wherefore let me entreat you, by all the dear Endearments of our Love, to lay aside your Grief; and let it be your Joy to think, that when you leave this World, you leave not so good a Husband behind you to weep for your departure, but go to seek him in the Mansions of eternal Bliss; and so leaving these Admonitions to your wise consideration, I remain the Co-partner of your Joy and Grief, humbly begging leave to subscribe my self, (as I ever desire to be esteemed,)

*Madam,*  
*Your Friend and Servant,*

J.S.

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*Another sort of Consolatory Letters, to be used when the Grief is feigned, or the Cause inconsiderable, and may indifferently serve for either Sex.*

*To a Young Man upon the Death of his Old Wife.*

*Dear Harry,*

**Y**OU cannot conceive how many Fancies of divers kinds came justling into my Head upon the News that you sat whining and sniveling under the Cyprus-Tree of Mourning. 'Tis true, you have lost a Wife; And what of that? It has been many a jolly Fellow's kind Misfortune to be rid of such an Incumbrance as well as yours. Ay, but say you, she was a good Old Woman: Why say I too; and therefore it's the happier for her that she's out of this wicked World: Nay, and let this farther turn to your Comfort, that ten to one her time was come by the course of Nature, and she kindly followed her Teeth that were gone before, as mellowed Fruit drops after the Leaves without the least blast of Wind. Then rouse up, and turn your Lamentations to a jovial Song; and instead of Tears, drench your Face in Claret and brisk Canary. But stay, if I mistake not, I have hit upon the String that twangs your Grief: And what is that? you'll say; Why, nothing more than that the Estate expired with your Wife. Truly, that was a Loss worth weeping for: but say, it went to her Relations. There are other old Women as wanton as she, that may be had with Estates to supply the defect; then never stand whining, but look out and make Hay whilst the Sun shines, snap up some Old Beldam or other, whilst the Reputation of a brisk rich Widower stands by; and so, in hopes you will take my Advice, I rest in expectation to see you at the old Place,

*Your Friend, and Pet-Companion,*

P. L.  
to p  
that

*To a Wife, upon the Death of a Bad Husband.*

*Madam,*

I Cannot but grieve to think how you take it:  
Alas, alas! what Crocodile could refrain weeping over such a Loss? Indeed you have many Reasons, but they may be briefly comprehended in these: First, Because your Prayers were heard no sooner; Secondly, Because the Man, whom you have so often wished might break his Neck, deceived your Expectations in dying a natural Death; and, Thirdly, which is worst of all, Because he had the opportunity of making even with the World by spending all he had, and leaving himself no Richer when he went out of it, than he was when he came into it. Well, however be contented, seeing, as things go, they cannot be mended; nor have you any other way to repair the Loss, than by sprucing up your self, and by laying aside the Scene of Seeming-sorrow, preparing your self with prick'd-up Ears of Joy, to ensnare some unthinking Woodcock: And thus having condoled you, and given you the best Advice I can, I take leave to subscribe my self,

*Madam,*

*Your Friend and Old Acquaintance,*

G. J.

*A Letter of Congratulation to a Person upon his Marriage.*

S I R,

THE News I receiv'd of the happy Change of your Condition, did not a little revive me from the Melancholly that is too much accusom'd to oppress my Spirits, especially upon the knowledge of the happy Election you have made of one whose Discretion, Parentage, and good Education, cannot but be suitable to your Humour. In which Satisfaction, as a true Friend, I am not wanting to participate in Civility, being very much pleas'd that you have now divided the power which you had

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had obtained over my Affections, honouring your second self with that equality of Respect, that was heretofore entirely your own: For certainly, that your good and ill Fortunes stand with me in an equal Ballance; in which, as a true Friend actually or reciprocally, I must interest my self, being perswaded, you will make no more doubt of it, than of the Passion I have to serve you in the Quality of,

*Sir,*

*Yours and your Lady's very humble Servant,*

*Another on the same Subject.*

*S I R,*

I Can do no less than suffer my Joys to swell when I understand your Stars are favourable as to give into your Arms so Vertuous, Beautiful, Modest and Learned a Woman, to all which, adding a Fortune suitable and befitting both your Qualities; for what I say, these things considered but that you are a Fortunate Man, a Man on whom Heaven seems to smile, and shower no common Favours. I had indeed, for participating reciprocally of so great a Favour, addressed my self to you sooner; but considering you were otherwise busied, than to read Epistles of this kind, I thought fit to forbear, till I conceiv'd the opportunity might lie more fair, and then I sent this Letter to your hands and your fair Lady's Hands, wishing you in this World a Spring of Love, Pleasure, and Prosperity; and in the other, eternal Peace and Rest: And so I subscribe my self

*The humblest Servant of you Both,*



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*A Letter of Advice from a Young Gentlewoman, & Maid-Servant, to acquaint her Friends in the Country with her Marriage.*

*Dear Father,*

**T**Hese are first to beg your Pardon and Blessing, and afterwards to let you know that I have changed my condition, as I well hope, to the bettering of my Fortune, having join'd my self in Wedlock, not only to a Genteel, but an Honest and Industrious Man, who by his Love to me, and Care of his Affairs, gives me hopes to assure my self, that when you are well satisfied what manner of Person I have chose for my Husband, you will not be displeased, although I did it without your Consent, which indeed the Duty of a Daughter required me first to have had: But the length of the way, and many other things that frequently happen to cross poor Lovers, made me presume upon your good Nature, and promise my self, that you will forgive this one Disobedience, not doubting but my future Endeavours shall make amends for this one Default; and so with mine, and my Husband's Duty, and entire Affections to You, and all our Relations, I continue to be,

*Sir, Your most dutiful Daughter.*

A. L.

*A Letter from a Young Man to his Mother, upon the like Occasion.*

*Dear Mother,*

**M**Y Time being expired, and I having been some time settled at my Trade, could think of no better expedient, than to get me a Helper, and Partner in my Affairs, that so I might not only have Comfort, but the better Improvement. Now what Partner this may be, you may perhaps wonder; but give me leave, after having asked Pardon for proceeding to Marriage without your Knowledge or Consent, to tell you, it is a Female Partner,

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ner, one that is both Vertuous and Beautiful, suitable to my Humour in all things, and through whose Industry, and my own, I doubt not but to thrive in the World; and that we may the better do so, I intreat you to send us your Blessing at least, if you put nothing in over and above towards House-keeping: And so with mine and my Wife's humble Duty presented to you, I take leave to subscribe my self,

*Your most Obedient Son,*

A. B.

*A Letter from one Scholar to another, complaining of too long Absence.*

*Dear School-fellow,*

**C**Onsidering our intimate Acquaintance and Familiarity, I cannot but wonder why you delay the Restoration of your Friend's Happiness, through your so long absenting of your self. Truly, did I not know the Amity unfeigned which we have contracted, I should give way to a suspicion that you only flattered me with a pretended Friendship. Your Friends, it's true, by reason of your long absence from them, may be desirous of your Company, and that may be one main Plea; but consider, your Studies, and our innocent Recreation should be more powerful to charm you from them. You know you promised me, when last we parted, that you would make a speedy return; remember (amongst the Affairs that have taken you up) that Promise, and think how I long, nay languish for the performance of it, and then you cannot be so unkind as to disoblige me with your Absence any longer; I might indeed urge more, and inform my Arguments with prevalent Reasons; but having said thus much, at present I desist, in expectation of your Company or Answer, and am content with subscribing my self

*Your Friend, and School-fellow,*

T. S.  
The

The Answer of Excuse for Delay, &c.

Honest John,

I Have received the Letter, wherein you blame me for my delay, and tax me with non-performance of my Promise. Indeed your reproach is just; but on the other hand, consider, though I made a promise of speedy return, it was rashly done in me, seeing, in the place where I am, I am altogether under the jurisdiction of my Friends and Relations, who will not suffer me to leave them, unless I, contrary to the Rules of Obedience, Civility, and good Manners should come away unknown to them, which would altogether unbecome the profession of a Scholar; not but that I would be willingly at my Studies, and as opportunity permitted, I should be glad to have the happiness to enjoy your Society, either to pass the flying moments in profitable Discourse, or harmless Recreation: Yet seeing things are carried as they are, I must entreat you, by the Obligations of our inseparable Friendship, to pardon what I cannot help; hoping nevertheless in a few Days to get leave to be with you, I must till then dispense with the want of your good Company; in the mean time continuing you in perpetual Remembrance, I subscribe my self

Your most obliged Friend and School-fellow.

T. O.

A Letter to a Scholar at the University, by one of his Quondam School-fellows, in the Name of the rest, &c.

Kind Companion and School-fellow,

THE Loss of your good Company has not a little discomposed us, and put a damp to our former chearful Dispositions: especially when we call to mind the many Frolicks we have had in our harmless Recreations; but since you left us, for the bettering your Learning, and gaining a more perfect Knowledge of those Arts and Sciences, that chiefly contribute to the adorning the Actions of Men

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Men, we complain not that you have deprived us of your Presence, nor dare we envy your Happiness, but altogether rejoyce that you have broke the way, which has given us the greater Encouragement to double our diligence, that arriving at your Perfection in the Tongues, &c. we may be in a capacity to follow you. Till when, we must wish you all imaginable Success; and I, in the name of the rest of your *Quondam* School-fellows, who desire heartily to be remembred to you, Subscribe my self

*Your unfeigned Friend and Acquaintance,*

E. C.

*Edw.*

The Answer.

Honest Ned,

I Received your Letter, and am glad to find that my Removal has not obliterated the Remembrance of our former Friendship; nor indeed shall it ever be able to work any such effect on my part. True it is, I left You, and the rest of my Associates, with some reluctance and unwillingness; and indeed, this Place was somewhat strange to me at my first Arrival, as being altogether unweaned from my former Conversation, which made me, in some measure, repent my coming; but soon recollecting my self, I open'd the Eyes of my Understanding, and by the light of Reason, plainly perceiv'd the many Advantages that would accrue to me thereby, which confirmed my wavering Mind, and plainly demonstrated, that I had done altogether for the best, and could I but swell those Imaginations to a higher pitch of Joy and Delight, when I promised my self, that some of you would soon be with me, by whose friendly Conversation I may be the better enabled to pass away those few Hours I can spare from my Study. In expectation of which, I remain (my Respects and tender Affections recommended to each Individuall)

Your real Friend and Servant,

T. C.

*The Master's Commendatory Letter to a Father,  
on the Behalf of a Scholar.*

S I R,

**T**His being one usual time of Refreshment allowed to Scholars, at your T---'s earnest Request, I have given him leave to wait upon you, hoping he will no ways prove troublesome to you, nor cause any detriment to your Affairs. I remember, Sir, that in your last Letter you required me to give you an Account of his Progress in Learning; as to that, let me satisfy you, he has for the time he has been with me, exceeded even my Diligence or Expectation, acquitting himself in every part (as far as his Years are capable) so well, that I may, without Flattery, assure you, you are more than ordinarily happy in so Witty and Ingenious a Son, who in his Childhood gives such pregnant Proofs of what his riper Years will produce. But not to trouble you with a tedious Epistle on this Subject, I leave him to your discerning Judgment, till you are pleased he shall return to his Studies, and remain

*Your most humble Servant,*

T. A.

*A Letter from a Young Gentlewoman to her Parents,  
to enquire of their Welfare.*

*Dear Father and Mother,*

**A**fter my Duty, in the humblest manner, presented to you both, these are to assure you, that by reason of my not hearing from you in so long a time, I have not been a little disquieted and possessed with a Fear that it fared not well with you: And indeed, how could it do less, since you never before desisted so long from writing to me; therefore, to put me out of the fear that has surpriz'd me, let me entreat you, by the first opportunity, to satisfy me in that Particular, otherwise I must labour under Doubts and Discontents as one over-

overshadowed with a disconsolate Cloud of Sorrow. Pray fail not in this case to grant the humble Request of her, who values her self in nothing more than that she is

*Your Obedient and Dutiful Daughter,*

*A Letter from a Son to his Father to acknowledge Fault, and beg Pardon for Offending, &c.*

*Ever honoured Father,*

**T**Hough I am unworthy to approach you as a Person, nor dare I do it without Shame and Confusion of Face, yet suffer this Paper, as an humble Advocate, to plead, in some measure with you, that so it may abate the Severity and Rigour of your just Displeasure. My Offence considered, dare not indeed, with any Reason, expect forgiveness, though the experience of your innate Goodness and Clemency, your Commiseration and Fatherly Compassion, have embolden'd me to sue for a Pardon. Wherefore, if a returning Prodigal, a true and unfeigned Penitent, may find Mercy, in those Circumstances, I unfeignedly beg it at your Hands. be not so much offended with me, as to forget you gave me Being, nor that I am your Son, though unworthy to be so stiled; and let it be a Foundation sufficient for your Compassion to build upon, that I confess my Fault, and sincerely promise to offend no more so good a Father. However, keep me not upon the Rack of discontent and doubt, but rather let me know my Punishment, that I may chearfully undergo it; for I had rather suffer any thing in this World, than thus to lie under the sence of your Displeasure. Therefore, with all submission, beg you would determine, and dispose of me as you see convenient; in expectation of which, remain,

*Sir,*

*The unworthiest of your Children,*

*C L*

The Father's Answer.

Ungracious Son,

Have, though more than your Deserts have merited, vouchsafed, at the Intercession of some Friends, to receive your Letter, and think fit to tell you, it is well you shew some remorse for your Disobedience; though I am not with what confidence you can so much as dream of returning into my Favour, or expect a Pardon from him you have so highly offended, considering I have so often born with you, and you have not been hitherto reclaimed. However, since some Hope at last appears that you are sensible of your Failings, I will not leave you altogether in despair of obtaining what you seem so earnestly to desire; but till I am better assured you are a true Convert, I shall remain, as I have often,

Your much offended Father,

P. N.

A Letter from a Youth to his Sister, &c.

Most loving Sister,

OUR Absence so long from each other, has occasion'd my writing to you, that I might inform'd of your Health and Welfare, of which I am as solicitous and tender as of my own; not forgetting you in my Prayers, nor neglecting to you all the good Offices I can, with our Parents, Friends and Acquaintance. In requital of which, it be your part to return me an Answer, that I may be satisfied in what I have required, which I render me no small contentment of Mind; in satisfaction whereof, I rest,

Your ever loving Brother,

A. P.

D

The

## The Answer.

Dearest Brother,

**Y**our Letter hath luckily found me, though I'm removed from the Place you directed it to: and am not a little glad that I have the happiness to hear from you, considering we are so far distant one from another. As for my Health, thanks be to Heaven, it continues as heretofore: and of my Welfare, I have cause to complain, as being in an honest Family, where nothing convenient is wanting; so that enjoying Health, Plenty, Freedom and Content, I may justly account myself happy; and so wishing you, and every of our Relations and Friends the like, with a continuance of hearty Prayers to that end, I am,

Your most Loving and Obliged Sister,

A.

*A Daughter's Return of Thanks for her good Education  
Honoured Parents,*

**I** Am constrained, as an humble Acknowledgment of my Gratitude, often to trouble you with Epistles, as being the only Requital I am capable of rendering you, for the many Benefits and Advantages I have received at your hands; above all, for your prudent foresight, in bringing me to the knowledge of those things which seasoned my younger Years with variety of Understanding, and will, past all peradventure, render me acceptable on sundry Occasions. Wherefore I must now applaud that compelling goodness of you, by which you even obliged me to persevere in what I had begun, though then indeed, not discerning what I should afterwards reap thereby. I imputed it to you as harshness and severity. Therefore let mistaken Youth consider, that in a tender Age, they (not knowing what is good and commendable) ought to submit to the mature Judgments of their Parents, who always, with Bowels of Love and Compassion, are studying



Welfare, though they perceive it not; and in this case, what shall I say more than to return all possible Thanks to you, who, next Heaven, are the Authors of my Being, and Well-being, and ever subscribe and acknowledge my self,

*Your most Dutiful and Obliged Daughter,*

C. D.

*A Letter from a Youth, by way of Essay, to a Person of Honour, from whom he had received some Benefit.*

*Most Honourable Patron,*

**V** Ere I not confident that I may rely upon your good Nature and Generosity, to excuse my Presumption, I should not have dared, considering the vast inequality, to have raised my Thoughts so high, as to address you with my inconsiderate Lines; which may justly merit Rebuke from your judicious Censure. But knowing your favourable Constructions, and the good meaning of your Inferiours, I could not contain my self till I had found this way to vent some part of that Acknowledgment, which laboured in my Breast, and is the product of your Bounty: yet can only say, no more is in my power, than to render your Honour my hearty and earnest Thanks: a poor return for what I have received as your liberality: though indeed I will subjoin, that the whole business of my life, in my esteem, is altogether insufficient to make you requital; nor shall I be wanting, as opportunity offers it self, to employ it in your Service. Wherefore, beseeching your Honour to accept of my true Endeavours, Prayers, and good Wishes, I, with all Submission, and a reliance on your Goodness, assume the boldness to subscribe my self,

*Your Honour's most Humble and Devoted Servant,*

T. F.

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*A Letter from a Youth to his Grandfather.*

*Reverend Sir,*

I Cannot but account my self happy, that the Fates are so propitious, as not only to spin out Your Thread of Life longer than those of the greatest part of Mankind, but that, through the Blessing and Mercies of God, Health and Strength are added, together with a sound Judgment, and discerning Faculties, which render you the honour of Time. But passing over these, I must, Sir, in the next place, present my Duty, and more than ordinary Respect to your self, from whom I am descended; nay, over-and-above, make a due acknowledgment of the care you have had of me, and the good Counsel you have all along furnish'd me with as having found by experience, that the Wise Man was not mistaken, when he affirmed, That Wisdom rested in a multitude of Years, though that garb it is too frequently rejected by the younger sort, as a Precept too rigid and severe. The Dear Sir, being all at present I can render you, must with hearty wishes for your Happiness here and hereafter, conclude with a dutiful Acknowledgment that I am,

*Your obedient Grandson,*

T. A.

*A Letter from a Young Scholar to his Father,*

*Honoured Sir,*

I Not having the opportunity of waiting upon you in Person, have made bold to make this Letter the Messenger of my Necessities; which notwithstanding, Sir are not very great, my present Occasions requiring little more than a few new Books to supply the place of some that have come to sundry Misfortunes, for want of a Study, or other Place or Conveniency to deposite them in: as all other Books to forward my Learning: I beg now, through the care of my Reverend and

dustrious

dustrious Master, made capable of removing into a higher Form. Therefore, amongst others, I desire you to send me ———; that so by a speedy Improvement, I may lose little Time, and put you to less Charge. As to Cloaths, and other Necessaries of that kind, I leave them to your Discretion, to order them as you please; only I must say, That my Apparel is indifferently worn since my coming hither. This, Sir, being all at present, I conclude my Prayers to God for your Health and Prosperity, and remain,

*Your most obedient Son and Servant,*

T. D.

*A Letter from a Youth to his Father, who is desirous to be bound Apprentice.*

*Dear Sir,*

These are to put you in mind, that I have now been about six Weeks upon Tryal, and find the Trade so agreeable with me, that I desire nothing more than to be Bound, that I may lose no more Time, considering I am of sufficient Age. I have acquainted my Master with my Intentions and Resolution, who very well approves of my Willingness: Wherefore, let me entreat you to take the first Opportunity of coming to *London*, that so Things being settled, I may no longer be delayed. But however, Sir, submitting all things to your good time and pleasure, I continue as heretofore,

*Your most dutiful Son,*

C. B.

*A Letter from one Friend to another, to persuade him to give his Children good Education.*

*Dear Friend,*

It adds not a little to my Happiness, to understand you are blessed with a hopeful Off-spring. Treasure much covered by the Ancients, and the Men of the World: Wherefore the Prophet

David, to give a greater lustre to such a Blessing, compares them to Olive-Branches, Pledges of Peace. Notwithstanding which, Children in themselves are unpolish'd Statues, unless they be brought-up in the fear of God, season'd with Learning and ingenious Education; for that, indeed, exceeds even the Riches you labour for to bestow upon them, and is the only absolutely necessary thing that can contribute to their earthly Felicity, proving a better and surer Estate than Lands or Possessions, which indeed may, like other things of the same nature, make themselves Wings and fly away, at least be wrested out of our Hands, by those that are more mighty than we: when Learning, and good Education cannot cease, but with our selves, being capable of gaining us a good Reputation in this World, and by a right improvement, Blessedness in that which is to come. Wherefore, let me, as a Friend, that wishes well to you, and your Posterity, entreat you, Sir, not to be wanting in giving the Education that is suitable to their Capacities; so that growing up, and finding the advantage, they may have the greater cause to bless so indulgent a Father. Thus having told you what I sincerely wish, I continue to be,

Sir,

Your most Obliged Friend and Servant,

W.

*A Letter of Advice from a Father to a Son.*

Son,

IT is now so long since you departed from me, that I cannot but judge you, by this time, to be at Years of Discretion, sufficient to take upon you the management of some Affairs in the World; in order to which, for your better Ability, I have sent you, by the hands of your Uncle, B — — — Twenty Pounds, and as I find you improve the money, you may expect a greater Summ. And the better

to confirm you in your Undertakings, let me give you a word or two of Advice: First, when you settle your self in the World, beware of being enticed or drawn away by Flatterers, or debauched Persons: nor is there any better way to shun it, than to decline and avoid them. In the next place, be diligent in your Affairs: mind your Employment, and deal uprightly with all Men, whereby you may not only gain an honest Repute, but expect a Blessing upon your Endeavours: But above all, prefer the Service of your Maker, and pray to him for his Support and Assistance, and in so doing, you will not fail of living happy, and more-especially of obliging him whose Joy it will be to see or hear that you do well: And so at present taking my leave, I remain,

*Your Careful and Affectionate Father,*

P. D.

*The Son's Answer to the foregoing Letter.*

Honoured Sir,

**H**OW, or in what Language or Words shall I express the sense of Gratitude due to your Care and Tenderneſs! who have all along laid your Obligations on me, ſo many, and in ſo high a degree, that I may as well number them, which indeed is altogether impoſſible, as to declare their greatneſs and worth, to which you have now made a large addition, and over-and-above given me ſuch cordial Inſtructions and Advice, as I will neeple I ſhall ever retain in my Memory with a due Reſpect and Obſervance. Sir, I have, ſince the receiving of your bounty, procur'd me ſuch things and neceſſaries as are ſuitable to my Trade and Employment, and find ſuch Encouragement, that I doubt not but my Proceedings will be ſequel to your Satisfaction, and my Advantage: For, I am your ſelf aſſured, Sir, that I will proceed to no ſlighty Affair, without conſulting your ſelf, whoſe approved Judgment, and ſound Advice, I have ſo often

D. 4

experi-

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*experienced: And so committing you to the Care and Protection of Heaven, I rest,*

*Your most obedient Son,*

P. D.

*A Letter from a Scholar, inviting a Cousin to betake himself to Learning.*

*Dear Cousin,*

**T**HE Kindness I have for you, cannot be easily expressed; and not only for your Person, but your future Happiness and Welfare, which you can secure no better way, than by Learning; which if you fully acquire, it will prove a fast and faithful Friend to you, when those Friends, you too fondly rely on, may fail you. Wherefore, let me entreat you not any longer to trifle away your time, in pursuing things lighter than Vanity, but leaving those Childish Extravagancies, betake yourself to your Book: for certainly, did you know what sweet Content and Pleasure I find in my Studies, you would not be long absent from me. However, let me hear from you, and know how you stand affected in this kind; till when, I rest in expectation of an Answer, and am,

*Your very loving Cousin,*

A C.

*The Answer.*

*Loving Cousin,*

**I** Received your Letter, wherein you, according to your wonted goodness, mildly reprove me for spending my time in things that will render me no Profit or Advantage; nor am I insensible that you are in the right: but what shall I do in this case? The over-Tenderness of my Mother will not suffer me to be from her so far a distance as your Invitation seems to wish me; and these Parts (though I am greatly sensible of my need in Learning) no place is found that affords a convenient means, whereby I may better myself: However, Dear Cousin, whatever you may imagine,

Heart is with you, and I hope within a short time to prevail so far, as to be with you in Person; till when, I must be content to remain,

Your loving, though absent Cousin,

D. M.

*A Letter of Friendship from one Brother to another, to desire his Return.*

Dear Brother,

I Must tax you with Unkindness, for taking your self so long away from us, and leaving us sad for want of your Company; nay, more, for that you have been backward in writing, thereby to give us an account of your Welfare. Sure you find more contentment in the Country, than we are aware of. However, I should think that the Society of your nearest Relations should be coveted beyond it; so that I must take upon me, seeing you have not found the way to do it on your own accord, to demand the Reason of so much delay, or to conjure you to return; one of which I expect you will oblige me in by the next Post. As for our Parents, and other Relations and Friends, they are, through mercy, in good health, and have no other grief, but for your Absence, which by a speedy Return you may cure. Pray fail not to let us hear from you speedily, if we cannot see you: In expectation of one or the other, I am contented to rest,

Your loving and most affectionate Brother,

G. L.

*The Answer of Excuse.*

Dear Brother,

I Received your Letter, and find, as indeed you have reason, that you tax me therein with delay. Alas! you know how little the fault was mine; you could do otherwise; for unless I would shew my self rude and unmannerly, things altogether disagreeable to my Nature, so steal away, and thereby disoblige my Relations, and disgrace my self, I cannot avoid

D. S.

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yet expect to see you; for though I have even Petition'd, in a manner, for my Audience of Leave, yet I cannot obtain it: Wherefore, let me entreat you to bear with me, till such time as it lies in my power to make an honourable Retreat; and then I shall not fail to hasten, with the greatest celerity imaginable, and give you an Account of my Entertainment, and of the Recreations I have had in these Parts; till when, I subscribe my self, with a hearty presentation of my Duty to my Parents, and my Love and Respects to all my other Friends and Relations,

Your most Affectionate Brother,

G L

*A Letter from a Serving-man to his Master.*

S I R,

**B**Y reason of your long absence from your Habitation, I am in hopes you will pardon my boldness, in undertaking to write to you, to let you understand that your Family is in good Health, and that your Affairs go on very prosperously; so that nothing we can wish is wanting, but your return; yet, Sir, it is not for me to go about to direct you, or to undertake to hasten you to dispatch your Affairs; but submitting to what in discretion you shall see convenient, I can only presume to subscribe my self,

Your faithful Servant,

T. A

*A Letter of Congratulation from a Youth to his Sister, upon her Marriage, &c.*

Loving Sister,

**S**INCE the News of those Joys that are happen'd unto you, reach'd my Ears, I have even long'd for an opportunity to tell you how pleasing they are to me, who, as a kind Brother, do participate with you in your happiness, being fully persuaded of the reality thereof; for had you put it into my power to make your choice, I could not have had you



your Lot in a fairer Land: wherefore I cannot forbear to Congratulate your good Success, as being constrained to express a more than ordinary Joy, upon the prospect of her present and future Felicity, whom I so entirely love; and so with my Respect to your self, and your loving Husband, whom henceforth I must style my dearest Brother, I remain, in all Affection, and Tenderness of your Welfare,

Your joyful Brother,

F. H.

**The Answer.**

Dear Brother,

I am not a little glad that the Choice I have made is so acceptable to you; for although I acquainted you not with my intentions, yet let me tell you, I did not proceed rashly or unadvisedly, but with all caution and deliberation, as knowing Marriage to be a weighty Affair, on which depends our Woe or Happiness in this World; for as there is nothing more comfortable on Earth than Marriage, where the mutual Affections are united and joined in one reciprocal Love; so there is nothing more uncomfortable, where Discord and Discontent put in to destroy the expected Happiness; which Enemies to true Love, I hope, shall never prevail. Indeed, there is little prospect of any Disagreement between us, though few can tell what Time can bring forth; but in the mean while, being possess'd of all that I can wish, or reasonably desire on Earth, I shall not pall my Joys with the melancholy Thoughts, or rather Fancies of future Events; but think my self above the reach of Doubt, or the frowns of Fortune; And so returning you hearty Thanks for your consent and good liking, as also for the sense of Joy you express for my well-doing, I remain,

Your ever loving Sister,

M. P.

*A Letter*

*A Letter from one Young Man to another, to request a Kindness.*

*Dear Friend,*

**R**Elying upon the long Familiarity that has passed between us, and your large Profections of Sincerity in Friendship, urged by necessity, and the haste that my occasions require, I have made bold to let you know, that I stand in need of ———, with which if you can possibly furnish me, without any prejudice or hindrance to your own Affairs, I shall take it as an extraordinary Kindness; and if it stand with your convenience, pray send it by the Bearer, or by some other speedy hand; and in so doing, you will very much oblige him who is,

*Your very humble Servant,*

G. S.

### *The Answer.*

*Dear Tom,*

**I** Was not a little glad, upon the perusal of your Letter, that you would be so kind at last as to put it in to my power to do you any manner of service, wherein I might more immediately signalize some marks of true Friendship; nor indeed could you have required it at a more seasonable time. Wherefore, not to give you any delay, I have sent by your Bearer what you demanded, and shall always be proud to oblige you in this kind, as far as my Abilities will extend: And so with my hearty good Will towards you, and my good Wishes for the Prosperity of your Affairs, I remain,

*Your unfeigned Friend,*

N. D.

*A Letter*

*A Letter from one Scholar to another, upon the  
Death of a Father.*

Dear Ned,

I Had before this time condoled with you the loss of your Father, had I understood that you were capable of Consolation; but conceiving it altogether convenient to give you some time to bewail so great an Unhappiness, I forebore till now, that the Debt you owe to Nature might be first paid in Showers of Tears, and Gales of unfeigned Sighs: and indeed, what could you do less for being deprived of so good a Father, whose tender Care was all along intent upon nothing more, than to promote your Welfare? But the greatest heaviness must have an end; and, Dear Friend, you have sufficiently testified your filial Affections, and therefore ought at length to bethink your self, that He for whom you mourn, was, as all the Sons of Men are, no more than a mortal Man, and that each moment is an Advancement towards the end of a troublesome Life; so that, although he is gone before, we are hastning after him, and must soon sit in the shades of Death. And when you consider he lived well, and made a pious End, you ought to conceive no common Joy, that he has been so kind as to set a good Example before your Eyes. Solace your self then with an assurance, that if you live up to his Example, you will speedily overtake him in the happy Region of Joy, where Sorrow is a Stranger; and so hoping you will take my Advice, I take my leave, and continue,

Your most assured Friend,

W. K.

*A Servant-Maid's Letter to her Friends.*

Dear Friends,

I Hope this Letter will find you all in good health, and give you to understand, that I am not only safely arrived at London, but have the good Fortune

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tune to be settled in a credible Place, at the Sign of —, in —; wherefore, desiring to continue our former Friendship, by a mutual correspondence of Letters, I wrote this, in hope of an Answer; and so with my Prayers for the respective Health and Welfare of you all, I rest,

*Your most affectionate Friend,*

MA.

*A Letter from a Nephew to an Uncle, to excuse his Absence.*

*Honoured Sir,*

I Am not a little concerned that the importunity of my occasions constrain'd me to delay my paying you a Visit at the time I expected to have done it; but knowing you a Person of infinite Goodness and natural Clemency, I dare not so much as think of despairing to obtain your Pardon; especially when I shall make you thoroughly sensible how earnestly I labour to dispatch my Affairs, that I may the speedilier be with you, though many cross Accidents have frustrated my zealous Endeavours; but the main Obstacle being now removed, I doubt not but to accomplish my desire in a short time; after which, I shall think no speed too swift to bring my self into your Presence, and laying my self at your Feet, acknowledge that I am,

*Sir, Your most obliged Kinsman and Servant,*

A. D.

*A Letter from a Young Gentlewoman to her Cousin, entreating her Company.*

*Dear Cousin,*

I F you knew how tedious your Absence is to me, you would be more forward to gratifie me with your Company. I remember, at our parting, you made me a promise of a speedy return: however, I will interpret the best of your good Intentions, and pardon you the time relapsed, if with a complaisance

to this my Request, you let me have your Company  
with all convenient speed ; in expectation of which,  
I rest,

*Your most affectionate Cousin,*

A. L.

*A Letter from a Husband, to his Wife and Children.*

*Most loving Wife,*

Since you have been absent, together with my  
Children, (besides my Prayers for the continua-  
tion of your Health) I have taken all possible care  
to provide such Necessaries as I imagined any ways  
useful or convenient for you, and have sent them  
by the Bearers, and by whom it is my desire, and  
kind request, that you would send me an Account  
of your Entertainment, and in what estate and con-  
dition of Health and Liking you are ; for though  
you are absent from me, yet it is the great concern  
of my thoughts, to study the method and means to  
promote your Welfare, which I ever tender equal,  
if not superior to my own : and so with all the  
love and tender regard of a Husband and Father,  
with my love to You, our Children, and all our  
friends and Relations, I remain,

*Dear Wife, Your loving Husband,*

D. P.

The Wife's Answer to the foregoing Letter.

Kind and ever loving Husband,

I Received your Letter, which, next to your Com-  
pany, I highly esteem ; and according to your desire,  
have made you this Return, whereby I assure you, that  
we are not only in good Health, but have found En-  
tertainment beyond our Expectations, all our Friends  
being every where, and at all times, so obliging and  
affectional, that they, as it were, detain us from you  
with the Charms of their Kindness, which will, no  
doubt, prevail with us to stay somewhat longer than  
we intended, or you could possibly expect. As  
for the things you sent, I have received them,  
and return you all the good Thanks that are sui-  
table

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table and consistent with the Virtue of an obedient Wife, for your Care; assuring you, that not only our Children, in a grateful acknowledgment, as they stand in Relation to us, present their humble Duty to you, but also, our Friends and Relations in general, crave to be had in Remembrance by you; and so with my Prayers for your Health and Welfare, I continue to be,

Dear Husband,  
Your loving and constant Wife,

A.P.

*A Letter from a Maid-Servant to her Mistress, excusing some Faults whereof she has been accused.*

Madam,

**I** Take this leave (though with all submission and humble regard to the distance between us) to write to you, that if it be possible, I might hereby make you sensible of my Innocence, in relation to the things wherewith I stand charged before you, the which could you, Madam, but read the sincerity of my Soul, you would plainly discern. My Accusers, indeed, have laid their Accusations with me small Aggravation: but believe it, Madam, upon the solemn Protestation of her that would lay down her Life to do you Service, what they have said against me, proceeds from Malice, and hopes of Revenge, because they could not corrupt my Fidelity to your Detriment and Damage, as I am able to make appear, whenever your Ladyship shall laying your Anger aside, give me leave to speak for my self: however, in these and all other Affairs submitting my self to your Ladyship's Goodness and wise Discretion, I remain,

Madam,

Your most humble and obedient Servant,

*A Letter*

*A Letter from an Apprentice, in excuse of himself  
to his Master.*

S I R,

IN consideration that I have been charged before you for injuring you, in betraying my Trust; I have thought it highly convenient to let you know, That though I cannot altogether excuse myself of some neglect, yet my Enemies have greatly added Falshood to that part which is true, and hereby given you, no doubt, Stories large and foul enough to ground your Anger on; but however, Sir, consider (let me entreat you) with your self, that all which is reported, is not at all true; many times, Persons have been wrongfully accused, with as bold a Confidence, and specious Pretence as can be well imagined; and yet, upon due examination, have been found innocent. All I entreat, Sir, is, That my Accusers may be produced, and I with them brought Face to Face, that so at least their conscious Guilt may appear in blushes, if not in a publick confutation of the main Thing, with which they have falsly charged me: And so, in hopes you will (in pity to my injured Reputation) grant me this one Request, I subscribe my self,

Sir,

*Your most humble and obedient Servant.*

N. C.

*A Letter in Recommendation of a Friend.*

S I R,

IF you remember, you some time since laid your Commands upon me, to give you an Account of the Conduct, Management and Vertues of N. D. which to particularize, would be a Task too great for him, who is ever proud zealously to serve you in any thing that is within the compass of his Power: but in general, I can safely assure you, that in Prudence, Gallantry, and Moderation in all Affairs, Humility, and a becoming Modesty in all his Actions,

Actions, nothing can exceed him : nor is the Progress he has made in the Arts and Sciences inferior to these, nor any thing that I can name, wanting in him, to render him not only an Accomplish'd Man, but a Man worthy your Notice and Friendship : Wherefore, hoping my wishes of this kind may succeed, I take the honour, Sir, to rank my self amongst the number of your worthy Friends, with the Title of,

*Your most humble Servant,*  
M. D.

*A Letter of Enquiry from one Youth to another.*  
*Dear Robin,*

I Have taken upon me to send you this Letter, to beseech you a Favour, that is (I question not) in Your power to do me : For in brief, it is only to Give me an Account how our Friends and Acquaintance, who remain in those Parts where you now are resident, stand at present as to their Health and Fortunes, as also to acquaint me with the Affairs of the Country, that I may the better guess whether or no it will be convenient for me to come down, or delay my coming somewhat longer, so that thereby I may find a fit opportunity to come and curr or correspond with my Advantage : The sum as I said, is the summ of my Request ; in which, hoping you will answer my Expectations, I take my leave, and am,

*Your very loving Friend to serve you,*  
T. C.

*The Answer.*  
*Dear Harry,*

I Have received your Letter, and will, as much as I am able, shape you an Answer to it, that may be suitable to your Requests ; viz. As for our Friends, Relations and Acquaintance, that live in these Parts, have indeed the honour frequently to visit them ; and find at present they are not only in good Health,



is in a thriving way; nor are we, at our Meetings, forgetful of you, but in our several Stations strive to remember you as much as we can; that so though you cannot be absent, which is to us no small matter of discontent, yet you may form your Idea in our Imaginations, to a degree of supposing you present: nor can I, if you will be pleased to take the Advice of a Friend, wish or desire any better juncture of time to come down, than to do it with all convenient speed, for now an opportunity is fair for your Advancement: And in short Dear Friend, I must tell you, That as I desire nothing more than your Company, so I think my self happy in having this occasion to subscribe my self the unfeigned Well-wisher of your Welfare, and

Your very humble Servant,

A. T.

*A Letter of Excuse to a Landlord, from his Tenant.*

S I R,

Send this Letter, as an humble Suitor to beg your Pardon and Excuse, for not waiting on you at the prefixed and appointed time; which I had not failed to have done, if urgent Business of such moment, as at no other time could have been dispatched to my Advantage, had not in a manner constrained me to break my Promise: But however, Sir, relying on your good Nature, on which, with some regret, I must own I have too much trespassed, to dispense with what is past, I shall, with the Divine Permission, be with you within Ten Days, ensuing the Day of the sending hereof and give you a better Satisfaction, as to what concerns us, or is depending between us, than a Letter is capable of rendring; till when, with my hearty Wishes for the Continuation of your Health and Prosperity, I take the leave to subscribe my self,

Sir, Your most obliged Friend and Servant,

R. A.

*A Letter*

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*A Letter from one Scholar to another, to reproach him for a Slander.*

*Dear Friend,*

**F**OR so my good Nature obliges me to fry  
you, though I might justly have done other-  
wise, I sent you this Letter to let you know, that  
am not un-inform'd of the Reproach and Sland  
you have heap'd upon me, who have little deserv'd  
any such things at your Hands; nor could it sink  
to my mind, that any such thing could have proceed  
from a Person on whom I have made it my  
study to heap Obligations and Acknowledgments;  
yet that you may not imagine I can for one Ingrati-  
tude altogether forget the Party, with whom I  
have heretofore contracted so great a Friendship  
I further thought fit to let you know, that I refer  
not what has passed so heinously, but that an inge-  
nious Confession of the Wrongs you have done  
me, by raising such Calumnies, may blot them out  
of my remembrance, and restore, as heretofore, my  
Friend and Confident: but if you appear obstinate  
and undertake to justify what you have done, then  
you may expect, that instead of your Offence,  
I shall strive to blot you out of my Memory, and  
make it my Business to forget that I ever was  
unwary as to contract a Friendship with so in-  
grateful and injurious a Person; and till I may, in  
the sequel, be inform'd of your Intentions, I am  
content to rest,

*Your Friend and Well-wisher,*

*The Answer.*

*Kind Sir,*

**I** Have received your Letter, and being overcome  
with your gentle Reproofs, find my self constrain'd  
to acknowledg your Generosity deserves much better  
at my Hands, than the Returns it hath met withal.  
Wherefore, not without Blushes, I own, through

ing understanding, created by those that envied the  
sincerity of our Friendship, that I rashly expressed what  
a wise became me, and thereby confess my self to  
be injured both Truth and Friendship: Wherefore,  
chiefly casting my self with an affiance in your good  
nature, on your Discretion, to pardon or punish me, by  
excluding me into, or excluding me out of your Friend-  
ship, and good Opinion, I with all imaginary return of  
thanks for the Tenderness you have already expressed,  
and equalling my Sorrow to my Ingratitude, subscribe  
my self,

Your unworthy and undeserving Friend,

E. H.

*Letter from one Maid-Servant to another, inviting  
her to come to London.*

Dear Nancy,

I was your request, when I left the Country,  
that I should give you an account how I liked  
the Town; and that has occasion'd my giving you  
the trouble of this Letter, by which I assure you,  
my fears of speeding well, which, if you remem-  
ber, were not a few, were altogether needless, tho'  
it is wisely said, we ought at all times to fear the  
worst; for I was no sooner arrived, but I was  
settled in a credible Place, and not long after dis-  
cover'd that those pretended Dangers and Ill-  
conveniences, with which we Country Lasses were  
srequently discourag'd, prov'd only Bugbears to  
keep us from the pursuit of our better Fortunes  
and Advantages, that we might become perpetual  
judges for others, by being kept in ignorance to  
that Preferment we might arise by our Industry.  
Therefore be not discouraged, but make it your  
business to come up with the first opportunity,  
where you shall find me ready to assist you in all  
an, as to your Settlement. And so, in expectation  
shortly to have your Company, I rest,

Your very loving Friend,

A. D.

*A Letter*

*A Letter of Counsel from an Aunt to her Niece.*  
*Dear Cousin,*

I Cannot but express the Joy I conceive to see that you take your Learning so well, and so diligent therein; the which that you will persevere in, would yet add more to my Comfort especially when I consider, that thereby you will not only be freed from evil Company, and from Imagination, too frequently the Attendants of Idleness, but that, Dear Child, you will be enabled to obtain, when you come to years of more maturity both Credit and Advantage; when those that have squander'd away their Youth in Idleness, must be contented to come short of either; wherefore, I hope you may accomplish what you have begun, by being circumspect and diligent therein, as you expect to continue in the Favour of her who is,

*Your Loving Aunt,*

*A Letter from one at Sea, to his Friend on Shore.*  
*Dear Friend,*

Since I left the Land, and betook my self to Water, I have changed the quiet Shades, for troubled Waves. I have not been wanting to participate of hardships, and to struggle with the many ill-conveniencies which frequently attend those that go down into the Deep: yet the thoughts of returning to my native Land, and enjoying once more your much desired Conversation, have not been the least support of my Spirits, by enabling me to struggle and overcome innumerable Difficulties and Dangers; which Considerations will likewise dissipate all my Surmises, Storms, Difficulties or Dangers that may hereafter happen in this liquid Plain: Wherefore, I beseech your Prayers, and a continuation of your Friendship, together with my Request, that you would remember my unfeigned Love and Re-

all our Friends and Relations, I in haste, time  
not otherwise permitting, remain,

*Your Friend and Servant,*

*from off the Coast of*  
Cormandel, E. I.  
June 20th. 1697.

A. B.

*A Letter from one at Sea to his Wife.*

*Dear Love,*

Since my Departure from you, we have made  
way through many dangerous Seas, and wea-  
ther'd, as often heretofore we have done, many  
rough Storms and Tempests : so that at the wri-  
ting of this, our Ship was within sight of our in-  
tended Port ; yet, by cross Winds, we were obliged  
to stand off to Sea, for some time, before we could  
enter it : yet the danger of the Passage being, as we  
well hope, altogether over, I sent this Letter to cer-  
tify you as much, that you need not perplex your-  
self with needless Fears ; and do assure you, I, and  
my fellow-Sailors, are not only in Health, but in  
hopes to gain no small Advantage by this Voyage.  
Pray let not the thoughts of our returning the same  
Way we came, nor the fear of encountering the  
same Dangers oppress your Mind ; for I assure you,  
it will be far otherwise, considering the difference  
of the Season. as to its Calmness ; yet let me, how-  
ever, have the benefit of your Prayers, and the  
unalterable continuation of your Love and Con-  
fidence, though absent ; and so with my kind Love  
and Respects to all our Friends and Relations, I  
conclude, yet continue to be,

*Your ever loving Husband,*

*from off the Coast of*  
Guiney, May  
10th. 1697.

C. R.

*A Letter*

*A Letter from one who is travelling to see the Rare  
and Magnificence of other Countries.*

*Honoured Sir,*

**H**AVING found your Reports, as indeed I do not doubt otherwise, to agree with Truth in all Respects, I make bold to send you this Letter as an humble, though mean Acknowledgment, with it such Curiosities as these Parts afford, treating your favourable Acceptance of so inconsiderable a Present: However, Sir, I live in haste to make more grateful Returns by my Knowledge and Understanding in foreign Affairs, which chiefly gathered from the Converse I at sundry times held with you, and therefore must justly tribute them to your self. As for my Return, the time is uncertain: Wherefore, not daring to make you any Promise of that kind, lest I should be obliged to break it, which by no means I would do to a Person of your Worth and Integrity, I can only, till I am more certain as to that particular, write my self,

*Your most obliged and most devoted Servant,*

Padua Hall,

N. B.

June 10. 97.

*A Letter of Consolation to a Wife, who supposes  
her Husband, by reason of his long Absence, to be dead.*  
*Madam,*

**I** AM not insensible, by the wrong I perceive your Eyes have suffer'd, that you afflict your self with private Mourning, like the Widow-Turtle, who has lost her Mate; nor can I with Reason at this time expect that your Heart should overflow with Joy, since you are deprived of the society of all you hold dear on Earth; yet consider with your self, and muster up the noble Faculties of your Soul, to aid your Reason, against the invading Passion, which sinks your Spirits thus low: Think with your self,

for whom you grieve, may yet be in the Land of the Living, though detained by some cross Accident, that he may suddenly appear like the Sun, after a long o'ercasting of Clouds and Mists, to cheer your now afflicted Heart with Joy and Gladness; for you cannot let it sink into your Mind, that these Delays proceed from him on purpose to try your Faith and Constancy. No, Madam, he doubtless knows them to be candid and unalterable; and, no doubt, if alive, grieves more than you for the Divorce, as being sensible what Storms of Grief he suffers in the Soul of her, whose Afflictions he counts his own. But suppose the worst, if he be dead, and some Tomb or Wave do incircle him, whom you in willing Arms have long wished to behold; in that case, submit to the Will of him, who is the great, the wise disposer of humane Affairs, and be not sorry, like Men without hope, for those I cannot die in the Lord; for *they rest from their Labours, and their Works shall follow them*: yet I forbid you not to cherish his Memory, but however rejoice that you shall one Day meet again in this World, or in the World to come. And so, in expectation to find your Sorrows moderated and eased, I continue to be,

*Madam,*

*Your cordial Friend to serve you in all I may.*

*P. G.*

*A Letter from one Sister to another, to enquire of Health, &c.*

*Dear Sister,*

Our not writing to me in so long a time, puts me somewhat in doubt, That either you are all yet in Health; or, that some unhappy Accident is fallen out? Wherefore, to remove my Fears, pray, with the first conveniency, be so kind as to write me a Letter, by which I may be made acquainted how it fares with you. And moreover for-

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*get*

get not to let me know how our Friends and Relations are, as to their Healths and Welfare; in so doing, you will very much satisfy and oblige her, who is

Your loving Sister,

**The Answer.**

Kind Sister,

I Cannot but return you my hearty and unfeigned Thanks for your care and regard towards me, and must at the same time beg your Excuse, that I have been so negligent as not to write to you. I must confess I had no want of opportunity; but hoping you will pardon what is past, I shall be more diligent for the future, as to what you desire to know. These I certify you, that my self, together with all our Friends and Relations are in perfect Health, and desire to be kindly to be remembered to you, not being a little after so long absence, that they have the opportunity to congratulate, though at a distance, your Health and Welfare. This being all at present, I rest

Yours in all kind of Love,

*A Letter to a Father, complaining of his Son.*

S I R,

**H**AVING received divers Injuries and Wrongs by the means and encouragement of your Son T— I thought it convenient, before I entered upon a course or way of redressing my self for the ~~Loss of~~ Respect I bear you, to acquaint you therewith, that so peradventure, your Commands being laid upon him, he may make a full Restitution and Acknowledgment, whereby my Credit and Loss may be repaired, and I may know what has passed; but if these things be denied or delayed, then without any regard I might otherwise have for him, as being your Son, I shall take such measures for Redress and Reparation,



reason shall inform me are best. Thus much having thought fit to acquaint you with, I conclude, subscribing my self,

Sir, Your very loving Friend,

T. B.

The Answer.

SIR,

Am sorry to hear the Complaints you have made against my Son, (whose Respect and Carriage towards I could have wished far otherwise;) however, as your self, there shall be nothing wanting in me, to bring him to a sensible acknowledgment of his Folly and ingratitude: For I do assure you, Sir, by the ties of our friendship, that I resent the affront done to you, no less as if it had been done to my self, and will no longer pardon it; wherefore, be assured, I will not delay to set you Right and Justice. Till when, Sir, I must take leave to subscribe my self,

Your Friend and Servant,

D. P.

Letter from one Gentlewoman to another, recommending a Servant-Maid to her, &c.

Madam,

Have made bold to recommend the Bearer hereof to you, hoping you will entertain her in the nature of a Servant. As for her Qualifications in whatsoever employ she will undertake, let my word be her Security for her performance, her Duties being well known to me; and for her Faith, it has hitherto been unquestionable. Wherefore, submitting the rest to your Discretion, I leave to write my self,

Madam,

Your very humble Servant,

A. P.

*The Answer.*

Dear Madam,

I Cannot but in gratitude return you Thanks for  
Kindness you have done me; yet at the same time  
must acknowledge that too small a Requitall, not  
for this but the many Favours you have done me,  
which I stand indebted to you; wherefore I must  
it my study, how in some better way I may make  
requitall; and till then remain,

Madam, Your most obliged Servant,

*A Letter requiring the payment of Money, which  
stand good in Law, &c. as Receipt.*

S I R,

I Find upon the stating the Accounts between  
and me, that several considerable Summs of  
Money are due to me from you: wherefore by  
present occasion for Twenty Pounds, I would  
you to send it me by the Bearer hereof; and  
doing, you will very much oblige me: for, indeed  
I would not have given you this trouble, had  
my Business been urgent. As for the payment  
thereof, this Letter and the Bearer's Acquittance  
shall be your sufficient Security and Discharge.  
In witness whereof, I have hereunto set my Hand  
this ——— Day of ——— Anno ———

James Walker

*A Letter to require a Guardianship, &c.*

S I R,

I Understand my very good Friend Mr. A  
is departed this Life, and, as I well hope,  
most heartily wish, gone to a Better; wherefore  
it was his frequent desire whilst he was living,  
if he chanc'd to die suddenly (as now, to my  
I am informed he did) That I would, as a Friend  
in whom he reposed much confidence, take his  
 Infant Son into my care and protection, till he  
at Years of maturity. Now know, That in  
p

Since with his desires, I make it, Sir, my Request  
that he may be sent to me : by which means an op-  
portunity may be put into my Hands, and power to  
express, in the usage and tender care of the Son, the  
Love and Respect I bore to the Father. And so,  
I hope you will fulfil my Request, I remain

*Your Friend to serve you,*

T. B.

*A Letter from a Son at School to his Mother.*

*Ever-honoured Mother,*

Think my self in Duty bound to send you these  
Lines, as indeed I frequently ought to do, that I  
may put you in mind of my Duty, and the just Ac-  
knowledgements I make of your Love and tender  
care over me ; but especially, that I may, at the re-  
quest of the Bearer, be informed of your Health and  
Welfare, in which, I must confess, all my Joy and  
Happiness on this side Heaven consists, as publicly  
saying, that, next to God, I owe my Life and Felicity  
to you, and in your Happiness can only rejoice ;  
the continuation of which, my Prayers shall at  
all times be wanting, nor my Endeavours to perform  
whatever your Commands shall enjoin me as far as  
I am in my power. And so I take leave to subscribe  
my self,

*Your most obedient and dutiful Son,*

A. P.

*A Letter of Trade and Commerce.*

S I R,

Send you with this Letter the several Goods you  
bought of me, with a Bill of the Parcels in-  
closed, whereby you may understand the several  
Prices ; and as for the other Goods I promised to  
secure you, I cannot as yet furnish you with them,  
inasmuch as they are not as yet taken up, but are  
expected daily to be landed : wherefore assure you  
I will not suffer you long to be without them,  
I will make it my constant Business to serve you,  
in any thing else you shall command, that

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lies

lies in my way. Wherefore taking leave at  
sent, I remain,

Sir,

Your most humble Servant,

*A Letter of Trust.*

S I R,  
VVhen you have perused this Paper, you  
will understand I would have you give  
Credit to the Words of the Bearer, as to what  
shall relate more than is contained herein, or more  
indeed than I thought on this occasion necessary  
convenient to commit to Paper; nor need you  
fear to entrust him with any Secret, for I have  
proved his Fidelity, and am altogether assured you  
may put Confidence in him, tho' in Things of  
Affairs of the greatest Consequence or Moment.  
So submitting the rest to your Discretion, I leave  
to subscribe my self,

Your Faithful Friend and Servant,

*A Letter of Acknowledgment.*

S I R,  
THeſe are to certifie you, that I have received  
the Moneys and Goods according to your  
Order, and am not only bound to confess myself  
highly obliged to you for so great a kindness, but  
promise to make good payment and return, when  
soever it shall be your pleasure to demand it: And  
when I have done that, I must still remain a Debtor  
to your Generosity, and ever own my self,

Sir, Your most obliged Servant,

*A Letter of assured Friendship.*

S I R,  
I Understand that you have some scruples whether  
the marks of my Friendship are real or no; truly  
I ought to blame you for doing me so much injury.  
If you knew me better, you would doubtless know  
that

have harboured the least thought of that nature ;  
but perhaps you do it but to try my temper ; well  
Sir, notwithstanding what has already passed, I a-  
gain give you my word in the sacred name of  
Friendship, that I am entirely yours, and beg that  
you would forgive me that nothing is in my  
power but what you may Command ; and so I rest

*Your assured Friend,*

L. Q.

*A Letter of Consolation to one in Prison.*

S I R

I Cannot but condole your unhappy Condition ;  
and as I had the happiness to participate in your  
Prosperity, so give me leave to share with you by  
sympathy in this your Misfortune, and, as a true  
Friend, to bear a part as much as may be in your  
Sufferings ; and entreat you, however grievous such  
a Restraint may prove to so Noble and Generous  
a Soul as your's, that you would not afflict your  
self, but bear with your wonted Patience and Bra-  
very of Mind, what cannot at present be helped  
or redressed, considering such Casualties and Chan-  
ces frequently befall Mankind ; and let it more  
immediately, Sir, be your comfort, that it happens  
not by any Neglect or Extravagance of your own  
that your Fortunes are sunk thus low, but by in-  
evitable Losses and Mischances, that have even  
conquer'd your Diligence, and baffled your Indus-  
try, insomuch, that I may say, that Fortune her  
self strives against you. Yet be not cast down,  
but think that you may yet live, not only to over-  
come this Storm of Adversity, but to see many  
prosperous Days. Remember the Eclipse Holy  
Job suffered, and with him be comforted, that your  
help is in the Lord, and that God will not leave nor  
forsake those that trust in him. These things I  
thought fit to put you in mind of, in hopes they

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may

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may establish you in an unconquerable Resolution to undergo what is laid upon you, till it can be dressed: And so, till I have the opportunity pay you a Visit, I take leave to subscribe myself  
Sir,

*Your constant and most faithful Friend to serve you*

*A Letter to Congratulate a Party upon his overcoming any Danger, or being freed from Trouble, &c.*

S I R,

I Am not a little over-joy'd that the opportunity is put into my Hands, whereby I have leave to express how much I am concerned for your deliverance, the News of which was more pleasing to my Ear, than the sound of melodious Music banishing at once from my Heart, that sorrow and melancholy my Fears had created on your behalf, and re-established in their places, that Tranquillity of Mind, that renders me all Joy and Lightness, more perhaps than I can reasonably expect should gain belief, were it related; however, I shortly intend, God willing, to wait upon you and express my self in another manner. Till when, Sir, I am

*Your loving Friend and very humble Servant,*

*A Letter from a Wife to her Husband, accusing him of Delay.*

*Dear Husband,*

I Take this occasion to write to you, that I may put you in mind of your promise, which you made me of returning at a certain Day, which now is past, and yet I hear no certainty when you will be with me; wherefore I cannot but tax you with unkindness, unless I should flatter my self, that some new occasion of your delay has happened, or some cross accident fallen out; and if so, you

thinks you might have been so just to my Fears  
to send me word, that being thereby better satis-  
fied, I may restrain the Disorders that sundry con-  
fusions have raised in me, nor would you sure have  
delayed it, if you knew, or were sensible of the  
Afflictions I undergo, by being hurried upon Un-  
certainties, especially if the Ties of our former Love  
has suffered no violation, or is not on your part  
chill'd with the blasts of Coldness and Indifferency.  
However, let me at last hear from you, that I may  
rest better satisfied, and till then I remain

*Your loving Wife,*

A. D.

*The Answer.*

*Most Loving Wife,*

I Received your Letter, wherein you spare not to ac-  
cuse me of Neglect, in which indeed I will not al-  
together undertake to justify my self, especially in that  
part which relates to my not sending to you, though it  
rather happened through hurry of Business and Affairs,  
than I have unexpectedly met with, than through any  
Coldness or Disrespect for her, whom I sincerely profess to  
love and Esteem above all Earthly Things. Therefore  
let me intreat you to calm your Fears, and add a li-  
tle to your Patience for a few Days, at the end of  
which, I shall not fail to be with you, and render you  
a better account of my Business, as I well hope to your  
satisfaction. Till when I heartily Subscribe my self,

*Your kind and ever-loving Husband,*

E. D.

*A Letter of Complement, from one Gentlewoman to  
another, in excusing a Visit.*

*Madam,*

I profess I know not how sufficiently to express  
my self in such obliging Terms, as may be suffi-  
cient or capable of carrying with them so much as  
in face of an Excuse for the late unreasonable Visit  
to your Ladyship, tho' when I consider your

E. S.

good

good Nature, Gentleness, Generosity and Ease to Pardon and Forgive, I lay somewhat a bold stress upon the Lines, which I send to plead for me, and on my behalf: however, if you forgive my unseemly intrusion, I have thus much to say. That I must wholly attribute it to your Goodness, and shall never cease to be an Admirer of your Vertues, whilst I am,

*Madam, Your Faithful Friend to serve you,*

A. G.

*The Answer.*

Dear Madam,

**Y**OU need not to have strained your self to excuse what I never thought a Crime, but rather took upon as a great Honour and Favour, being proud that you would grace my Habitation with your Presence. I might indeed excuse my self upon so sudden surprise, for the poor Entertainment I could presently accommodate you withal. But I hope you'll be so favourable to me, as to guess at my good Intention, and the Ambition I have to be,

*Madam, Your most obliged Servant.*

M. I.

*A Letter of Instructions to a Young Gentlewoman.*  
*Madam,*

**H**AVING had the honour not only to be acquainted with your self, but likewise with the rest of your good Family, I cannot but express the care I have to serve a Gentlewoman of such promise and Towardness, as your Years give us a lively earnest to hope; and therefore thought fit to let you know that it is the desire of your Parents, that you should be with me, in order to be instructed in such things as may render you more accomplish'd. And indeed it is not the least of my Happiness that it is in my power, through my Labour and Industry, to contribute any thing to your Advantage; for let me entreat you not to delay coming to me with the

conven-



conveniency, nor doubt to find such Welcome and  
Ulage, as I hope will be pleasing and agreeable to  
your Humour and Constitution: Wherefore in ex-  
pectation you will comply with the desire of your  
Parents, and render me happy in your Conversa-  
tion, I remain

*Your real and most affectionate Friend,*

A. P.

*A Letter written to reclaim Youthful Extravagan-  
cies in a Son, &c.*

S O N,

THE unhappy Report of your Vagaries and  
wild Extravagancies having reached my Ears,  
I could no longer refrain to let you understand,  
that I resent them very heinously, and am alto-  
gether displeased, that you should give up the Prime  
of your Years to such Follies, as you stand charged  
withal; especially when I expected other Fruits  
of my Labour and Care, to render you such an one  
as might be a Credit rather than a Reproach to  
me, you little deserving the Cost I have from time  
to time bestowed upon you in Learning, and other  
things, to fit and qualifie you for Employments,  
that might not only prove profitable, but render  
you accomplished: Nor is it the smallest part of  
my Grief to hear, that you are addicted to Drink-  
ing, and uttering prophane Words and Expressions  
altogether unbecoming a Gentleman. Wherefore  
I conjure you, by all the bonds and ties of Nature  
and Affection, by which you stand bound and ob-  
liged to me, that you speedily reform your Ways  
and Actions, or expect to be ever disowned and  
rejected by

*Your Discontented Father,*

R. A.

*A Father*

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*A Letter from an elder Brother to a younger, exhorting him to a good Behaviour and seemly Carriage.*

*Dear Brother,*

I Thought fit, seeing you are arrived at sufficient Years of discretion, to put you in mind, that your childish Affairs ought now to be laid aside, and in stead of them more serious thoughts and matters take place, that so you may add to the Reputation of our Family, and gain to your self a good Esteem, which is of great value, and ought to be prized at no common rate, as being the chief Adornment of Youth and Age; nor would I have you take this Admonition amiss, or altogether out of humour, and consequently term it out of season; but as the true sense and cordial desire of him that loves you, and wishes your Advancement and Welfare equal with his own, coveting nothing more than to see you thrive both in Wealth and Reputation. And so hoping this Advice will not be taken amiss, nor create any wrong understanding between us, I take my leave, and am

*Your very loving Brother*

P. C.

*A Letter of Thanks for an Advancement.*

*S I R,*

THE Credit of your Letter having procured me what I desired and so earnestly wished for, I should prove my self very ungrateful if I should any longer delay to make an Acknowledgment of your Favour, wherefore I took the boldness to send you in this Paper my hearty and assigned Thanks, confessing them at the same time as I always shall be ready to do, a poor and unworthy Return for so great a Kindness: however, I must entreat you, till I am in a capacity to send you a more suitable Acknowledgment, to accept them, or at least entertain them as a pledge of my Respect, till my future endeavours speak more largely

The Sentiments of my Soul; and till then, all I can do more is to subscribe my self,

Sir, Your most devoted Servant,

T. R.

The Answer.

S I R,

**T**He Acknowledgment you have already made me, deserves a greater Favour than any thing that is in the compass of my power can oblige you withal, and it is not the least of my Happiness, that it so luckily came into my Mind, to think of the way I did to oblige you, nor shall either my Studies or Endeavours be wanting to serve or oblige you in what I may, though I dare not imagine it will ever be in my way to do for you, according to your Worth and Merit; however, let it be taken in good part, that nothing shall be wanting in me so far as my Ability or Interest will any ways contribute to your Welfare; nor let it at all concern you to make any further Requital for what is past, seeing I voluntarily own that I am already more than rewarded if we come to weigh the merit of so trivial a thing. And so, Sir, making it my Study to find out new ways to oblige you, I remain

Your cordial Friend, and most humble Servant,

A. L.

*A Letter to Congratulate a Person upon his Return out of Foreign Parts, or from a long Journey.*

S I R,

**I** Am overjoy'd at the News of your happy Return, and the more, because the Assurance I have of your safety has banish'd those Fears that oppress'd me when you were absent, lest some Misfortune or sad Mishap had befallen you; yet, at the same time I must accuse my self for sending you a Paper, when indeed I ought to have waited upon you in Person, though in my Defence I may say thus much, that had not extraordinary Business detain'd me, I had not failed to have been with you;  
how-

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however, that business once dispatched, I will no longer delay my coming, to let you, by word of Mouth, more plainly know how much I am

*Sir, Your very humble Servant,*

*A Letter to Congratulate one recover'd from  
Sickness, &c.*

*S I R,*

I Send this Paper to let you know, that I am not ignorant of your Recovery from the dangerous Sickness, which, to my very great Sorrow, I perceived the last time I was with you, had brought you in a manner to the very brink of the Grave, though I must acknowledge you made the best of it, by bearing your Affliction with invincible Patience, and made your Suffering seem light, because you would not see the Afflictions of your Friends, who incumbred you with their Lamentations: But now the storm is over, and all is calm again, what can they or I do more than rejoyce? Like Mariners that after a tedious and threatening Tempest have brought their Ship safe into an Harbour, and have leisure to refresh themselves on some hospitable Shore, it happens with us, who, after much perplexity and disquiet of Mind, have at last found ease and refreshment in the Recovery of our Friends, the which I heartily wish may continue, and in hopes thereof, I flatter my self with a more than ordinary Felicity, and am,

*Sir, Your ever constant and faithful Friend,*

*A Letter of Intreaty to ask a Favour, &c.*

*S I R,*

**B**Y your reiterated Favours, and frequent Promises of Kindness, I am emboldned once more to press and intrude upon your good Nature with a further Request, the purport of which is, that you would be pleased to send me by this Bearer, the

*Summ*

Sum of Twenty Pounds; tho' indeed I cannot, considering the frequent Obligations you have laid upon me, ask it without a Blush; however my necessity compels me to it, and all I can say for myself is, That besides my denominating you the best of Friends, I must make it my business to inform myself how I may, in some measure, gratifie you for the Benefits I have received, and ever remain,

*Sir, Your most obliged Servant,*

T. K.

*A Letter of Promise from one Party to another.*

S I R,

I Am not forgetful in what nature I made you a Promise, and doubt not, but that you expect I should fulfil it, than which I intend nothing more: However, I must beg your Pardon if I cannot do so soon as is expected, tho' I am not in the least forgetful; nor do I ever intend to be, till I have given you that satisfaction, which I question not may be answerable to your Desires: And so, Sir, using my utmost diligence to answer with all convenient speed your expectation, in discharging my word and plighted troth, I remain

*Your Servant to command,*

T. G.

*A Letter of Thanks for a Present received.*

S I R,

Should I be wanting to return you my Thanks for the Present you sent me, I might be censur'd not only to be unworthy of it, but likewise of your favour and good Opinion which I most of all esteem, and therefore to avoid any such misfortune, I send this Paper as the silent Messenger of my unfeigned Thanks and good Wishes towards you, not doubting speedily to give a better demonstration of the Esteem I have for you, and of the Respect I bear you: However hoping, as a Friend, you will be pleas'd at present to take this in good part, I rest

till

till a better opportunity enables me more fully  
express my self, Sir,

Your most devoted Servant,

*Thus, Reader, my first Task is at an end,  
Which I, as useful, to the World commend:  
Yet leaving it for those to judge who read,  
I now to things more useful do proceed.*

---

*Stiles and Titles of Honour, &c. Or, True In-  
structions for External and Internal Super-  
and Subscriptions of Letters, according to  
the best Rules and Methods, in use among  
the most Ingenious Secretaries, &c.*

**R** Eader, having given you a prospect of the  
intent, purport, sundry kinds and manage-  
ment of Letters as to Matter and Form, &c. to-  
gether with Examples of the most curious Letters of  
all kinds, especially such as are necessary for the  
intended Purpose and Design; I think it fit to add  
more Curiosities, so that nothing may be wanting  
that is any ways suitable or convenient, (*viz.*)

1. When you write to any Person, if you would  
have it well accepted, you must consider his or her  
Title, Degree, or Alliance, and so frame your  
Complement, Superscription and Subscription ac-  
cordingly; and that you may know how to dis-  
tinguish in this case, as to Titles of Honour or Re-  
spect, take notice, in your Addresses this Form is  
mostly in use, *viz.*

To the King; Sir, or *May it please Your Majesty*  
and sometimes, *Sacred Sir, Dread Sir, Ugea Lord,*

To the Queen; *Madam*, or *May it please Your Majesty*, or *Most Sacred Majesty*.

To the Prince; *Sir*, or *May it please your Royal Highness*.

To the Princess; *Madam*, or *May it please your Royal Highness*.

To a Duke; *My Lord*, or *May it please your Grace*.

To a Dutches; *Madam*, or *May it please your Grace*.

To a Marquis; *My Lord*, or *May it please your Grace*.

To a Marchioness; *Madam*, or *May it please your Ladyship*.

To an Earl; *My Lord*, or *Right Honourable*.

To a Countess; *Madam*, or *Right Honourable*.

To a Viscount; *My Lord*, or *Right Honourable*.

To a Viscountess; *Madam*, or *Right Honourable*.

To a Baron; *My Lord*, or *May it please your Grace*.

To a Baroness; *Madam*, or *May it please your Ladyship*.

To a Baronet; *Sir*, or *May it please your Grace*.

To his Lady; *Madam*, or *May it please your Grace*.

To a Knight; *Sir*, or *Right Worshipful*. And to

his Lady; *Madam*, or *May it please your Ladyship*.

To an Esquire; *Sir*, or *May it please your Grace*.

And indeed, *Sir*, or *Much Honoured*, is used to

gentlemen in general; as *Madam*, or *May it please*

*Dear Mistress*, is used to the contrary Sex of any

rank, inferior to what I have named: though

in writing to a Duke, those that will strain

the height, stile him *Most High*, *Potent* and *Noble*.

And a Marquis, *Most Noble*, and *Potent*

and the same to an Earl; as also to a Vis-

count, they give the Title of *Right Potent* and

*Noble*

*Noble Lord*; and to a Baron *Most Noble Lord*; and so to the rest in order, according to their Degree or Degree, nay, according to their Advancement and Places of Honour; for although they may be of a meaner Quality, yet their Places of Honour and Trust may equalize their Titles, during the continuation of that Preferment. As when the Lord-Chancellor, or Lord-Keeper of the Great Seal, the Lord-Treasurer, and Lord Privy-Seal, take place next the Princes, &c. of the Blood Royal; and as the former, in respect of their Offices, the Lord High-Chamberlain of England, the Lord-Steward of the King's Household, and the Lord-Chamberlain of the King's Household, take the places of Equals and are still'd in what degree soever they are, *Honourable*, &c. nor can I imagine it less than commendable for Inferiors rather to superabound than lessen or detract from the Titles of Honour. Respect they ought to have for their Superiors.

There are other Titles which are proper for the usual Supercriptions, or such whereby the Letter is directed, if it be not sent by a special Messenger, and many times, not amiss to be inserted, although the Messenger be special, and then to be written upon a Paper that covers the Letter, the inclosure not being sealed to prevent tearing, as often in other Cases it happens: And these are as follows, seldom varying, unless some addition be made in respect of several Titles centring in one and the same Person, which is frequently left to the discretion of the Supercriber, *viz.*

*To the King, or, To His Most Excellent Majesty,*  
*To the Most Sacred Majesty of W. the Third.*

*To the Queen, or, To the Queen's Most Excellent Majesty.*

*To the Prince, or, To His Royal Highness,*

*To the Princess, or, To Her Royal Highness.*

And in case of the Lords Spiritual, *viz.*



*To His Grace, the Lord A. B. of Cant.*

*To His Grace, the Lord A. B. of York.*

And frequently the style is, *To the Most Reverend*  
*father in God, &c.* If to other Bishops, *To my Lord,*  
*To the Reverend Father in God, &c.* And to the  
other inferior Clergy, *Reverend Doctor*, or o-  
therwise, according to their Degree and Quality.  
But if you write to a Temporal Lord, you must  
vary the style after this manner, as, *To His Grace*  
*the D. of B.*

*To the Right Honourable the Marquis of H.*

*To the Right Honourable the Earl of S.*

*To the Right Honourable the Lord Viscount M.*

*To the Right Honourable the Lord B.*

Nor ought the Sons of the Nobility to be dig-  
nified, though not the immediate Heirs, with less  
than the Title of *Honourable*, as being their due  
Birth-right; and to a Knight and Baronet, by  
virtue of his Patent, the Title of *Honourable* and  
*Worshipful* is given. As likewise the latter  
to a Knight, and *Worshipful* to an Esquire.

Every Privy-Counsellor, though not a Noble-  
man, is styled *Right Honourable*; all Embassadors  
have the style of *Excellency*; as likewise has the  
Lord-Lieutenant of Ireland, and the Captain-  
General of His Majesty's Forces, when in being;  
and the Lord-Mayor of London, during his  
Mayoralty, a less Title than *Right Honourable*, and  
the Sheriffs, during that Office, are styled *Right*  
*Worshipful*; nor does any thing less than the Title  
[Esquire] extend to the Mayors of any Cor-  
poration, &c. after their Mayoralty is expired. As  
to Titles, or rather Complemental Civilities, due  
to Persons of lesser Rank, I leave them to the  
discretion of the Writer, to suit them according  
to their Dignities, or the occasion of his Wri-  
ting; and so I proceed to other Matters necessary  
to be known.

*Subscriptions, and other curious Matters worthy the notice of the Reader; together with Directions for Pointing and Noting the Stops, &c.*

**A**S for Subscriptions (which are those that are written under the Letter) they are no other than the Complements of the Writers, to whom their Names are affixed, yet ought to express in some measure the Quality of the Person, by owning Superiority in him to whom the Letter is directed, or a Power and Authority in him who writes it, over him to whom it is written; on the other hand, Friendship, Equality, or Familiarity.

When we write to Persons of Quality, we leave a large distance between the Body of the Letter and the Subscription, as likewise in case of the interposition of a Supercription, which signifies the greater Respect. And if Letters of Business, or from any strange Place are required, you must on the left Hand set down the Date of the Month, and the Name of the Place, which indeed may not be amiss in any kind of Letter, unless you would not discover the place from whence you send it. Wherefore having thus hinted it, I leave the rest to the Discretion of the Writer, ever minding him to write in such a style as may be most suitable to the Capacity of those he writes to, and suitable to the Business or Affair he writes about, not affecting Singularity or Formality, not making too often repetition of unnecessary or affected Words, considering in the most seemly manner to suit what we write, as I before have hinted, to the Capacity, Quality, Sex and Age of the Person to whom it is intended. Nor must brevity and plainness be rejected, no, nor fairness in writing, especially

those who are not much incumbered with Business, and have time to deliberate on it; for, by so doing, together with true Spelling, great Applause is frequently gained; nor must the making up or setting, be uncomely: But that which among the Learned is accounted the most necessary thing in writing, is the Art of True Pointing; and because many are ignorant therein, (by which means their Letter may bear false Constructions, and so disappoint their Expectations) I shall give some brief Directions to that purpose.

*Directions for True Pointing, &c.*

**T**He Points or Stops are principally Six, and are Characteriz'd in this manner, as they are usually found both in Writing and Print, tending to the great Advantage of either.

- |                 |   |                     |   |
|-----------------|---|---------------------|---|
| 1. A Comma      | : | 4. A Period         | . |
| 2. A Semi-colon | ; | 5. An Interrogation | ? |
| 3. A Colon      | : | 6. An Admiration    | ! |

A *Comma* (,) being the first of these, though, some 'tis held the least significant, is most frequently used: for requiring little or no breathing, pause, it is the oftner used; and that principally for the Smoothness and Intelligibleness of style.

A *Semi-colon* (;) is that which carries a greater stress than the former, both in relation to the rest and Pause, and is a medium between a *Comma* and a *Colon*, of late Invention; for indeed anciently there were no more Points than a *Colon* or *Period*, except the Sentence was Interrogatory or Admiratory.

A *Colon* (:) was used properly, when the Sentence was not spent or ended, though the full Sense

Sense was expressed, but now much oftner in by reason of the Accession of new Points.

4. A *Period* or *Full-Point* (.) is placed where a Sentence or entire Sense ends, not needing further Explanation, &c.

5. A *Note of Interrogation* (?) or asking Questions, is placed at the end of a Sentence which demands a Question, and requires an Answer, &c.

A *Note of Admiration* (!) is when any Person expresses himself in Wonder and Ecstasie, with lifting up Hands or Eyes, &c.

There are, besides these, Thirteen other Notes commonly used, though not so frequently, indeed are they so necessary as the former: However, I shall set down their Characters, and their use, &c.

- |                         |   |                         |
|-------------------------|---|-------------------------|
| 1. An <i>Asterism</i>   | * | 8. An <i>Index</i>      |
| 2. An <i>Hyphen</i>     | - | 9. A <i>Parenthesis</i> |
| 3. A <i>Caret</i>       | ^ | 10. A <i>Crotchets</i>  |
| 4. An <i>Obelisque</i>  | † | 11. A <i>Section</i>    |
| 5. A <i>Separation</i>  | — | 12. <i>Paralels</i>     |
| 6. A <i>Quotation</i>   | " | 13. A <i>Paragraph</i>  |
| 7. An <i>Apostrophe</i> | ' |                         |

1. *Asterism* (\*) or *Little Star*, is frequently used when any Sentence or History is alluded to, may be compared with another.

2. An *Hyphen* or *Division* (-) is of no use than for Connexion (as a *Burnt-offering*) when at the end of a Line it directs half a Word to the other half in the next Line.

3. A *Caret* (^) is used to no other end, than mark where Words that are left out and intercalated ought to come in.

4. An *Obelisque* (†) or *Dagger*, is generally used to refer from the Substance to the Margin, in comparing the significations of the Word in several Languages.

5. A *Separation* (-) as I have hinted, divides or separates a Word, which is half in one Line, and half in another.

6. A *Quotation* ("") is, when a Party borrows or cites the Words of another, they being expressed the same.

7. An *Apophthegm* (') is the cutting off of a Vowel for shortness, and is most commonly used in Verse.

8. An *Index* (☞) is used to point at, or mark some notable Sayings, or the stress of the matter.

9. A *Parenthesis* ( ) denotes the inclosed Words sound somewhat different from the rest, which need are properly Sense without them, and altogether coherent, but the expression of the matter set altogether so plain and effectual.

10. A *Crotchet* [ ] differs little from a *Parenthesis*, and is frequently used when some extraordinary Word is to be noted, and for the more immediate Remarks sake is included; and sometimes the whole Sentence, but indeed is frequently used to explain the meaning after a *Parenthesis*.

11. A *Section* (§) is when a large Discourse or Treatise is divided into many Parts, and takes its name from cutting or dividing, &c.

12. *Parallels* (||) are placed to compare the significations of several Texts or Interpretations of words of divers Languages, bearing out and the same meaning, though somewhat different in the expression.

13. A *Paragraph* (¶) is no more than a common number of Lines, the which, although they be placed in a large Volume, refer to no more but themselves, as being entire and independent, as vulgarly call it; they make a Story of themselves; and in this case, the Mark abovesaid precedes the first Sentence. And indeed, these Points, especially the former Six, are so necessary, that many

many times for want of them the Sense may be mistaken, or the true meaning of it perverted, and to the prejudice of the Writer: Nor was anything more the occasions of the Mistakes of those who consulted the Oracles of Old, than the want of a true observance of the Points, by reason that the Sentences delivered, as their Answer commonly bore a double Construction and Meaning; so that by such Sophistry the Devil deceived and deluded his ignorant Votaries: and truly many wicked Persons have by his Example served themselves in this kind; that if so their Villies happened to be detected, they might find a sentence to evade it, and assert their meaning to be otherwise: And of these I might instance many, but designing brevity, I shall pass them over,

*Thou, Reader, having my first Task fulfill'd,  
I to your Hands the fragrant Garland yield,  
Adorn'd with Roses, deck'd with Lillies round,  
Such as in Ages past were never found:  
And though they in their native Garb appear,  
No thought can form with Reason what's not here  
In all I promis'd, you will find me just,  
For which I beg to gain a farther Trust;  
I beg once more these winding Paths to tread,  
That to the various Lands of Profit lead,  
To bring from thence rich Wares, as needs must  
Grateful to Mankind, in a huge degree;  
Such as to Youth and Age may welcome prove,  
And let them see how for their Good I strive;  
How for their Ease I've brought into Ours Field  
The straggling Crop a Hundred years did yield.*

**The End of the First Part.**

**PAR**

## P A R T II.

*Useful and Advantageous Instructions*  
 for the making all such legal Writings as  
 are vulgarly in use; most fit, and chiefly  
 design'd for such as are unskilful in that  
 way, to be made use of, upon any sudden  
 Emergency, and to supply the Occasions of  
 Friends, Neighbours, &c. in case of the  
 want of a Scrivener.

HAVING given such Necessary Instructions  
 for Writing Letters, and the Art of mana-  
 ging them to the highest degree, in what  
 relates to common Affairs, being further confident,  
 that Matters whereby Conveniency, Profit and  
 Advantage may arise, are ever the most acceptable;  
 have in this *Second Part* thought fit to proceed,  
 in order to what cannot reasonably be supposed to  
 be my Expectation, but rather to heighten it,  
 and give the Reader and Practitioner (in such Af-  
 fairs) all imaginable Satisfaction, by setting down,  
 in the exactest manner, the most legal Forms of  
 all Writings as are vulgarly in use between Man  
 and Man, &c. With many other things of the like  
 nature, whereby an indifferent Scholar may be en-  
 abled upon any emergency to supply the wants and  
 occasions of his Friends, Neighbours, or any other  
 person, without the assistance and charge of a Scri-  
 ver or Attorney, who are not at all times, nor in  
 every

every place to be found. But not longer to pro-  
 logue upon a matter of such importance, than  
 able to speak for it self. I shall proceed to what  
 exemplary; and first, I shall open my Design with  
 sundry Forms of Acquittances to be given or taken  
 for the greater safety and security of the Person  
 paying or receiving Moneys, either in way of  
 Trade, Traffick, or upon any other account what-  
 soever.

*An Acquittance for Money paid in part of a Bond.*

**R** Eceived, April the Second, 1696.  
 of Oliver Wittany, the Summ of  
 Five Pounds ten Shillings & Six-pence,  
 in part of a Bond of Twenty Pounds,  
 due and payable to me on the Twenty  
 eighth Day of March last past, and  
 bearing date the Twenty eighth of  
 September, Ann. Dom. 1694. in acknow-  
 ledgment of which Receipt of the said  
 Summ of Five Pounds ten Shillings  
 Six-pence, I have hereunto set my  
 Hand the Day of the Date and Year  
 first above-mention'd.

*Witness,*

Thomas Leighton.

*Abraham Cornish*

*A Receipt, or Acquittance to be given by an Ap-  
 prentice, Clerk, or Menial Servant, on the behalf of  
 Master, &c. when authorized.*

*June the First Day, 1696.*

**T** Hen Received of William Walcomb  
 the Summ of Five Pounds Ten  
 Shillings and Six-pence, being in part of  
 other Summs and Accompts, yet de-  
 pending and remaining unpaid. I say  
 Received for the use of my Master

Thomas Grant,

By me, John Serwell.



*Another of the like kind in full.*

Received the Second of June, 1696,  
of Mr. William Eliate, the Summ  
of Ten Pounds, which, by virtue of suf-  
ficient Authority so to impower and au-  
thorize me, I do acknowledge to have  
received in full of all Accompts, for the  
use of my Master Tho. Weston. In Wit-  
ness whereof, I have set my Hand, the  
Day and Year above-mention'd.

l. s. d.  
10 00 00

Robert Wingate.

*An Acquittance in full for Money, in way of Trade, or  
Lent without any Obligation.*

April 3. 1696.

Then Received of Mr. John Paywell,  
the Summ of Ten Pounds, due  
from him to me upon Accompt, and is  
in full for all, and all manner of Debts,  
Dues, Demands or Accompts, due  
from him to me, or any ways depend-  
ing between us, which in Law or E-  
quity I can justly or lawfully demand,  
or lay claim to. In Witness whereof, I  
have set my Hand the Day of the Date  
and Year above-mention'd.

l. s. d.  
10 00 00

Witness,

Arthur Raimel.

Alexander Summerton,

*An Acquittance in full, for a Horse, &c.*

Received, June the First, 1696, of  
William Berkshire, the Summ of  
fifteen Pounds Five Shillings, in full  
for one Bay Gelding fifteen hands high,  
purchased and sold by me to him the  
said William Berkshire, in open Market,  
the Date of the Day and Year above-  
mention'd. In Witness whereof, I  
have set my Hand.

l. s. d.  
15 05 00

Witness

James Driver.

James Gorter.

F 2

*An Acquittance in full for Rent.**April the Sixteenth day, Anno Dom. 1696.*

**T**hen Received of Mr. John Houf-  
 man, the Summ of Seven Pounds  
 Ten Shillings in Money, and Ten Shil-  
 lings more which I have set off and  
 discounted for, and in consideration of  
 his paying so much for Taxes on my  
 behalf; which Summ of Eight Pounds  
 is in full payment for a Quarter's  
 Rent, due from him to me (for the  
 Messuage or Tenement in which he  
 now dwelleth) at the Feast of the An-  
 nunciation of the Blessed Virgin last  
 past: In acknowledgment and witness  
 whereof, I have set my Hand, the Day  
 and Year of the date above-mention'd.  
 Witness,  
*Abel Saywell.*  
*Benjamin Ridgely.*

*Another Acquittance for Rent.*

**R**eceived, *May the Fifteenth, 1696,*  
 of *James Broghill*, the Summ of  
 Twenty Pounds, being in full for half  
 a Year's Rent, due at our *Lady-day* last  
 past, from him to me, for his Farm  
 situate in the Parish of *Mitcham*, in the  
 County of *Surry*. I say, Received

By me *Andrew Winton.*

*A plain, short and ordinary Acquittance, which  
 serve upon any occasion.*

**R**eceived, *July the Tenth, 1696,* of  
*James Brummingham*, the Summ of  
 Twenty five Pounds Four Shillings, in  
 full of all Accompts. I say, Received

By me *Thomas Longdale.**Acquittance*

*Acquittances proper to be given by a Brewer's Clerk.*

*June the First, Anno Dom. 1696.*

Then Received of *Ralph Fillpot*, for  
Ten Barrels of Beer, and Four of  
Ale, Ten Pounds Ten Shillings, at Fif-  
teen Shillings per Barrel. At which  
the Ten Barrels of Beer, and One of  
Ale rested upon the whole Account.  
In consideration of the Receipt of  
which sum, to the use and behoof  
of my Master, *Mr. Thomas Higdale*, I  
do, in witness thereof, hereunto set  
my Hand, the date of the day and year  
above-mention'd.

l. s. d.  
10 10 00

*James Nash.*

*An Acquittance in full on the like Account.*

Received this Tenth of April, 1696,  
of *William Lee*, Victualler, the  
sum of Ninety Pounds, for Ale and  
Beer, to him and to his behoof deliver-  
ed by the order of my Master *Mr. James*  
*Johnson*, and is in full of all Accompts  
between the same *James Johnson* and  
*William Lee*. In witness whereof, I  
do set my Hand, the date of the day  
and year abovesaid.

l. s. d.  
90 00 00

*Walter Grimsby.*

After this manner (though with somewhat of  
variation) for things that in variety require to be  
mention'd as to their Name and Quality, may any  
acquittance be made, tho' in case of a full pay-  
ment. If in a concern of moment, nothing is more  
proper or safe than a General Release; which, if  
given in the Presence, and attested under the Hands  
of good Witnesses, many times secures the Party  
from Cavils or Exceptions, that may be made or  
said about the Insufficiency of an Acquittance;

wherefore I shall in the next place proceed to give you the Form of that Indemnity, that is past and peradventure of defect, if legally obtained, and truly dated.

*The Form of a general Release.*

**K** Now all Men by these Presents, That I *James Willis*, of *Gravesend*, in the County of *Kent* Mariner, have demised, releas'd, and for ever quit my Claim, and by these Presents do Demise, Release, and for ever quit Claim to *Christopher Bedrow*, of the City of *Canterbury*, in the County aforesaid Merchant, his Heirs, Executors and Administrators, of all and all manner of Action and Actions, Suits, Bills, Bonds, Writings Obligatory, Debts, Dues, Duties, Accompts, Summ and Sums of Money, Leases, Mortgages, Judgments by Confessions or otherwise obtained, Executions, Extents, Quarrels, Controversies, Trespasses, Damages and Demands whatsoever, which in Law or Equity, or otherwise howsoever, I the said *James Willis* against the said *Christopher Bedrow* ever had, and which I, my Heirs, Executors or Administrators, shall or may have Claim, Challenge or Demand, for or by any Reasons, Means, or Colour of any Matter, Cause or Thing whatsoever, from the Beginning of the World, to the Day of the Date of these Presents. In Witness whereof, I have hereunto set my Hand and Seal, this Fourteenth Day of *February*, in the Eighth Year of the Reign of our Sovereign Lord *William the Third*, King of *England*, &c. and of our said Man's Redemption, 1696.

*Seal'd and Deliver'd*

*James Willis.*

*in the presence of*

*James Barker,*

*Tho. Singleton.*

As for this Form, it may serve upon any occasion

of this nature, and include two or more Persons, if the Matter require it; but then the Names of the Releasees, and the Released, must be inserted with the Place and Country, as also their Quality, and the Letter *I* must be changed into *we*, and *my* into *our*, as also *his* into *their*. &c. Though indeed, in such a case, the Charge and Trouble not being great, each individual Person would be more assuredly secured, if he procured a Release, in which himself is only included as the Released: However, for the better Satisfaction of those who would not be at so great a trouble of writing that twice, which they imagine, and indeed may prove sufficient, having done it once, amongst honest and well-Minded Persons, I'll set down the Form of a Double Release.

*The Form of a Release wherein more than One is included,*

**N**OW all Men by these Presents, That we George Willis, of the Parish of St. John's Hackney, in the County of Middlesex, Gent. and Thomas Barker, of Edger, in the same County, Husbandman, have jointly and severally Remised, Released, and for ever quitted Claim, and by these Presents do Remise, Release, and for ever do quit Claim to James Percy, and William Symms, of London, Gentlemen, their Heirs, Executors & Administrators, of all and all manner of Action, and Actions, Cause and Causes of Actions, Suits, Bills, Bonds, Writings Obligatory, Debts, Dues, Duties, Summ and Summs of Money, Leases, Mortgages, Judgments by Confession or otherwise obtained, Executions, Extents, Quarets, Controversies, Trespases, Damages and Demands, which in Law, Equity, or other ways whatsoever, we the said George Willis, and Thomas Barker, against the said James Percy, and William Symms, ever had, and which we, our Heirs, Executors, or Administrators, shall or may have  
Claim

112 *Usual Forms of Bills, Bonds, &c.*  
Claim, Challenge or Demand, for or by any Reason, Means, or Colour of any Matter, Cause or Thing whatsoever, from the beginning of the World, to the day of the date of these Presents. In Witness whereof, we have hereunto set our Hand and Seals this Twentieth day of May, in the Eighth Year of the Reign of our Sovereign Lord William the Third, King of England, &c. and in the Year of Man's Redemption, 1696.

*Signed, Sealed, and Delivered*

*in the presence of*

T. Meridon,  
C. Gebernus,

George Willis.

Tho. Barbar.

*A most exact Copy of a Letter of License, usually granting and allowing time of safe Conduct to a Debtor incapable of making present payment; as in the Form, will more plainly appear.*

**T**O all to whom these Presents shall come, whose Names are here-under subscribed and annexed, Creditors of Humphry Baldwin, Citizen and Grocer of London, send Greeting. Where the said Humphrey Baldwin doth now stand indebted unto us his Creditors, in divers Summs of Money which we are truly sensible he is not at present able to pay and we the said Creditors, and each of us respectively, being very well satisfied of the good intent and meaning of the said Humphry Baldwin, which he hath to pay us our said several Debts: Now know ye, That we the said Creditors and every one of us, for the considerations aforesaid, have given and granted, and by these Presents do give and grant unto the said Humphry Baldwin, our sure and free License, Liberty and Conduct as in us is, to go, come, pass and repass about his Business and Occasions, for and during the term and space of Two whole Years from the date hereof, without Lett, Suite, Trouble, or Molestation.

tion of us his said Creditors, or any of us, our, or  
 any of our Heirs, Executors, Administrators or As-  
 signs, or any of our Sute or Sutes; and if it shall  
 happen that the said *Humphrey Baldwin*, at any time  
 during the said term of two full Years, to commence  
 from the date hereof, shall by us his said Creditors,  
 or any of us, ours, or any of our Heirs, Executors,  
 Administrators or Assigns, or by any other Person  
 or Persons, by, or through the Commandment,  
 Will, Consent or Knowledge of us, or any of us or  
 them, contrary to the tenor and true meaning of  
 these Presents, be any ways Arrested, Sued or Mo-  
 lested in his Person or Goods, and be not thereof  
 forthwith discharged and defended, that then the  
 said *Humphrey Baldwin*, his Executors, Administra-  
 tors or Assigns, shall, by virtue of these Presents,  
 be for ever clearly acquitted and discharged against  
 him or them, his or their Executors or Administra-  
 tors, by what means or consent the said *Humphrey*  
*Baldwin* shall, contrary to the true intent and mean-  
 ing of this our present Writing of Safe-Conduct,  
 be vexed, sued, arrested, attach'd or hindred as afore-  
 said, and thereof not forthwith discharged and de-  
 fended as aforesaid, and that it shall and may be law-  
 ful for the said *Humphrey Baldwin* to plead and give  
 Evidence of this our present Writing of Safe-  
 Conduct, as in full bar and discharge of the Debt  
 and Debts of such Person or Persons by whom the  
 said *Humphrey Baldwin* shall be so arrested, sued, or  
 molested as aforesaid. In witness whereof, we the  
 said Creditors of the said *Humphrey Baldwin* have  
 unto set our Hands and Seals the Twenty  
 fifth day of March, Anno Dom. 1696. Annoq; Regni  
 Dom. Reg. *Willielmi Tertii*, nunc Angliæ, &c. Septima.

Witness,

John Drake,

Benjamin Lane,

James Smith,

Sam. Turvil.

Will. Placin.

Gin. Newlod.

114: *Usual Forms of Bills, Bonds, &c.*

And so in two Rows, if one suffice nor, you may have it subscribed with the Seals annexed; and this Instrument must be Sealed, Signed, and Delivered by each individual Party, to your use and behoof, as an Obligation of that kind, and ought to be safely laid up, and carefully regarded. And seeing that a Letter of Attorney is wonderfully useful on sundry Occasions, as enabling Persons the better to act by their Agents, when themselves are incapable, or at the greatest distance; subsequent to this, I shall give you the safest and most exact Form, &c.

*The Form of a Letter of Attorney, to empower one to Receive or Sue for a Debt, and may serve in general, &c. the Name, and Circumstance of the Business being changed, as Occasion requires.*

**K** Now all Men by these Presents, That I Richard Wadder, of Hertford, in the County of Hertford, Yeoman, have for sundry good Causes, and weighty Considerations, Nominated, Constituted, Ordained and Appointed, and by these Presents do Nominate, Constitute and Appoint, and in my stead and place, put my trusty and well beloved Friend, James Graby, of London, Gentleman, my true and lawful Attorney, to Ask, Demand, Levy, Recover and Receive for me, and in my Name, and to my use and behoof of Wil. Baddesley of C. in the County of Essex, Husbandman, the Summ of Forty Pounds, of good and lawful Money of England, which he the said William Baddesley oweth to me, & wherein he standeth bound unto me by his Bond, or Writing Obligatory, under his Hand and Seal, bearing Date the Twenty eighth day of March, Ann. Dom. 1694. giving, and by these Presents granting to my said Attorney my sole and full Power and Authority in the Premises, to sue, to Arrest, Implead, Imprison and Condemn the said

*William*



*William Badding*, his Heirs, Executors, or Administrators, for me, and in my Name, in any Court, Spiritual or Temporal, before any Judge or Justice; and the same *William Badding*, his Heirs, Executors, or Administrators, again out of Prison, to deliver at his discretion, and upon the receipt of the said Summ of Forty Pounds, or any part thereof, one or more legal Acquittance, or Acquittances, Discharge, or Discharges for me, and in my Name, to Make, Sign, Seal and Deliver; as also one or more Attorney or Attorneys under him, to Substitute or Appoint, and again at his Pleasure to revoke, and further to doe, execute, perform, and finish for me, and in my Name, all and singular thing or things, which shall or may be necessary, touching and concerning the Premises, as fully, thoroughly and entirely, as I the said *Richard Wadder*, in my own Person, might or could doe in or about the same, Ratifying, Confirming and Allowing whatsoever my said Attorney shall so doe, or cause to be done in the Premises, by these Presents: In Witness whereof, I the said *Richard Wadder* have hereunto set my Hand and Seal, the Seventh Day of February, in the Eighth Year of the Reign of our Sovereign Lord, *William the Third*, King of England, &c. and in the Year of our Lord God, One thousand six hundred ninety six.

*Richard Wadder.* ●

In case any Person should unadvisedly give or grant any such Letter of Attorney, which he, upon more mature deliberation, is willing to revoke; when he may, for the repealing it, write and deliver in Form, as a publick Protestation against the Letter so granted in particular or general.

TO all Christian People to whom these Presents shall come, *Richard Wadder*, of *Hertsford*, the County of *Hertsford* Yeoman, sendeth Greeting. Whereas I the said *Richard Wadder*, upon the Trust,

Trust and Confidence which I had in *James Groby*, of *London*, Gentleman, did, by my Letter of Attorney, constitute and make the said *James Groby*, in my Name, and for all and singular my Goods, Debts, Dues and Demands whatsoever, my lawful Attorney, and did give him further Authority and power to deal for me, as by the said Writing to him made more at large appeareth. Now, Know ye, That I the said *Richard Wadder*, for that the said *James Groby* hath, by colour of the said Authority to him given, behaved himself greatly to my hindrance, contrary to the Trust and Confidence I reposed in him, have Revoked, Countermanded, and made Void, and by these Presents do Revoke, Countermand, and make Void the said Letter of Attorney, and all the Power and Authority of the said *James Groby* to him given, as well by the said Writing, as by any other means whatsoever, whereby he can or may pretend to have any doing or dealing for me, or in my Name, touching any thing that is mine. In witness whereof, I have hereunto set my Hand and Seal the Seventh Day of *April*, in the Eighth Year of the Reign of our Sovereign Lord, *William the Third*, King of *England*, &c. and in the Year of our Lord God, 1696.

*Richard Wadder.*

**Note**, That if it be made to Revoke a Letter of Attorney given for one certain Summ, that Summ must be only mention'd; but if no Limitation be set, you may express the Trust in general.

*The Form of an Indenture of an Apprentice.*

**T**His Indenture Witnesseth, That *Thomas Williams*, Son of *John Williams*, late of the City of *Bristol*, hath put himself, and by these Presents doth voluntarily, and of his own free Will and Accord, put himself Apprentice to *William Thadewell*, Citizen and Grocer of *London*, to learn his Art, Trade

or Mystery, after the manner of an Apprentice, to serve him from the Day of the Date hereof, for and during the term of Seven Years next ensuing; during all which term the said Apprentice his said Master faithfully shall serve, his Secrets keep, his lawful Commands gladly every where obey, he shall do no damage to his said Master, nor see it to be done by others, without letting or giving notice thereof to his said Master. He shall not waste his said Master's Goods, nor lend them unlawfully to any. He shall not commit Fornication, nor contract Matrimony within the said term. At Cards, Dice, or any other unlawful Game, he shall not play, whereby his said Master may have Damage, with his own Goods, nor the Goods of others. He shall not absent himself Day or Night from his Master's Service, without his leave; nor haunt Ale-houses, Taverns, or Play-houses; but in all things behave himself as a faithful Apprentice ought to doe, during the said term. And the said Master shall use the utmost of his endeavour to Teach, or cause to be Taught or Instructed, the said Apprentice, in the Trade or Mystery he now followeth; and procure and provide for him sufficient Meat, Drink, Apparel, Lodging and Washing, fitting for an Apprentice, during the said term. And for the true performance of all and every the said Covenants and Agreements, either of the said Parties bind themselves unto the other by these Presents. *In witness whereof, they have interchangeably put their Hands and Seals this Twenty ninth Day of March in the Eighth Year of the Reign of our Sovereign Lord William the Third, King of England, &c. Annoq; Dom. 1696.*

*Note,* In this case there must be a pair of Indentures, one of them to be signed by the Servant, and delivered as his Act and Deed to the use of the Master; and the other signed by the Master

ster, and deliver'd in like manner to the Servants, and the Seals to be in the middle of the Indenture, hanging by a slip of Parchment, as in case of an Indenture of Lease or Covenant.

*The Form of a Will.*

**I**N the Name of God, *Amen.* The Tenth Day of April in the Year of our Lord God, 1696, I Edward Mournful, of Stamford, in the County of Lincoln, Gentleman, being very sick and weak in Body, but of perfect Mind and Memory, Thanks be given unto God therefore, calling unto mind the mortality of my Body, and knowing that it is appointed for all Men once to die, do make and ordain this my Last Will and Testament: That is to say, principally, and first of all, I give and recommend my Soul into the hands of God that gave it; and for my Body, I commend it to the Earth, to be buried in a Christian-like and decent manner, at the discretion of my Executors, nothing doubting but at the general Resurrection, I shall receive the same again by the mighty power of God. And as touching such worldly Estate, wherewith it hath pleased God to bless me in this Life, I give, devise, and dispose of the same in the following manner and form,

*In primis,* I give and bequeath to Mary, my dearly beloved Wife, the Summ of Two hundred Pounds, of good and lawful Monies, to be raised and levied out of my Estate, together with all my Household Goods and Moveables.

*Item,* I give to my well-beloved Son, Robert Mournful, whom I likewise constitute, make, and ordain my only and sole Executor of this my Last Will and Testament, all and singular my Lands, Messuages, and Tenements, by him freely to be possessed and enjoyed. And I do hereby utterly disallow, revoke, and disannul all and every other former Testaments, Wills, and Legacies, Requests, and Executors, by me

in any ways before this time Named, Willed and Bequeathed, Ratifying and Confirming this, and no other to be my Last Will and Testament. In Witness whereof, I have hereunto set my Hand and Seal, the Day and Year above-written.

*Edward Mournful.*

Sign'd, Seal'd, Publish'd, Pronounc'd, and Declar'd by the said ————— as his Last Will and Testament, in the presence of us the Subscribers, viz.

*Peter Seafield,*

*Isaac Nelvil, and*

*George Doron.*

*Note*, That if any Legacies, or particular Summ or Summs of Money, Goods, Chattels, &c. be given, they must be mention'd, as the Names of those they are given to; and that, at this day, Three Witnesses are required, not any of them being included by Name, in the Substance of the Will, as a Party concerned therein; for if so, the included Party is not held to be a legal Witness: And because, in case of Wills, many Controversies have arose, which have proved tedious and chargeable, I think it not amiss to cite the Opinions of the Learned in this kind, touching many things very material to be known.

*Rules worthy of Observation, in Matters relating to Wills and Testaments, &c.*

If any Person Seiz'd in Fee, makes a Feoffment, declaring his Will, upon the livery of it unto a Stranger, to be, That the Feoffee shall stand Seiz'd to the use of the Feoffer, during Life, the Remainder to *William Simley* in Fee. In this case, it is held, That the Feoffer cannot alter this Will by his Last Will, albeit in the said Last Will he doth frustrate the former Will; because, say they, the Use is in him, in the Remainder upon the Livery; and it is in his

his power to sell or dispose of it. But it is otherwise, if the Uses were declar'd to be the right Heir of the Body of the Feoffor; for if so, it may be in his power to alter his Last Will and Testament.

If a Testament bear date at *Paris* in *France*, it may be proved by the Executor in *England*, and it is a sufficient ground for the Executor to bring an Action for the Recovery of the Testator's Debts contracted in *England*; but on the contrary, if the Obligation bear Date in *Paris*, then it is not sufficient to ground an Action upon, in any of our Courts.

It is further held, That if Lands be given to a Man for ever, by Will, that he hath a Fee thereby, and some think that he hath but a Freehold during Life, and no more: But on the contrary, if it be given to him and his Assigns, then he hath a Fee-simple.

If it so happen that any Party Wills me Fifty Pounds, when I shall be at the age of Twenty one Years, and it happen that I die before those Years are accomplished; yet it is held that my Executors may recover the said Moneys at the time it should have become due to me. But if a Man gives his Land and Tenements to me and my Heirs, and it so falls out that I die before the Testator, then the Demise is held to be meerly void, and the Heirs cannot by virtue of that Will recover the Land: nor is there wanting that makes for the Truth of these in *Swinborn*, part VII. fol. 208. *Plowd.* fol. 250. as in the Case of *Brens* and *Rigden*. *Dyer* fol. 59. *Plasf.* 15. *Swinborn* V. part. fol. 313. *Godolphin* part III. fol. 34.

If it happen that one possessed of Copy-hold, makes a Surrender of his Lands to the use of his Last Will, and then dies, the said Land cannot pass by his Will, but may by the Surrender, and the Will serves only as the Director.

In case a Man has a Term of Years in Land or Tenements, and the right thereof be in his disposal, and he, during the said term, grants it to a stranger and dies, it is held, That the Wife can make no recovery of the remaining term of Years. *Perkin's Tit. Devises*, fol. 107.

More might be mention'd of this kind, but intending brevity, this at present may suffice to give an insight into further Matters, from which I proceed to other things of use, profitable and advantageous to the Reader.

*The Form of a Deed of Gift.*

**T**O all Christian People to whom these Presents shall come, I *George Watbington* send Greeting in our Lord God Everlasting. Know ye, That I *George Watbington*, for and in consideration of the Love, Good Will and Affection which I have and do bear towards my loving Friend *Thomas Winterton*, of London, Merchant-Taylor, have given and granted, and by these Presents do freely, clearly and absolutely give and grant to the said *Thomas Winterton*, his Heirs, Executors, &c. all and singular my Goods, Wares, Plate, Jewels, Ready Money, Household-stuff, Implements, Chattels, Leases, and all other Things to me belonging, and which I may justly claim as in right my own, whether alive or dead, as well moveables, as things immoveable, both Real and Personal, in whole Hands, Custody or Possession soever they be, or wheresoever the same or any of them, or any part of them, can or may now or hereafter be found remaining or being, as well in the Messuage or Tenement, with the Appurtenances wherein I now dwell, as in any Place or Messuage whatsoever, &c. to have and to hold all the said Goods, Wares, Plate, Jewels, ready Money, Household-stuff, Implements, and all other the Premises, unto the said *Thomas Winterton*, his Heirs, Executors, &c. from henceforth

forth as his and their proper Goods for ever, absolutely without any manner of Condition, as I the said *George Watbington* have absolutely, and of my own accord, set and put in further Testimony. In Witness whereof, I have hereunto set my Hand and Seal the Eighth Day of *April*, in the Eighth Year of the Reign of our Sovereign Lord, *William the Third*, King of *England*, &c. and in the Year of our Lord God, 1696.

*Signed, Sealed, and Delivered in the presence of*

*James Dowell,  
Charles Duman,  
Leonard Trusty.*

*George Watbington.*

*Things to be considered.*

*Note*, That if it so happen, that a *Deed of Gift* be made for any particular Thing, or Parcel, that only must be mention'd: and if for Money in the hands of a second Party, then it will be requisite to have a Letter of Attorney annexed to the Deed of Gift, empowering him to whom it is given, to receive it, as having the full Authority of the Donor so to doe.

If the Deed specific and be made for Goods and Chattels, in consideration of a Debt, then the surest way is to have a Covenant in the same Deed, that the Donor shall permit the Donee peaceably and quietly to enter his House, or enter upon any other Place or Places where any such Goods shall be; and from thence, without any lett or hindrance, to convey them away, in order to convert them to his own use.

If so it happen, that there is an Inventory or Parcels annexed to the Deed, then in the Deed ought to be a Covenant, binding the Donor not to waste, impair or imbezzle the said Goods, with his Acknowledgment that they are free from all former Gifts.



or other Incumbrances, at the time of the Signing and Sealing, fixing, as a part of the Goods, a Three-pence, or any other convenient piece of Money in the Seal. But in case of Assurance for Debt of Goods and Chattels, the best way is held to be done by Bargain and Sell, indented with an Inventory of the respective Parcels annexed thereunto. And thus much for a *Deed of Gift*.

*A short English Bill for Money.*

**K** Now all Men by these Presents, That I *Jacob Gimbal*, of the Parish of *St. Margaret's Westminster*, Gentleman, do own and acknowledge myself justly to stand indebted to *Robert Calling*, of the Parish of *St. Leonard Foster lane*, in *London*, Haberdasher, the just Summ of Ten Pounds of good and lawful Money of *England*, and which I do hereby promise to pay unto him the said *Robert Calling*, on the Twentieth Day of *July*, next ensuing the Date hereof. Witness my Hand, this Twelfth Day of *June*, Ann. Dom. 1696.

*Jacob Gimbal.*

*A short English Bill with a Penalty, &c.*

**K** Now all Men by these Presents, That I *Ralph Shaw*, of the City of *York*, Clothier, do owe and stand indebted unto *Thomas Widdinrow*, of the same City, Carpenter, the Summ of Fifty Pounds, of good and lawful Money of *England*, to be paid unto the said *Thomas Widdinrow*, his Heirs, Executors, Administrators, or Assigns, in and upon the First Day of *August*, next ensuing the Date hereof, without fraud or further delay: for and in consideration of which Payment, well and truly to be made, I bind me, my Heirs, Executors, and Administrators, in the penal Summ of One hundred Pounds, of the lawful Money, firmly by these Presents: In Witness whereof, I have hereunto set my Hand and Seal

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Seal the First Day of *April*, in the Year of our Lord God, 1696.

*Signed, Sealed and Delivered in the presence of*

*Ralph Shaw.* ●

*John Selim,  
Will. Bendon.*

**Note,** That the former of these Bills is not better than a Book-Debt, but the latter will in many cases hold as firm as a Bond, &c. And now, for the better ease of such that understand not the Latin, I shall set down the Form of a Bond, both Obligation and Condition, in English, which is frequently used, especially in the Countrey, and will stand good in Law.

*The Obligation, &c.*

**K** Now all Men by these Presents, That I *James Rainskor*, of the Parish of *St. Giles's in the Fields*, in the County of *Middlesex*, Gentleman, am holden and firmly do stand bound unto *John Wattin*, of *St. Martins in the Fields*, in the said County, Vintner, the Summ of One hundred Pounds of good and lawful Money of *England*, to be paid unto the said *John Wattin*, his certain Attorney, his Executors, Administrators or Assigns whatsoever. To the which Payment well and truly to be made, I do hereby bind my self, my Heirs, Executors and Administrators, firmly by these Presents, Sealed with my Seal. Dated the Second of *April*, in the Eighth Year of the Reign of our Sovereign Lord, *William the Third*, King of *England*, &c. and in the Year of our Lord, 1696.

*The Condition of the Obligation.*

The Condition of this Obligation is such, That if the above-bounden *James Rainskor*, his Heirs, Executors, Administrators or Assigns, shall well and truly pay, or cause to be paid to the above-named *John Wattin*, his Heirs, Executors,

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cutors or Administrators, the full Summ of Fifty Pounds of good and lawful Money of England, in and upon the First day of September next ensuing the date hereof, without fraud, or further delay, that then this present Obligation to be void and of none effect, or else to remain in full force and virtue.

*Sign'd, Seal'd and Delivered*

*in the Presence of*

*James Rainskor.*

William Montal,

Richard Demmit.

*Note*, If you design any place of certain payment, you ought to mention it in the Condition; viz. *at, or in the dwelling-House of the said J. J. &c.* as also you may specify after the Summ of Money mention'd, these words, viz. *(with lawful Interest)* if it be your Bargain to have Interest from the time the Money is lent; tho' Bonds in many cases, pay no Interest, but from the time they become due, and especially if the Bond be given for Goods or Wares.

*Another short Note, acknowledging Money due for Goods received.*

**M**AT the Twenty first day, Anno. Dom. 1696, Memorandum, That I James Wallis, of the Parish of Stepney, in the County of Middlesex, Grocer, having received of William Copping, of the same Parish and County, Mariner, divers Goods and Wares, computed and agreed on between us to be of the value of Twenty two Pounds of lawful English Money; which Summ of Twenty Two Pounds, for and in consideration of the said Goods to be delivered, I promise to pay unto the said William Copping, on the Twenty second of October ensuing the date above-mention'd. In Witness whereof, I have hereunto set my Hand.

*James Wallis.*

*A for*

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*A single Bill for Money without a Penalty.*

**B**E it known unto all Men by these Presents, That I *Abel Drudger*, of *St. Albans*, in the County of *Hertford*, Yeoman, do owe and am indebted unto *Kaliban Hardy*, of *St. Albans*, in the said County, Husbandman, the Summ of Forty five Pounds Ten Shillings and Six Pence, of good and lawful Money of *England*, to be paid unto him the said *Kaliban Hardy*, his Executors, Administrators, or Assigns, at or upon the First of *August* next ensuing the Date hereof. In witness whereof, I have hereunto set my Hand, the Twentieth Day of *April*, Ann. Dom. 1695.

*Witness,*

*Abel Drudger.*

*William Trusty.*

*Note, That Bills without Penalties are rarely Sealed.*

*The Form of a Penal Bill single.*

**B**E it known unto all Men by these Presents, That I *Zachariah Donnel*, of *Derby*, in the County of *Derby*, Gentleman, do owe and stand indebted unto *Waradine Westrum*, of *Chester*, in the County Palatinate of *Chester*, the Summ of Twenty Pounds of lawful Money of *England*, to be paid to the said *Waradine Westrum*, his Heirs, Executors, Administrators, or Assigns, at or upon the Twenty second Day of *September* next, ensuing the Date hereof; which Payment well and truly to be made, I bind myself, my Heirs, Executors, and Administrators, and the said *Waradine Westrum*, his Heirs, Executors, Administrators, or Assigns, in the Penal Summ of Forty Pounds of the like Money firmly by these Presents. In Witness whereof I set my Hand and Seal the Third Day of *June*, in the Eighth Year of the Reign of our Sovereign Lord *William the Third*, King of *England*, &c. Annoq; Dom. 1698.

*Sign'd, Seal'd, and Deliver'd, &c.*

*Joshua Barrim, &c.*

*Zacha. Donnel.*

And after this manner may you make any English Bill or Bond, including one, two, or more Parties, by inserting their Names, the Places where they live, and the Style of their writing themselves; as also changing *I* into *We*, and *My* into *Our*, &c. naming likewise the Summ of Money. And if the Obligation be made to more than one, then his must be changed into *their*; all which may, without much difficulty be observed by an indifferent Scholar, by his considering what refers to the *Singular*, and what to the *Plural Number*. But before I proceed to give you the Forms of Obligations of greater moment, and such as are more in use, with their differences and distinctions, I think it not amiss, for the better understanding of such as are not very conversant therewith, to give an insight into the true meaning and intent of such Obligations.

*The nature and true meaning of Bills, Bonds, &c.*

**A** Bill, Bond, or Obligation, is that whereby one Party is bound to another by a Deed, Act, and Obligation, in writing, for a Summ of Money, or upon other accounts or occasions, as the case requires, and ought to be done voluntarily, and without compulsion, force, or violence, whereupon it is taken and accounted to be the right of the Person who hath another Person bound to him to pay him that which he oweth him; and therefore Right is not only held to be the cause of an Obligation, but the very life and support of it; and the difference between an Obligation in *Eng.* and an Obligation in *Latin*, is defined by the collation of Bill and Bond, and the Word takes its being, or is derived from the Latin Word *Obligatio*, which again is a Word proceeding from *Obligere*, to bind, and may be made with or without a Penalty, but must not enjoin the Party obliged any thing unlawful or impossible; for if so, the Obligation of it self is void and of none effect: Nor  
are

are Infants, or others under Age, and such as are Distracted, or out of their right Senses, bound to perform any Covenants in this kind, except the former, may doe it in case of necessary Food, Schooling, Apparell, or the like; as also in Marriage, and becoming Executors to another, and then too, the Males must be of the Age of Fourteen Years, and the Female of the Age of Twelve, and then they are obliged to perform and fulfil such Covenant or Obligation, and may be legally sued upon refusal, when at Age. And thus much for Instructions: From whence I proceed to the Forms of Bonds in Latin, &c.

*The Form of a Bond from one Party to another.*

*The Obligation.*

**N**overint Universi per præsentem me Will-  
elmum Doron, de Parochia Sancti Ægidii in  
Campis, in Comitatu Middlesexie, Generosum,  
teneri & firmiter obligari Francisco Melmo de  
Lond' Armigero, in Centum Libris bonæ &  
Legalis Monetæ Angliæ solvend' eidem Fran-  
cisco Melmo, aut suo certo Attornato, Execu-  
toribus, Administratoribus, vel assignatis suis,  
ad quam quidem solutionem bene & fideliter  
faciendam, obli- go me, Hæredes, Executors,  
Administratores meos, firmiter per præsentem  
sigillo meo sigillat' dat' primo die Maii, An-  
no Regni Domini nostri Willielmi tertii, De  
Gratia, Angliæ, Scotiæ, Franciæ & Hiberniæ  
Regis, Fidei Defensoris, &c. Octavo, Anno  
Dom. 1696.

*The Condition.*

**T**HE Condition of this Obligation is such, That the  
the above-bounden William Doron, his Executors,  
Executors, Administrators, or Assigns, shall well and  
truly pay or cause to be paid to the above-named Fran-  
cis Melmo, his Heirs, Executors, or Administrators

Summ of Fifty Pounds of good and lawful Money of England, in or upon the Twenty ninth day of December next ensuing the date hereof, without fraud or further delay; then this Obligation to be void and of none effect, or else to remain in full force and virtue.

sigillat' & Deliberat'

in presentia

Thos Tiller, and

Ralph Sweeting.

William Doron.

*An Obligation from Two to One, or a Double Bond.*

Overjnt Universi per presentes nos Johannem Bardwell de Stamford, in Comitatu Lincolnie Aurifabrum, & Thomam Napperin de Lincolnia, Arromaticum, teneri & firmiter obligari Thomæ Barnwell de Parochia Sancti Martini in Campis in Comitatu Middlesexie, in viginti Libris bonæ & legalis Monetæ Angliæ solvend' eidem Thomæ Barnwell, aut suo certo Attornato, Executoribus, Administratoribus vel Assignatis suis, ad quam quidem solutionem bene & fideliter faciendam obligamus nos & utrumque nostrum per se pro toto & in solido, Hæredes, Executores, Administratores nostros & utriusque nostrum firmiter per presentes, sigillis nostris sigillat' dat' primo die Aprilis, Anno Regni Domini nostri Willielmi Tertii, Dei Gratia, Angliæ, Scotiæ, Franciæ & Hiberniæ, Regis, Fidei Defensoris, &c. Octavo, Annoq; Dom. 1696.

**The Condition.**

*The Condition of this Obligation is such, That if the above bounden John Bardwell and Thomas Napperin, or either of them, their or either of their Executors or Administrators, do well and truly pay or cause to be paid to Thomas Barnwell, his Heirs, Executors, Administrators or Assigns, the full Summ*

of Ten Pounds of good and lawful Money of England on the Four and twentieth Day of August next ensuing the Date hereof, without fraud, or further delay then this Obligation to be void, and of none effect, else to stand in full force and vertue.

Sigillat' & Deliberat'

in præsentia

James Knowis,

William Witnes.

John Bradwell.

Tho. Napperin.

*An Obligation from Three to one.*

**N**overint Universi per præsentem, nos Adam Worflow, de Parochia Camberwellæ, in Comitatu Surriæ, Generosum, Richardum Willwell de Parochia Debtford, in Comitatu Cantii, Nauticum, & Franciscum Dealwell de eisdem Parochia & Comitatu, Sartorem teneri & firmiter obligari Edwardo Lendum de Londino Armigero, in Centum Libris bonæ & Legalis Monetæ Angliæ, solvend' eidem Edwardo Lendum, aut suo certo Attornato, Executoribus, Administratoribus suis ad quicquidem solutionem bene & fideliter faciendam obligamus nos & quemlibet nostrum per pro totum & in solido, Hæredes, Executors & Administratores nostros & cujuslibet nostrum firmiter per præsentem, sigillis nostris sigillat' duodecimo die Julii, Anno Regni Domini nostri Willielmi Tertii, Dei Gratia, Angliæ, Scotiæ, Franciæ, & Hiberniæ, Regis, Fidei Defensoris, &c. Octavo, Annoq; Dom. 1698.

*The Condition.*

**T**HE Condition of this Obligation is such, That the above bounden Adam Worflow, Richard Willwell, and Francis Dealwell, or any of them, they or any of their Heirs, Executors or Administrators do well and truly pay, or cause to be paid to Edward Lendum



Adam, his Heirs, Executors, Administrators or Assigns, the full Summ of Fifty Pounds of good and lawful Money of England, on the First day of September next ensuing the date hereof, without fraud, or further delay; this Obligation to be void, and of none effect, or else stand in full force and virtue.

Witness my Hand & Deliberat'

per presentia

Joas Donello,

per Welpin.

Adam Worflow. ●

Rich. Wilwell. ●

Fran. Dealwell. ●

Note, That according to the latter Form, the Number may be included, their Names, Parish, County, and the Style whereby they usually stile themselves, being inserted.

*An Obligation from One Person to Two.*

Overint Universi per presentes, me Gulielmum Woodhave, de Parochia Sancti Clementis Minor' in Comitatu Middlesexie, Generosum, meri & firmiter obligari Roberto Givingman, de Parochia Margaritæ de Westmonasterio in Comitatu prædicto, & Georgio Wandolin de eisdem Parochia & Comitatu. Pistori, in Centum Libris bonæ & legalis Monetæ Angliæ solvend' eidem Roberto Givingman, & Georgio Wandolin, seu eorum alteri vel eorum certo Attornato, Executoribus, Administratoribus, vel Assignatis eorum; ad quam quidem solutionem bene & fideliter faciendam obligo me, Hæredes, Executors, Administratores meos firmiter per presentes, Sigillo meo Sigillat' Dat' nono die Julii, Anno Regni, Domini nostri Willicelmi Tertii, Gratiæ Angliæ, Scotiæ, Franciæ & Hiberniæ, Régis, Fidei Defensoris, &c. Octavo, Anno Dom. 1696.

**The Condition.**

**T**HE Condition of this Obligation is such, That if the above-bounden William Woodhave do well and truly pay or cause to be paid to the above-named Robert Givingsman and George Wandolin, to them or either of them, their Heirs, Executors, Administrators or Assigns, the full Summ of Fifty Pounds of good and lawful Money of England, at, or upon the Fourth of September next ensuing the Date hereof, without fraud or further delay; then this Obligation to be void and of none effect, or else to stand in full force and virtue.

**Sigillat' & Deliberat'**

in præsentia

William Woodhave.

Walter Leighton.

Roger Whimplin.

*An Obligation from Two Persons to Two.*

**N**OVERINT Universi per præsentem, nos Alhamum Dandilon de Parochia Sancti Andree in Campis in Comitatu Middlesexie, Gerofolum, & Petrum Jolycon de eisdem Parochia & Comitatu Epphippianum, teneri & obligari Richardo Mareland de Londino, Armigero, Samueli Watrison de Sancti Georgii de Southwark, in Comitatu Surrie, Pictori, in Curia Libris Bonæ & legalis Monetæ Angliæ solvend' eisdem R. ——— M. ——— S. ——— W. ——— seu eorum heredi, vel eorum certo Attornato, Executoribus, Administratoribus vel Assignatis suam quam quidem solutionem bene & fideliter faciendam obligamus nos & utrumque nostrum per se pro toto & in solido, Heredes, Executors, Administratores nostros, & utrumque nostrum firmiter per præsentem; Sigillis nostris Sigillat' Dat' primo die Novembris, Anno Regni Domini nostri Gulielmi Tertii.

Gratia, Angliæ, Scotiæ, Franciæ & Hiberniæ  
Regis, Fidei Defensoris, &c. Octavo, Annoq;  
Dom. 1696.

The Condition.

THE Condition of this Obligation is such, That if  
the above-bounded Abraham Dandilon and Peter  
Jolycon, do well and truly pay, or cause to be paid  
the above-named Richard Mateland and Samuel  
Jaltison, to them or either of them, their Heirs,  
Executors, Administrators or Assigns, the full Summ of  
fifty Pounds, at or upon the Tenth of December next  
following the date hereof, without fraud or further delay;  
this Obligation to be void and of none effect, or  
to stand in full force and virtue.

Willat' & Deliberat'

in præsentia

William Donel.

Abraham Wingate.

Abra. Dandilon.

Peter Jolycon.

An Obligation from Two to Three.

NOVERINT Universi per præsentem, nos Arthu-  
rum Wingole, de Parochia Steepney in Comi-  
tatu Middlesexiæ, Architectum, Willielmum  
Bradby, de Parochia Sanctæ Katharinæ in  
Comitatu prædict' Lychnopolam, teneri &  
firmiter obligari Mauricio Bancroft de Eborac-  
co in Comitatu Eboraci, Generoso, Matthæo  
Willmore de Hull, in Comitatu Prædicto, Stan-  
nario, & Marveno Dallilo de Parochia Leeds in  
Comitatu eodem, Scribæ, in viginti Libris  
bonæ & legalis Monetæ Angliæ solvend' eis-  
dem Mauricio Bahcroft, Matthæo Willmore,  
Marveno Dallilo, vel alicui eorum, aut eo-  
rum certo Attornato, Executoribus, Admini-  
stratoribus, vel Assignatis suis; ad quam qui-  
dem solutionem bene & fideliter faciendam,  
obligamus nos & utrumque nostrum per se  
pro toto & in solido, Hæredes, Executores,

& Administratores nostros, & utriusque  
strum firmiter per præsentis: Sigillis nostris  
gillat' Dat' nono die Julii, Anno Regni Do-  
ni nostri Willielmi Tertii, Dei Gratia Ang-  
Scotiz, Franciæ & Hiberniæ, Regis, Fidei  
fensoris, &c. Octavo, Annoq; Dom. 1696.

### The Condition.

**T**HE Condition of this Obligation is such, That  
the above-bounded Arthur Wingole and Wil-  
liam Bradby, do well and truly pay, or cause to  
be paid to Maurice Bancroft, Matthew Willmore, or  
Marvin Dallilo, to them or either of them their Heirs  
Executors, Administrators or Assigns, the full Sum  
Ten Pounds of lawful Money of England, at or by  
the Twentieth day of December next ensuing the date  
hereof, without fraud or further delay; then this Ob-  
ligation to be void and of none effect, or else to remain  
full force and vertue.

*Sigillat' & Deliberat'*

in præsentia  
Thomas Knowwell,  
Winter Wallrow.

Arthur Wingole.  
William Bradby.

### An Obligation from Three to Three.

**N**Overint Universi per præsentis, nos Wil-  
liam Borrower, de Parochia Sancti Mar-  
tini le Grand, Londini, intra mœnia Chis-  
cum, Adrianum Wellworth de Parochia San-  
ctæ Mariæ Islingtoniæ, in Comitatu Middlesex-  
Laterarium, & Moslem Bonet de Sancti Albani  
in Campis, in Comitatu Middlesexiæ, Scilicet  
torem, teneri & firmiter obligari Rich-  
ardum Woodwin de Highgate, in Comitatu Mid-  
dlesiæ, Yeoman, Edvardo Balmer de Haver-  
stead, in Comitatu prædicto, Armigerum  
Willielmo Waldo de Fulham in Comitatu  
Middlesexiæ, Generoso, in Centum Libris Bonæ

Legalis Monetæ Angliæ, solvend' eisdem, Richardo Woodwin, Edvardo Balmer, & Willielmo Waldo, vel alicui eorum, vel eorum certo Astornato Executoribus, Administratoribus vel Assignatis suis, ad quam quidem solutionem bene & fideliter faciendam obligamus nos & quemlibet nostrum per se pro toto & in solido, Heredes, Executores & Administratores nostros & cujuslibet nostrum firmiter per presentes; Sigillis nostris Sigillat' Dat' primo die Maii, Anno Regni Domini nostri Willielmi Tertii, Dei Gratia, Angliæ, Scotiz, Franciæ, & Hiberniæ, Regis, Fidei Defensoris, &c. Octavo, Annoq; Dom. 1696.

The Condition.

THE Condition of this Obligation is such, That if the above-bounden William Borrower, Adrian Wellworth, and Moses Bonet, do well and truly pay, or cause to be paid to Richard Woodwin, Edward Balmer, and William Waldo; to them or either of them, their Heirs, Executors, Administrators or Assigns, the full Summ of Fifty Pounds of lawful Money of England, at or upon the Twentieth day of December next ensuing the date hereof, without fraud or further delay; then this Obligation to be void and of no effect, or else to stand in full force and virtue.

Sigillat' & Deliberat'

William Borrower.

in presentia

A. Wellworth.

Adam Bellinger,

Moses Bonet.

Notarius Publicus.

And after this manner any Bonds or Obligations of this kind may be made, together with their Conditions; not only from Three to Three, but from Ten to Ten, or more, if occasion require it, by inserting their Names, the Parishes, Counties, Styles, and the Summ or Summs of Money in the Latin

Obligation, and consequently as much as is needful in the English Condition. But various Business requiring various Forms, or at least some Alterations, I shall proceed, for the better understanding of the young Practitioner, to set down such other Forms as I apprehend any ways useful & convenient.

*A Bond for the Payment of a Summ of Money at sundry times; in default of any of which Payments, the Penalty to be forfeited.*

**N**overint Universi per presentes, me Daniel Paywell de Oxonia, in comitatu ejusdem, Clericum, teneri & firmiter obligari Sampsoni Wilton de Londino, Generoso, in Centum Libris bonæ & legalis Monetæ Angliæ solvend' eidem Sampsoni Wilton, aut suo curatori, Attornato, Executoribus, Administratoribus vel Assignatis suis ad quam quidem solutionem bene & fideliter faciendam obligo me, Hæredes, Executors & Administratores meos firmiter per presentes: Sigillo meo Sigillat' dat' decimo die Aprilis, Anno Regni Domini nostri Gulielmi Tertii, Dei Gratia, Angliæ, Scotiæ, Franciæ & Hiberniæ Regis, Fidei Defensoris, &c. octavo Annoq; Dom. 1696.

*The Condition.*

**T**HE Condition of this Obligation is such, That the above-baunden Daniel Paywell, his Hæredes, Executors, Administrators or Assigns, shall well and truly pay, or cause to be paid unto the above-named Sampson Wilton, His Heirs, Executors, Administrators or Assigns, the full Summ of Fifty Pounds of good and lawful Money of England, in manner and following; that is to say, the Summ of Twelve Pounds ten Shillings, part thereof on the 10th. day of June ensuing the date above-named: Twelve Pounds ten Shillings more of the like lawful Money, on

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Tenth day of July next ensuing, part of the said Fifty Pounds; and Twelve Pounds ten Shillings on the Tenth day of August next ensuing; and Twelve Pounds and ten Shillings, the Residue thereof, on the Third day of October next ensuing; then this Obligation to be void, and of none effect: But if in any of the fore-mentioned Payments default be made of any of the said several and respective Sums, or any part of any of them, on any of the said several and respective Days, or Times of Payment above-mentioned and limited, contrary to the true intent and meaning of these Presents, then to be and remain in full force and virtue.

Sigillat' & Deliberat' in  
præsentia nostrum

Daniel Paywell

Wingate Lewis.

Adelon Salmo.

**N**ote, That in like manner the Obligation and Condition may be made to, or from Two, Three, or more Persons, according to the foregoing Forms, &c. by observing therein to change the Singular into the Plural Number, as *we* for *my*, *our* for *my*, &c. as you may find by plain Demonstration.

*The Form of a Bill of Sale.*

**N**ow all Men by these Presents, That I *William Craftmore*, of *St. Albans*, in the County of *Hertsford*, Weaver, for and in consideration of the Sum of Forty Pounds of lawful Money of England, to me in Hand paid by *James Morewis*, of *Reading*, in the County of *Berks*, Yeoman, whereof I do hereby acknowledge the Receipt, and my self therewith fully and entirely satisfied, have Bargain'd, Sold, and given over and delivered, and by these Presents in plain and open Market, according to the just and new Form of Law in that case made and provided, do give Bargain, Set-over, and Deliver unto the said *James Morewis*, one Silver Tankard weighing

G 5

sixteen

sixteen Ounces; one Silver Beaker weighing ten Ounces; one Chest of Damask and Diaper Linnen, valued at Five Pounds; a Feather Bed, with proportionable Furniture, value Five Pounds; with other Goods and Chattels, &c. to have and to hold the said Bargain'd Premisse unto the said *James Morewit*, his Executors, Administrators and Assigns to the only proper use and behoof of him the said *James Morewit*, his Executors, Administrators and Assigns for ever: and I the said *William Craftsmore*, for my self, my Executors and Administrators, the said Bargain'd Premisses, unto the said *James Morewit*, his Executors, Administrators and Assigns, against all and all manner of Persons, shall and will warrant, and for ever defend by these Presents. In witness whereof, together with the delivery of the Bargain'd Premisses, I have hereunto set my Hand and Seal the Tenth day of April, in the Eighth Year of the Reign of our Sovereign Lord *William* the Third, King of *England*, &c. and of our Lord God, 1696.

*Sign'd, Seal'd and Delivered*

*in the presence of*

*William Craftsmore.*

*George Trueman.*

*William Templer.*

**Note**, That a part of the Goods mention'd in the Bill, must be delivered with it in the name of the rest. If it so happen, that you make over any Goods by Bill of Sale for Money, with an intent to redeem them, then must the Bill be made in the manner and form following.

**K** Now all Men by these Presents, That I *Thomas Nylwil*, of *Maldstone*, in the County of *Kent*, Yeoman, for and in consideration of the sum of Forty Pounds, of good and lawful Money of *England*, to me in hand paid by *Joshua Givemney*, of *Malden*, in the County of *Essex*, Gentleman, where



I do acknowledge the Receipt and my self therewith fully satisfied, have Bargain'd, Sold, Set-over and Deliver'd, and by these Presents, in plain and open Market, according to due Form of Law, do Bargain, Sell and Deliver unto the said *Joshua Givemoney*, One Bay Gelding Fourteen Hands high, value Ten Pounds; One Dun Mare and Colt, value Eight Pounds; Four Brown Cows, and Forty Sheep, value Thirty Pounds; with other Goods and Chattels, &c. to have and to hold the said Bargain'd Premises unto the said *Joshua Givemoney*, his Executors, Administrators and Assigns, to the only proper use and behoof of the said *Joshua Givemoney*, his Heirs, Executors, Administrators and Assigns for ever; and I the said *Timothy Nelvin*, for my self, my Executors and Administrators, the said Bargain'd Premises unto the said *Joshua Givemoney*, his Executors, Administrators and Assigns, against all and all manner of Persons, shall and will warrant, and for ever defend by these Presents. Provided, nevertheless, That if I the said *Timothy Nelvin*, my Executors, Administrators or Assigns, one or any of us, do or shall well and truly pay, or cause to be paid unto the said *Joshua Givemoney*, his Executors, Administrators or Assigns, the Summ of Forty two Pounds and Eight Shillings, on the Tenth day of April, which shall be in the Year of our Lord, 1696, for the Redemption of the said Bargain'd Premises; then this present Writing or Bill of Sale to be void, or else to stand in full force and virtue. In witness whereof, I have hereunto set my Hand and Seal the Tenth day of April, in the Eighth Year of the Reign of our Sovereign Lord, *William the Third*, King of *England*, &c. and in the Year of our Lord God. 696.

Witness'd Seal'd and Deliv'd.

Witness'd in the presence of

*Jacob Townley.*

*John Rolown.*

*Timothy Nelvin* ③

*A. Sher*

sixteen Ounces; one Silver Beaker weighing ten Ounces; one Chest of Damask and Diaper Linnen, valued at Five Pounds; a Feather-Bed, with proportionable Furniture, value Five Pounds; with other Goods and Chattels, &c. to have and to hold the said Bargain'd Premisse unto the said *James Morcwis*, his Executors, Administrators and Assigns, to the only proper use and behoof of him the said *James Morcwis*, his Executors, Administrators and Assigns for ever: and I the said *William Craftsmore*, for my self, my Executors and Administrators, the said Bargain'd Premisses, unto the said *James Morcwis*, his Executors, Administrators and Assigns, against all and all manner of Persons, shall and will warrant, and for ever defend by these Presents. In witness whereof, together with the delivery of the Bargain'd Premisses, I have hereunto set my Hand and Seal the Tenth day of *April*, in the Eighth Year of the Reign of our Sovereign Lord *William* the Third, King of *England*, &c. and of our Lord God, 1696.

*Sign'd, Seal'd and Delivered*

*in the presence of*

*William Craftsmore.*

*George Trueman.*

*William Templer.*

**Note**, That a part of the Goods mention'd in the Bill, must be delivered with it in the name of the rest. If it so happen, that you make over any Goods by Bill of Sale for Money, with an intent to redeem them, then must the Bill be made in the manner and form following.

**K** Now all Men by these Presents, That I *Timothy Nelvil*, of *Maldstone*, in the County of *Kent*, Yeoman, for and in consideration of the sum of Forty Pounds, of good and lawful Money of *England*, to me in hand paid by *Joshua Givemoney*, of *Malden*, in the County of *Essex*, Gentleman, whereof

I do acknowledge the Receipt and my self therewith fully satisfied, have Bargain'd, Sold, Set-over and Deliver'd, and by these Presents, in plain and open Market, according to due Form of Law, do Bargain, Sell and Deliver unto the said *Joshua Givemoney*, One Bay Gelding Fourteen Hands high, value Ten Pounds; One Dun Mare and Colt, value Eight Pounds; Four Brown Cows, and Forty Sheep, value Thirty Pounds; with other Goods and Chattels, &c. to have and to hold the said Bargain'd Premises unto the said *Joshua Givemoney*, his Executors, Administrators and Assigns, to the only proper use and behoof of the said *Joshua Givemoney*, his Heirs, Executors, Administrators and Assigns for ever; and I the said *Timothy Nelvin*, for my self, my Executors and Administrators, the said Bargain'd Premises unto the said *Joshua Givemoney*, his Executors, Administrators and Assigns, against all and all manner of Persons, shall and will warrant, and for ever defend by these Presents. Provided, nevertheless, That if I the said *Timothy Nelvin*, my Executors, Administrators or Assigns, one or any of us, do or shall well and truly pay, or cause to be paid unto the said *Joshua Givemoney*, his Executors, Administrators or Assigns, the Summ of Forty two Pounds and Eight Shillings, on the Tenth day of April, which shall be in the Year of our Lord, 1696, for the Redemption of the said Bargain'd Premises; then this present Writing or Bill of Sale to be void, or else to stand in full force and virtue. In witness whereof, I have hereunto set my Hand and Seal the Tenth day of April, in the Eighth Year of the Reign of our Sovereign Lord, *William the Third*, King of England, &c. and in the Year of our Lord God, 696.

*Seal'd and Deliv'd*

*in the presence of*

*Jacob Townley.*

*Math. Rolown.*

*Timothy Nelvin* ☉

*Above*

*A short Release from one Party to another, in general.*

**K** Now all Men by these Presents, That I Richard Richards, of Malmisbury, in the County of Wilts, Cheesemonger, have Remised, Released, and for ever quitted Claim, and by these Presents, do, for me my Heirs, Executors and Administrators, Remise, Release, and for ever quit Claim unto John Love, of Marlborough, in the said County Gentleman, his Heirs, Executors and Administrators, all and all manner of Actions, Cause and Causes of Actions, Suits, Bills, Bonds, Writings, Obligations, Debts, Accompts, Summ and Summs of Money, Judgments, Executions, Extents, Quarrels, Controversies, Trespasses, Damages and Demands whatsoever, both in Law and Equity, which against the said John Love I ever had, now have, or which my Heirs, Executors, or Administrators, shall or may have, claim, challenge or demand, for or by reason, colour or means of any Matter, Cause or Thing, from the Beginning of the World, to the Day of the Date of these Presents. In witness whereof, I have hereunto set my Hand and Seal the Twentieth day of June, in the Eighth Year of the Reign of our Sovereign Lord, William the Third, King of England, &c. and in the Year of our Lord God, 1696.

*Sign'd Seal'd and Delivered  
in the presence of*

*Rich. Richards, ●*

Thomas Windsor,  
William Oakhampton.

*A Letter of Attorney, commonly given to take Seisin  
of Land, or Possession by Proxy.*

**T**O all Christian People to whom this present Writing shall come, we George Rowe and Thomas York, send Greeting in our Lord God Everlasting

ing. Know ye, That we the said *George Roe*, and *Thomas York*, have made, ordained, constituted, and in our steads, on our behalfs, and in our places put and deputed, and by these Presents do make, ordain, constitute, and in our steads, on our behalfs, and in our places put and depute *Jamies Shafston*, of *Rippon*, in the County of *York*, our true and lawful Attorney, for us, and in our Name, to take full and peaceable Possession, and Seifine of all and every part of the Messuage or Tenement, with the Land thereunto belonging, and other Appurtenances, which by Indenture bearing date the Twelfth Day of *August*, in the Year 1686, was Granted, Bargained, Sold, Alienated, Enfeoffed, or Confirmed, or mention'd to be Granted, Enfeoffed and Confirmed unto us the said *George Roe*, and *Thomas York*, and our Heirs and Assigns, to the use of us and our Heirs, by *William Farestock*, of *Teuxbury*, in the County of *Glocester*, to take and receive to and for our own use and behoof of the said *William Farestock*, or his certain Attorney in his behalf, ratifying and confirming all and every Matter and Thing whatsoever our Attorney shall lawfully doe, or cause to be done in our Names, and on our behalfs concerning the Premisses. In witness whereof, we have hereunto set our Hands and Seals the Twenty eighth Day of *February*, in the Eighth Year of the Reign of our Sovereign Lord, *William the Third*, King of *England*, &c. and in the Year of our Lord God, 1696.

*Sign'd, Seal'd and Delivered*  
*in the presence of*  
*John Barefoot.*  
*Ezekiel Grady.*

*George Roe.*  
*Thomas York.*

*A Discharge*

*A Discharge proper to be given upon the  
Receipt of a Legacy.*

**R** Eceived the Twenty first day of  
April, 1696. by me *William Lamb-  
well*, of *St. Saviour's Southwark*, in the  
County of *Surry*, of *David Yates* and  
*Morgan Shaw* of the said Parish and  
County, Executors of *Caleb Welling* of  
the Parish of *St. Olaves Southwark*, in  
the County aforesaid, late deceased, the  
Summ of Twenty two Pounds, Five  
Shillings and Six-pence, of lawful Mo-  
ney of England, being a Legacy given  
unto me the said *William Lambwell*, by  
the said *Caleb Welling*, in and by his Last  
Will and Testament; of which said  
Summ of Twenty two Pounds, Five  
Shillings and Six-pence, and all other  
Debts, Duties, Summ and Summs of  
Money and Demands whatsoever, I the  
said *William Lambwell* do acquit and  
fully discharge the said *David Yates*  
and *Morgan Shaw*, their Heirs, Execu-  
tors, Administrators, and every of  
them, for ever, by these Presents. In  
witness whereof, I have hereunto set  
my Hand and Seal the Tenth day of  
April, Anno Dom. 1696.

l. s. d.  
22 05 06

*Sign'd, Seal'd and Delive-  
red in the presence of*  
*Jacob Drevit, and*  
*William Sureman.*

*Will. Lambwell.* ●

*A Release*

*A Release to be given by a Ward to his Guardian when he comes at Age, if he has truly discharged his Trust, and render'd a faithful Accompt.*

**T**O all Christian People to whom these Presents shall come, I *George Yearly*, of the Parish of *Saltash*, in the County of *Cornwall*, send greeting in our Lord Everlasting. Know ye, That I the said *George Yearly*, for sundry good Causes and Considerations me thereunto moving, have Remised, Released, and for ever quitted Claim unto *Timothy Featherstone*, of *London*, Gentleman. his Heirs, Executors and Administrators, all and all manner of Action or Actions, Suits, Debts, Duties, reckonings, Accompts and Demands whatsoever, which I the said *George Yearly* had, have, or at any time hereafter may or shall have against the said *Timothy Featherstone*, his Heirs, Executors or Administrators, for and in, touching and concerning any the Rents received, Profit or Profits of any of the Mannors, Lands, Tenements, Hereditaments, or any Thing or Things appertaining, or by Right belonging to me the said *George Yearly*, whether it be touching or concerning Topping, Lopping, or Wood-sales, upon or out of the said Mannor and Premisses, or any of them, or for any other Matter, Cause or Thing whatsoever, made, committed or done, or for any Receipts or Payments, of or touching the said Mannors, Premisses, Debt or Debts due to me by Bond, Bill or otherwise, and for any thing or things whatsoever, done or committed on my behalf, or tending to any Matter or Thing wherein I the said *George Yearly* was, am, or may be concerned during the Minority of me the said *George Yearly*, or at any time since, until the day of the date of these Presents. In witness whereof, I have hereunto set my Hand and Seal the Twentieth day of *March*, in the Eighth Year

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year of the Reign of our Sovereign Lord, *William the Third, King of England, &c.* and in the Year of our Lord God, 1696.

*Signed, Sealed and Delivered*

*in the presence of*

*George Yearly.* ●

Abner Dofon.

Charles Conde.

*A Release in general, for Personal Actions, &c.*

**K** Now all Men by these Presents, That I *William Peaceable*, of the Parish of *Hornsey*, in the County of *Middlesex*, Yeoman, have Remised, Released, and quitted Claim, and by these Presents do Remise, Release, and quit Claim for me, my Heirs, Executors, Administrators and Assigns. unto *Humphrey Quitt*, of the Parish of *Hendon*, in the County aforesaid, Victualler, his Heirs, Executors, and Administrators, and every of them, their, and every of their Lands, Tenements, Goods and Chattels, all and all manner of Personal Actions, Suits, Debts, Duties, Reckonings, Accompts, Summ and Summs of Money, and Personal Demand whatsoever, from the Beginning of the World, to the Day of the date hereof. In witness whereof, I have hereunto set my Hand and Seal the Nineteenth day of *June*, in the Eighth Year of the Reign of our Sovereign Lord, *William the Third, King of England, &c.* and in the Year of our Lord, 1696.

*Sign'd, Seal'd, and Delivered*

*in the presence of*

*Will. Peaceable.* ●

Jacob Trevit.

William Sureman.

*A Letter of Attorney from a Husband to a Wife, upon a Voyage, &c. very useful and necessary; as also in case of a long Journey, or going into the Wars.*

**K** Now all Men by these Presents, That I *James Topmast*, of *Rotheryshe*, in the County of *Surrey*, Mariner, do hereby Assign, Ordain, Appoint,   
Autho-



Authorize, Constitute, and in my stead put, place, entrust, appoint and depute *Mary Topmash*, my well-beloved Wife, of the Parish and County aforesaid, to be my true and lawful Attorney, for me, and in my name, and to my own proper use, and benefit, to ask, demand and require, sue for, recover, and receive all such Debts, Dues, Duties, Summ and Summs of Money, Rent and Rents, Arrearages of Rent and Rents, yearly Payments, Merchandize, Legacies, and any Money due or to be due unto me upon Bond, Bill of Exchange, or upon any other Accompt or Accompts whatsoever, as now are, or hereafter shall become payable or belonging, or to be delivered unto me, by or from any Person or Persons whatsoever, or wherefore, and to pay Money for me, and to contract for me, demise and lett to Farm at the accustomed Rents, or more, or any of my Messuages, Lands, Tenements or Hereditaments whatsoever. And for default of payment, or delivery of any Rent or Rents, or other Summ or Summs of Money, or other Thing or Things to me due or belonging; to use all lawful ways and means for the recovery thereof, by Action, Sute, Arrest, Bill, Plaint, Attachment, Distress, Re-entry, or otherwise, as fully and amply in every respect, as I my self might or could doe, if I were personally present, and to Sue, Implead, make Answer, Prosecute and Defend in any Court or Courts of Law and Equity, and before any Judges or Justices, in any Suit, Matter or Cause, with me, for me, against me, as the Cause in any of these Cases shall require, to deal and intermeddle in all Actions, Suits, Affairs and Businessses, any ways touching and concerning me, as my Agent or Factor, or otherwise; giving and granting, by these Presents, unto my said Attorney, full, sole and lawful Authority in the Execution of all and singular the Premisses, and to sub

substitute and appoint one or more Attorney or Attorneys in any of the Premises, and the same again at her pleasure to revoke, and to make and give any Acquittance, Release or Discharge upon the Recovery or Receipt of any Debt, Debts, Summ or Summs of Money, Rent or Rents, or other Thing or Things whatsoever, as the Matter or Cause shall require; and generally to say, doe, execute, compound, conclude, agree, determine, and finish all and every other Act or Acts, thing or things whatsoever, which in or about the Premises shall be requisite or needful to be had, made or done; and that in as large and ample manner, and as fully and effectually in and to all intents and purposes, as I my self might, ought or could do, if I were present in my own Person, ratifying, allowing and confirming for firm, effectual and irrevocable, all and singular, and whatsoever my said Attorney shall do or cause to be done in and about the Premises, by virtue of these Presents. In witness whereof, I have hereunto set my Hand and Seal, the Tenth day of May, in the Eight Year of the Reign of our Sovereign Lord, *William III.* King of *England*, &c. and in the Year of our Lord God, 1696.  
*Sign'd, Seal'd and Deliv'd.*

*red in the presence of*  
 Robert Saveall.  
 John Spendall.

*James Topmast.* ●

*The Form of a Lease of Ejectment, to Eject a Person out of Possession of Land, House, &c.*

**T**His Indenture, made, &c. witnesseth, That the said *Tolinson Charvil*, for good Considerations him thereunto moving, hath Leased, Set-over unto, Farmed, Let, and by these Presents doth Lease, Set-over, Farm and Let unto the said *Roger Weakland*, all that Messuage, Tenement, &c. to have and to hold the said, &c. unto the said *Roger Weak-*

*Weakland*, his Executors, Administrators and Assigns, from the Feast of, &c. for and during the term of, &c. from thence next ensuing, to be fully compleated and ended, yielding and paying in consideration thereof yearly the Rent of one Barley Corn at the Feast of, &c. only, if the same be demanded. Provided always, That if the said *Tolinson Charvil*, his Executors, Administrators or Assigns, do or shall at any time hereafter pay or tender, or cause to be paid or render'd unto the said *Roger Weakland*, his Executors, Administrators or Assigns, or any other Person or Persons, to his or their use, the Summ of one Shilling of lawful Money of *England*, to the intent to make void this present Indenture, That then and at all times from thenceforth, this present Indenture, and the Lease made hereby, shall cease, determine, and be void; any thing herein before contained to the contrary notwithstanding. In witness whereof, and for the true performance of all things and matters written and contained in this Indenture, he the said *Tolinson Charvil* hath set his Hand and Seal, the Tenth day of *April*, in the Eighth Year of the Reign of our Sovereign Lord, *William* the Third, King of *England*, &c. and in the Year of our Lord God, 1696.

*Sign'd, Seal'd and Delivered*

*in the presence of*

*Tolinson Charvil.* ●

*Jacob Trevit.*

*William Sureman.*

¶ *Note*, The &c's are left for the Date of the Lease, the Name of the Land or House, together with the Situation thereof. Time of Paying, Acknowledgement, and the Time of the term of holding, if not before revoked.

*A Warrant of Attorney, to confess Judgment in the Court of Common-Pleas, or Common-Bench.*

**T**O *William Man, Thomas Dury, Peter Cox, and Adam Lane*, Gentlemen, Attorneys of His Majesty's Court of Common-Bench at *Westminster*, or to any

148 *Usual Forms of Bills, Bonds, &c.*

any one of them, or any other Attorney of the said Court. These are to require and authorize you, or any of you, to appear for me *William Seemlow*, of *Dover*, in the County of *Kent*, Mariner, in the said Court, at the Suit of *Robert Richmond*, of *London*, Merchant, in *Trinity Term* next ensuing, and confess a Judgment against me to the said *Robert Richmond*, for the sum of Fifty Pounds debt, together with the costs of Suit by *Nil dicit, non sum Informatus*, or otherwise; and for your or any of your so doing, this shall be your sufficient Warrant. Witness my Hand and Seal this Twenty fourth day of *June*, in the Eighth Year of the Reign of our Sovereign Lord King *William III.* by the Grace of God, &c. and of our Lord God, 1696.

*William Seemlow.* ●

This Form will serve likewise for the Court of *King's Bench*, by changing the Name, and appointing proper Attorneys, *viz.* such as are of that Court to appear, &c.

*A Bond of Arbitration, to stand to an Award with an Umpire.*

**N**Overint Universiper presentes, me Abrahamum Walderbank, de Civitate Gloucestræ in Comitatu Gloucestræ, Armigerum, teneri & firmiter obligari Jacobo Setwell, Londini, Generoso, in centum Libris bonæ & legalis Monetæ Angliæ solvend' eidem Jacobo Setwell, aut suo certo Attornato, Executoribus, Administrato-ribus vel Assignatis suis; ad quam quidem solutionem bene & fideliter faciendam obligo me, Hæredes, Executores & Administratores meos firmiter per præsenes. Sigillo meo sigillat' dat' primo die Julii, Anno Regni Domini nostri Guilielmi Tertii, Dei Gratia, Angliæ, Scotiæ, Franciæ & Hiberniæ Regis, Fidei Defensoris, &c. octavo, Annoq; Domini, 1696.

The

## The Condition.

**T**H E Condition of this Obligation is such, That if the above-bounded Abraham Walderbank, his Heirs, Executors and Administrators, and every of them, do and shall, for his and their Parts and behalfs, stand to, obey, abide, observe, and in and by all things well and truly perform the Award, Arbitrament, Determination, Final End and Judgment of Charles Mattra-ver of Westminster, Gentleman, and William Dolwell of York, Yeoman, Arbitrators in, and indifferently chosen, elected and named by the said Abraham Walderbank, as on the part and behalf of the above-named James Setwel, to award, arbitrate, order, judge, determine and final end to make of, for, upon and concerning all and all manner of Actions and Causes of Actions, Suits, Debts, Strifes, Accompts, Reckonings, Summ and Summs of Money, Trespasses, Differences, Quarrells, Bills, Bonds, Specialties, Judgments, Executions, or any other matter, thing or demand whatsoever, had, made, moved, risen or depending. Provided always the said Award, Arbitrament, Order, Determination, Final End and Judgment of the said Arbitrators, for or upon the Premisses be made and given up in Writing indented under their Hands and Seals ready to be deliver'd unto the said Parties, on or before the Twentieth day of August next ensuing the Date above-mentioned; then this Obligation to be void and of none effect, or else to stand, be, and remain in full force and virtue.

Sigillat' &amp; Deliberat'

in præsentia

Abra. Walderbank. ●

Thomas Davis.

Benj. Canwell.

**Note,** In this case there must be two Bonds interchangeably from one Party to the other; and if an Umpire be required, he must be mention'd in the latter end of the Condition, or in a Writing of Award apart, bearing the same date, and signifying the

the same Matter, the Form of which, for brevity's sake, I have willingly omitted ; as also the Latin part or Obligation to some Forms I shall hereafter set down, by reason they are, for the most part, the same in nature and quality that I have already set down, and may be put together at the Discretion of the Writer.

*The Condition of a Counter-Bond to save harmless, from one Party to another, &c. Before which, you may place any Latin Obligation that expresse no more Parties, observing the Names, Places, Summs, &c. be coherent.*

THE Condition of this Obligation is such, That whereas the above-named *John Rowe*, at the special interest and request of *Richard Woodby*, and for his only Debt, Duty, Matter and Cause, together with him the said *Richard Woodby*, of *St. Albans*, in the County of *Hertford*, Gent. is held and firmly bound unto *Joseph Gowin*, of *London*, Grocer, in and by one Obligation, bearing date exactly with these Presents in the Penal Summ of One Hundred Pounds of lawful Money of *England*, Conditioned for the true and just Payment of Fifty Pounds of like lawful Money, unto the said *Joseph Gowin*, his Executors, Administrators or Assigns, on the 12th. day of *August* next ensuing the date of the recited Obligation, as by the said Obligation and the Condition thereof, relation being thereunto had, doth and may more at large appear. If therefore the said *Richard Woodby*, his Heirs, Executors or Administrators, or any of them, shall and do well and truly pay, or cause to be paid unto the said *Joseph Gowin*, his Executors, Administrators or Assigns, the Summ of Fifty Pounds of lawful Money of *England*, the said Twelfth day next ensuing the date of the said Obligation before-mentioned, in discharge of the said Obligation ; then this present Obligation to be void and

and of none effect, or else to stand good, and remain in full force and virtue.

*Sigillat' & Deliberat'*

*in presentia*

*Rich. Woodby.*

George Trueman.

William Templar.

*The Condition of a Bond to perform Covenants,  
Specified in a Lease or Indenture, &c.*

THE Condition of this Obligation is such, That if the above-bounden *William Simms*, his Heirs, Executors, Administrators, they, or any of them, shall and do, for his and their parts, in all things, well and truly observe, perform, fulfil, accomplish, pay and keep all and singular the Covenants, Grants, Articles, Clauses, Proviso's, Payments, Conditions and Agreements whatsoever, which on his and their parts and behalfs are or ought to be observ'd, perform'd, fulfill'd, accomplish'd, paid and kept, compriz'd and mention'd in a pair of Indentures, bearing date even with these Presents made or expressed to be made between the said *William Simms* of the one part, and the above-named *Robert Daram* of the other part, and that in and by all things, according to the contents purposes, true intent and meaning of the same Indenture, without fraud or coven; then this present Obligation to be void and of none effect, or else to be and remain in full force and virtue.

*Sigillat' & Deliberat'*

*in presentia*

*William Simms.*

Adam Geuging.

*A Condition to perform Covenants in Articles  
of Agreement, &c.*

THE Condition of this Obligation is such, That if the above-bounden *Peter Witenough*, his Heirs, Executors and Administrators, they and every

every of them, shall and do for his and their parts, in all and every thing or things well and truly observe, perform, fulfil, accomplish, pay and keep all and singular the Covenants, Grants, Articles, Clauses, Proviso's, Payments, Conditions and Agreements whatsoever, which on his and their parts and behalfs are, or ought to be observed, performed, fulfilled, accomplished, paid and kept, comprized and mention'd in certain Articles of Agreement, indented and bearing even date with these Presents, made or expressed to be made between the said *Peter Witenough* of the one part, and the above-named *James Groby* of the other part, and that in and by all things, according to the contents, purposes, true intent and meaning of the said Articles, without fraud or coven; then this present Obligation to be void, or else to be and remain in full force and virtue.

*Sigillat' & Deliberat'*

*in presentia*  
Abel Grow.

*peter Witenough.* ●

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*The Names of Men and Women Alphabetically placed and digested in English and Latin; together with a Demonstration of their Use in the Nominative, Accusative and Dative Cases, Singular, &c.*

**I**N Consideration that the Christian Names of Men and Women are frequently used in Latin Obligations, &c. I have thought it altogether convenient to give an Alphabetical Account of them, in order as they stand, or ought to stand in Obligation, expressed in the English Names, and



in the Latin *Nominative, Accusative* and *Dative Cases Singular*, as you will observe in the following Pages. And further,

Note, That the *Accusative Case* is always taken or used for the obliged, or Person borrowing Money, or obliged upon any other Account; and *Dative* for the Obliger, or Party that lends Money, or to whom the Obligated is, upon any other Occasion, bound or obliged. As thus,

*Noverint Universi per presentes, me Abrahamum Willwell, de Parochia Sancti Egidii in Campis in Comitatu Middlesexia, Generosum, teneri & firmiter obligari Adamo Mauin de Civitate Lond' Propole, in Triginta Libris, &c.*

This Method being observed as to the Names, &c. holds throughout any Obligation mention'd, &c. Wherefore for the Ease of the Unlearn'd, the Names are stated as they ought to stand in any Writing.

Engl. Names. Nom. Case s. Accu. Case s. Dat. Case s.

|           |                    |                    |                   |
|-----------|--------------------|--------------------|-------------------|
| Abraham   | <i>Abrahamus</i>   | <i>Abrahamum</i>   | <i>Abrahama</i>   |
| Adam      | <i>Adamus</i>      | <i>Adamum</i>      | <i>Adamo</i>      |
| Aaron     | <i>Aaron</i>       | <i>Aaronem</i>     | <i>Aaroni</i>     |
| Abolom    | <i>Absolon</i>     | <i>Absolonem</i>   | <i>Absoloni</i>   |
| Abel      | <i>Abel</i>        | <i>Abelem</i>      | <i>Abeli</i>      |
| Albert    | <i>Albertus</i>    | <i>Albertum</i>    | <i>Alberto</i>    |
| Alexander | <i>Alexander</i>   | <i>Alexandrum</i>  | <i>Alexandro</i>  |
| Algernon  | <i>Algernon</i>    | <i>Algernon</i>    | <i>Algernon</i>   |
| Ambrose   | <i>Ambrosius</i>   | <i>Ambrosium</i>   | <i>Ambrosio</i>   |
| Andrew    | <i>Andreas</i>     | <i>Andream</i>     | <i>Andrea</i>     |
| Amos      | <i>Amos</i>        | <i>Amos</i>        | <i>Amos</i>       |
| Ananias   | <i>Ananias</i>     | <i>Ananiam</i>     | <i>Anania</i>     |
| Anthony   | <i>Antonius</i>    | <i>Antonium</i>    | <i>Antonio</i>    |
| Arthur    | <i>Arthurus</i>    | <i>Arthurum</i>    | <i>Arthuro</i>    |
| Archebald | <i>Archebaldus</i> | <i>Archebaldum</i> | <i>Archebaldo</i> |
| Azariah   | <i>Azarias</i>     | <i>Azariam</i>     | <i>Azaria</i>     |

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B

|             |               |               |              |
|-------------|---------------|---------------|--------------|
| Benjamin    | Benjaminus    | Benjaminus    | Benjaminus   |
| Barnaby     | Barnabius     | Barnabium     | Barnabio     |
| Bernard     | Bernardus     | Bernardum     | Bernardo     |
| Benet       | Benedictus    | Benedictum    | Benedicto    |
| Bryan       | Brianus       | Brianum       | Briano       |
| Bartholomew | Bartholomaeus | Bartholomaeum | Bartholomaeo |
| Baldwin     | Baldewinus    | Baldewinum    | Baldewino    |
| Baptist     | Baptista      | Baptistam     | Baptista     |

C

|             |               |               |              |
|-------------|---------------|---------------|--------------|
| Charles     | Carolus       | Carolus       | Carolo       |
| Christopher | Christopherus | Christopherum | Christophoro |
| Cesar       | Cesar         | Cesarem       | Casari       |
| Caleb       | Caleb         | Caleb         | Caleb        |
| Clement     | Clemens       | Clementem     | Clementi     |
| Constantine | Constantinus  | Constantinum  | Constantino  |
| Cornelius   | Cornelius     | Cornelium     | Cornelio     |

D

|           |           |           |          |
|-----------|-----------|-----------|----------|
| David     | David     | Davidem   | Davidi   |
| Dennis    | Dionysius | Dionysium | Dionysio |
| Daniel    | Daniel    | Danielem  | Danieli  |
| Demetrius | Demetrius | Demetrium | Demetrio |

E

|         |            |            |           |
|---------|------------|------------|-----------|
| Emanuel | Emanuel    | Emanuelum  | Emanueli  |
| Edmund  | Edmundus   | Edmundum   | Edmundo   |
| Edward  | Edwardus   | Edwardum   | Edwardo   |
| Elisha  | Elisha     | Elisham    | Elisha    |
| Ephraim | Ephraimus  | Ephraimum  | Ephraimo  |
| Evan    | Evanus     | Evanum     | Evano     |
| Edwin   | Edwinus    | Edwinum    | Edwino    |
| Erasmus | Erasmus    | Erasmus    | Erasma    |
| Ezekiel | Ezekiel    | Ezekielem  | Ezekieli  |
| Eustace | Eustathius | Eustathium | Eustathio |
| Everard | Everardus  | Everardum  | Everardo  |
| Eleazer | Eleazar    | Eleazarem  | Eleazeri  |
| Elijah  | Elias      | Eliam      | Elia      |

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F

|           |             |             |            |
|-----------|-------------|-------------|------------|
| Francis   | Franciscus  | Franciscum  | Francisco  |
| Frederick | Fredricus   | Fredericum  | Frederico  |
| Ferdinand | Ferdinandus | Ferdinandum | Ferdinando |
| Felix     | Felix       | Felicem     | Felici     |
| Ferrand   | Ferrandus   | Ferrandum   | Ferrando   |
| Freeman   | Freemanus   | Freemanum   | Freemano   |

G

|          |            |             |            |
|----------|------------|-------------|------------|
| George   | Georgius   | Georgium    | Georgio    |
| Gabriel  | Gabriel    | Gabrielem   | Gabrieli   |
| Gideon   | Gideon     | Gideonem    | Gideoni    |
| Gerard   | Gerardus   | Gerardum    | Gerardo    |
| Gilbert  | Gilbertus  | Gilbertum   | Gilberto   |
| Gregory  | Gregorius  | Gregorium   | Gregorio   |
| Guy      | Guido      | Guidonem    | Guidoni    |
| Giles    | Ægidius    | Ægidium     | Ægidio     |
| Godfry   | Godfridus  | Godfridum   | Godfrido   |
| Gryffith | Griffithus | Griffithium | Griffithio |

H

|          |            |            |           |
|----------|------------|------------|-----------|
| Henry    | Henricus   | Henricum   | Henrico   |
| Hugh     | Hugo       | Hugonem    | Hugoni    |
| Humphry  | Humphridus | Humphridum | Humphrido |
| Horace   | Horatius   | Horatium   | Horatio   |
| Hubert   | Hubertus   | Hubertum   | Huberto   |
| Hercules | Hercules   | Herculem   | Herculi   |
| Herbert  | Herbertus  | Herbertum  | Herberto  |

I.

|                |            |            |           |
|----------------|------------|------------|-----------|
| Isper          | Gasparus   | Gasparum   | Gasparo   |
| James          | Jacobus    | Jacobum    | Jacobo    |
| Jacob          | Jacob      | Jacob      | Jacob     |
| Jeffery        | Galsfridus | Galsfridum | Galsfrido |
| Job            | Jobus      | Jobum      | Jobo      |
| Joel           | Joel       | Joelcm     | Joeli     |
| John           | Joannes    | Joannem    | Joanni    |
| Jonas, Jonah   | Jonas      | Jonam      | Jona      |
| Josias, Josiah | Josias     | Josiam     | Josia     |
| Jonathan       | Jonathan   | Jonathanem | Jonathani |
| Isaac          | Isaacus    | Isaacum    | Isaaco    |

H 2

Jeremy

|           |              |              |             |
|-----------|--------------|--------------|-------------|
| Jeremy    | Jeremias     | Jeremiam     | Jeremia     |
| Joceline  | Jocelinus    | Jocelinum    | Jocelino    |
| Joseph    | Josephus     | Josephum     | Josepho     |
| Julius    | Julius       | Julium       | Julio       |
| Joshua    | Joshua       | Joshuam      | Joshua      |
| Jude      | Juda         | Judam        | Juda        |
| Jenkin    | Jenkins      | Jenkinum     | Jenkins     |
| K         |              |              |             |
| Kenhelm   | Kenbelmus    | Kenbelmum    | Kenbelmo    |
| Kester    | Kesterus     | Kesterum     | Kestero     |
| L         |              |              |             |
| Lawrence  | Laurentius   | Laurentium   | Laurentio   |
| Leonard   | Leonardus    | Leonardum    | Leonardo    |
| Lambert   | Lambertus    | Lambertum    | Lamberto    |
| Lazarus   | Lazarus      | Lazarum      | Lazaro      |
| Lionel    | Lionellus    | Lionellum    | Lionello    |
| Lodowick  | Lodovicus    | Lodovicum    | Lodovico    |
| Lewis     | Ludovicus    | Ludovicum    | Ludovico    |
| Lancelot  | Lancellottus | Lancellottum | Lancellotto |
| Leopold   | Leopoldus    | Leopoldum    | Leopoldo    |
| Luke      | Lucas        | Lucam        | Luce        |
| Leolin    | Leolinus     | Leolinum     | Leolino     |
| Lewellin  | Leocellus    | Leocellum    | Leocello    |
| Levin     | Levinus      | Levinum      | Levino      |
| M         |              |              |             |
| Mark      | Marcus       | Marcum       | Marco       |
| Martin    | Martinus     | Martinum     | Martino     |
| Marvin    | Marvinus     | Marvinum     | Marvino     |
| Matthias  | Matthias     | Matthiam     | Matthia     |
| Matthew   | Matthaeus    | Matthaeum    | Matthaeo    |
| Maurice   | Mauritius    | Mauritium    | Mauritio    |
| Moses     | Moses        | Moscm        | Mofi        |
| Michael   | Michael      | Michaelcm    | Michaeli    |
| Miles     | Milo         | Milonem      | Miloni      |
| Morgan    | Morganus     | Morganum     | Morgano     |
| Marmaduke | Marmaducus   | Marmaducum   | Marmaduce   |

N. Nathanael

Proper Names English and Latin. 157

N

|           |           |             |            |
|-----------|-----------|-------------|------------|
| Nathanael | Nathanael | Nathannelem | Nathanaeli |
| Nathan    | Nathan    | Nathanem    | Nathani    |
| Nicholas  | Nicolas   | Nicolaym    | Nicolao    |
| Nehemiah  | Nihemia   | Nehemiam    | Nehemie    |
| Nicodemus | Nicodemus | Nicodemum   | Nicodemo   |
| Noah      | Noah      | Noah        | Noah       |
| Noel      | Noelius   | Noelium     | Noelio     |
| Nestor    | Nestor    | Nestorem    | Nestori    |

O

|         |          |          |         |
|---------|----------|----------|---------|
| Oliver  | Oliuerus | Oliuerum | Oliuero |
| Obadiah | Obadia   | Obadium  | Obadia  |
| Owen    | Owdenus  | Owdenum  | Owdeno  |

P

|           |            |            |           |
|-----------|------------|------------|-----------|
| Paul      | Paulus     | Paulum     | Paulo     |
| Peter     | Petrus     | Petrum     | Petro     |
| Philip    | Philippus  | Philippum  | Philippo  |
| Patrick   | Patricius  | Patricium  | Patricio  |
| Philbert  | Philbertus | Philbertum | Philberto |
| Peregrine | Peregrinus | Peregrinum | Peregrino |
| Pierce    | Piercius   | Piercium   | Piercio   |
| Pascal    | Pascalis   | Pascalem   | Pascali   |

R

|          |            |            |           |
|----------|------------|------------|-----------|
| Richard  | Richardus  | Richardum  | Richardo  |
| Robert   | Robertus   | Robertum   | Roberto   |
| Ralph    | Radulphus  | Radulphum  | Radulpho  |
| Randolph | Randolphus | Randolphum | Randolpho |
| Rice     | Riceus     | Riceum     | Riceo     |
| Roger    | Rogerus    | Rogerus    | Rogero    |
| Rowland  | Rowlandus  | Rowlandum  | Rowlando  |
| Ruben    | Ruben      | Rubenum    | Rubeni    |

S

|           |           |            |           |
|-----------|-----------|------------|-----------|
| Simon     | Simon     | Simonem    | Simoni    |
| Samuel    | Samuel    | Samuelem   | Samueli   |
| Saul      | Saulus    | Saulum     | Saulo     |
| Sampson   | Sampson   | Sampsonem  | Sampsoni  |
| Sylvester | Sylvester | Syluestrum | Sylvestro |
| Stephen   | Stephanus | Stephanum  | Stephano  |

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|           |                    |                    |                   |
|-----------|--------------------|--------------------|-------------------|
| Simeon    | <i>Simeon</i>      | <i>Simeonem</i>    | <i>Simeoni</i>    |
| Sebastian | <i>Sebastianus</i> | <i>Sebastianum</i> | <i>Sebastiano</i> |

**T**

|            |                   |                   |                  |
|------------|-------------------|-------------------|------------------|
| Timothy    | <i>Timotheus</i>  | <i>Timotheum</i>  | <i>Timotheo</i>  |
| Thomas     | <i>Thomas</i>     | <i>Thomam</i>     | <i>Thomæ</i>     |
| Theodore   | <i>Theodorus</i>  | <i>Theodorum</i>  | <i>Theodoro</i>  |
| Theobald   | <i>Theobaldus</i> | <i>Theobaldum</i> | <i>Theobaldo</i> |
| Theophilus | <i>Theophilus</i> | <i>Theophilum</i> | <i>Theophilo</i> |
| Titus      | <i>Titus</i>      | <i>Titum</i>      | <i>Tito</i>      |
| Toby       | <i>Tobias</i>     | <i>Tobiam</i>     | <i>Tobiæ</i>     |
| Tristram   | <i>Tristramus</i> | <i>Tristramum</i> | <i>Tristramo</i> |

**V.**

|           |                   |                   |                   |
|-----------|-------------------|-------------------|-------------------|
| Valentine | <i>Valentinus</i> | <i>Valentinum</i> | <i>Valentino</i>  |
| Vincent   | <i>Vincentius</i> | <i>Vincentium</i> | <i>Vincentio.</i> |

**W**

|         |                   |                   |                  |
|---------|-------------------|-------------------|------------------|
| William | <i>Willielmus</i> | <i>Willielmum</i> | <i>Willielmo</i> |
| Walter  | <i>Walterus</i>   | <i>Walterum</i>   | <i>Waltero</i>   |

**Z**

|                         |                  |                  |                 |
|-------------------------|------------------|------------------|-----------------|
| Zachary or<br>Zacharias | <i>Zacharias</i> | <i>Zachariam</i> | <i>Zacharia</i> |
|-------------------------|------------------|------------------|-----------------|

 Note, That the Names of Men are attributed to the Masculine Gender.

*The Christian Names of Women, such as are most frequent amongst us, put and ordered in such manner and form, that so they may be readily inserted in any Latin Obligation, or the like, as before-mentioned.*

*Engl. Names Nom. Case. s. Accu. Case s. Dat. Case s.*

**A**

|          |                 |                  |                 |
|----------|-----------------|------------------|-----------------|
| Arabella | <i>Arabella</i> | <i>Arabellam</i> | <i>Arabella</i> |
| Annis    | <i>Annis</i>    | <i>Annem</i>     | <i>Anni</i>     |
| Anne     | <i>Anna</i>     | <i>Annam</i>     | <i>Anne</i>     |

*Agnæ*

|         |               |                 |                |
|---------|---------------|-----------------|----------------|
| Agnes   | <i>Agnes</i>  | <i>Agnetem</i>  | <i>Agneti</i>  |
| Abigail | <i>Abigal</i> | <i>Abigalem</i> | <i>Abigali</i> |
| Alice   | <i>Alicia</i> | <i>Aliciam</i>  | <i>Alicie</i>  |
| Amy     | <i>Amicia</i> | <i>Amiciam</i>  | <i>Amicie</i>  |
| Agatha  | <i>Agatha</i> | <i>Agatham</i>  | <i>Agatha</i>  |

B

|           |                  |                   |                  |
|-----------|------------------|-------------------|------------------|
| Bona      | <i>Bona</i>      | <i>Bonam</i>      | <i>Bona</i>      |
| Bridget   | <i>Brigitta</i>  | <i>Brigittam</i>  | <i>Brigittæ</i>  |
| Beatrice  | <i>Beatrix</i>   | <i>Beatricem</i>  | <i>Beatrici</i>  |
| Barbara   | <i>Barbara</i>   | <i>Barbaram</i>   | <i>Barbaræ</i>   |
| Bathsheba | <i>Bathsheba</i> | <i>Bathshebam</i> | <i>Bathshebæ</i> |
| Benigna   | <i>Benigna</i>   | <i>Benignam</i>   | <i>Benignæ</i>   |
| Bertha    | <i>Bertha</i>    | <i>Bertham</i>    | <i>Berthæ</i>    |

C

|           |                   |                    |                   |
|-----------|-------------------|--------------------|-------------------|
| Christian | <i>Christiana</i> | <i>Christianam</i> | <i>Christiana</i> |
| Cicely    | <i>Cicelia</i>    | <i>Ciceliam</i>    | <i>Cicelia</i>    |
| Clara     | <i>Clara</i>      | <i>Claram</i>      | <i>Clara</i>      |
| Cassandra | <i>Cassandra</i>  | <i>Cassandram</i>  | <i>Cassandra</i>  |
| Constance | <i>Constantia</i> | <i>Constantiam</i> | <i>Constantia</i> |
| Charity   | <i>Charitas</i>   | <i>Charitatem</i>  | <i>Charitati</i>  |

D

|         |                 |                  |                 |
|---------|-----------------|------------------|-----------------|
| Diana   | <i>Diana</i>    | <i>Dianam</i>    | <i>Dianæ</i>    |
| Deborah | <i>Debora</i>   | <i>Deboram</i>   | <i>Deboræ</i>   |
| Dido    | <i>Dido</i>     | <i>Didonem</i>   | <i>Didoni</i>   |
| Dorothy | <i>Dorothea</i> | <i>Dorotheam</i> | <i>Dorotheæ</i> |
| Dorcas  | <i>Dorcas</i>   | <i>Dorcadem</i>  | <i>Dorcadæ</i>  |
| Dionis  | <i>Dionysa</i>  | <i>Dionysam</i>  | <i>Dionysæ</i>  |

E

|           |                   |                    |                   |
|-----------|-------------------|--------------------|-------------------|
| Elizabeth | <i>Elizabetha</i> | <i>Elizabetham</i> | <i>Elizabethæ</i> |
| Edith     | <i>Editha</i>     | <i>Editham</i>     | <i>Edithæ</i>     |
| Eleanor   | <i>Elianora</i>   | <i>Elianoram</i>   | <i>Elianoræ</i>   |
| Eve       | <i>Eva</i>        | <i>Evam</i>        | <i>Eve</i>        |

F

|          |                  |                   |                  |
|----------|------------------|-------------------|------------------|
| Frances  | <i>Francisca</i> | <i>Franciscam</i> | <i>Francisca</i> |
| Florence | <i>Florentia</i> | <i>Florentiam</i> | <i>Florentiæ</i> |
| Felix    | <i>Felicia</i>   | <i>Feliciam</i>   | <i>Feliciæ</i>   |
| Faith    | <i>Fides</i>     | <i>Fidem</i>      | <i>Fidei</i>     |
| Fortune  | <i>Fortuna</i>   | <i>Fortunam</i>   | <i>Fortunæ</i>   |

## G

|         |         |          |         |
|---------|---------|----------|---------|
| Grace   | Gratia  | Gratiam  | Gratie  |
| Gillian | Juliana | Julianam | Juliane |

## H

|        |         |         |         |
|--------|---------|---------|---------|
| Hannah | Hanna   | Hannam  | Hannæ   |
| Hagar  | Hagara  | Hagaram | Hagara  |
| Helen  | Helena  | Helenam | Helenæ  |
| Hester | Hestera | Hestram | Hesteræ |
| Honor  | Honora  | Honoram | Honoræ  |

## J

|        |          |           |          |
|--------|----------|-----------|----------|
| Jane   | Jana     | Janam     | Janæ     |
| Jone   | Joanna   | Joannam   | Joannæ   |
| Joyce  | Jocosa   | Jocosam   | Jocose   |
| Isabel | Isabella | Isabellam | Isabellæ |
| Judith | Judith   | Judith    | Judith   |
| Julia  | Julia    | Juliam    | Julie    |

## K

|           |           |            |           |
|-----------|-----------|------------|-----------|
| Katharine | Catharina | Catharinam | Catharina |
|-----------|-----------|------------|-----------|

## L

|          |          |           |          |
|----------|----------|-----------|----------|
| Leah     | Lea      | Leam      | Leæ      |
| Lettice  | Letitia  | Letitiam  | Letitiæ  |
| Love     | Amorea   | Amoream   | Amoræ    |
| Lucy     | Lucia    | Luciam    | Luciæ    |
| Lucretia | Lucretia | Lucretiam | Lucretiæ |

## M

|          |              |               |              |
|----------|--------------|---------------|--------------|
| Mary     | Maria        | Mariam        | Mariæ        |
| Martha   | Martha       | Martham       | Marthæ       |
| Mercy    | Misericordia | Misericordiam | Misericordiæ |
| Magdalen | Magdalena    | Magdalenam    | Magdalene    |
| Margaret | Margareta    | Margaretam    | Margaretæ    |
| Margery  | Margeria     | Margeriam     | Margeriæ     |
| Maud     | Mathildis    | Mathildem     | Mathildi     |
| Mabel    | Mabella      | Mabeilam      | Mabelliæ     |

## N

|          |         |          |         |
|----------|---------|----------|---------|
| Nicholas | Nichola | Nicholam | Nicholæ |
|----------|---------|----------|---------|

## P

|          |           |            |           |
|----------|-----------|------------|-----------|
| Patience | Patientia | Patientiam | Patientiæ |
| Penelope | Penelope  | Penelopem  | Penelopæ  |

Philip



Proper Names, English and Latin. 161

|           |           |            |           |
|-----------|-----------|------------|-----------|
| Philippa  | Philippa  | Philippam  | Philippa  |
| Phillis   | Phillis   | Phillidem  | Phillidi  |
| Priscilla | Priscilla | Priscillam | Priscilla |
| Prudence  | Prudentia | Prudentiam | Prudentia |

R

|         |         |          |         |
|---------|---------|----------|---------|
| Rebecca | Rebecca | Rebeccam | Rebecca |
| Rose    | Rosa    | Rosam    | Rose    |
| Rachel  | Rachel  | Rachel   | Rachel  |

S

|         |         |          |         |
|---------|---------|----------|---------|
| Sarah   | Sara    | Saram    | Sara    |
| Sophia  | Sophia  | Sophiam  | Sophia  |
| Sabina  | Sabina  | Sabinam  | Sabina  |
| Sibil   | Sibilla | Sibillam | Sibilla |
| Susan   | Susanna | Susannam | Susanna |
| Sabrina | Sabrina | Sabrinam | Sabrina |
| Stella  | Stella  | Stellam  | Stella  |

T

|            |             |              |             |
|------------|-------------|--------------|-------------|
| Temperance | Temperantia | Temperantiam | Temperantia |
| Thomasin   | Thomasina   | Thomasinam   | Thomasina   |

U

|        |        |         |        |
|--------|--------|---------|--------|
| Ursula | Ursula | Ursulam | Ursula |
|--------|--------|---------|--------|

W

|          |           |            |           |
|----------|-----------|------------|-----------|
| Winefrid | Winefrida | Winefridam | Winefrida |
|----------|-----------|------------|-----------|

Directions to know the Months and Days of  
the Months, as they ought to be considered in  
the Date of Obligations, and other useful  
Writings, &c.

|          |            |           |              |
|----------|------------|-----------|--------------|
| January  | Januarius  | Januarii  | hath days 31 |
| February | Februarius | Februarii | hath days 28 |
| March    | Martius    | Martii    | hath days 31 |
| April    | Aprilis    | Aprilis   | hath days 30 |
| May      | Maius      | Maii      | hath days 31 |
| June     | Junius     | Junii     | hath days 30 |
| July     | Julius     | Julii     | hath days 31 |
| August   | Augustus   | Augusti   | hath days 31 |

|           |           |                           |
|-----------|-----------|---------------------------|
| September | September | Septembris — hath days 30 |
| October   | October   | Octobris — hath days 31   |
| November  | November  | Novembris — hath days 30  |
| December  | December  | Decembris — hath days 31  |

Thus having given the Reader the *English* and *Latin* Names of the Months, with the number of their respective Days, as also the *Genitive* Case of the said Months, in which Case they are put or placed in *Obligation*, I now proceed to give the *Latin* of the Days in their respective numbers, as they ought to be placed in the date of the *Obligation*, as occasion requires: by the following Rule all the rest of the Months may be observ'd.

|      |                  |               |
|------|------------------|---------------|
|      | Primo            |               |
|      | Secundo          |               |
|      | Tertio           |               |
|      | Quarto           |               |
|      | Quinto           |               |
|      | Sexto            |               |
|      | Septimo          |               |
|      | Octavo           |               |
|      | Nono             |               |
|      | Decimo           |               |
|      | Undecimo         |               |
|      | Duodecimo        |               |
|      | Tertiodecimo     |               |
| Dat. | Quartodecimo     | Die Januarii. |
|      | Quintodecimo     |               |
|      | Sextodecimo      |               |
|      | Decimo septimo   |               |
|      | Decimo octavo    |               |
|      | Decimo nono      |               |
|      | Vicesimo         |               |
|      | Vicesimo primo   |               |
|      | Vicesimo secundo |               |
|      | Vicesimo tertio  |               |

|                   |  |
|-------------------|--|
| Vicesimo quarto   |  |
| Vicesimo quinto   |  |
| Vicesimo sexto    |  |
| Vicesimo septimo  |  |
| Vicesimo octavo   |  |
| Vicesimo nono     |  |
| Tricesimo         |  |
| (Tricesimo primo) |  |

*Dates of Years of our Lord God.*

*Anno Dom.*

|   |   |      |
|---|---|------|
| Millesimo sexcentesimo octogesimo septimo | — | 1687 |
| Millesimo sexcentesimo octogesimo octavo  | — | 1688 |
| Millesimo sexcentesimo octogesimo nono    | — | 1689 |
| Millesimo sexcentesimo nonagesimo         | — | 1690 |
| Millesimo sexcentesimo nonagesimo primo   | — | 1691 |
| Millesimo sexcentesimo nonagesimo secundo | — | 1692 |
| Millesimo sexcentesimo nonagesimo tertio  | — | 1693 |
| Millesimo sexcentesimo nonagesimo quarto  | — | 1694 |
| Millesimo sexcentesimo nonagesimo quinto  | — | 1695 |
| Millesimo sexcentesimo nonagesimo sexto   | — | 1696 |
| Millesimo sexcentesimo nonagesimo septimo | — | 1697 |
| Millesimo sexcentesimo nonagesimo octavo  | — | 1698 |
| Millesimo sexcentesimo nonagesimo nono    | — | 1699 |
| Millesimo septingentesimo                 | — | 1700 |
| Millesimo septingentesimo primo           | — | 1701 |
| Millesimo septingentesimo secundo         | — | 1702 |
| Millesimo septingentesimo tertio          | — | 1703 |
| Millesimo septingentesimo quarto          | — | 1704 |
| Millesimo septingentesimo quinto          | — | 1705 |
| Millesimo septingentesimo sexto           | — | 1706 |
| Millesimo septingentesimo septimo         | — | 1707 |
| Millesimo septingentesimo octavo          | — | 1708 |
| Millesimo septingentesimo nono            | — | 1709 |
| Millesimo septingentesimo decimo          | — | 1710 |
| Millesimo septingentesimo undecimo        | — | 1711 |
| Millesimo septingentesimo duodecimo       | — | 1712 |

In this manner the Reader may raise the Number to a larger Date, when so many Years as are here set down are expired, by adding Thirteen, Fourteen, &c. to them in the same manner as he finds them annexed to the Days of the Month.

As for the Year, it is reckoned, according to the Julian Account, to consist of Twelve entire Months, which are called Artificial Months or Computations of Time, because some of them consist of more Days than other; for that of *September, November, April, June*, have but Thirty Days each, and *February* but Twenty eight, unless in Leap-Year; all the rest consisting unalterably of One and thirty Days, as in the foregoing Description of the Months will appear.

As for Leap-Year, it is held together in the space of Four Years, as many Lapsing Minutes as make up Twenty-four Hours, which making an artificial Day are added at that time to *February*, making it in the Year of *Bissextile*, or Leap Year to consist of 29 Days, and then the whole Year of 365 Days: And it is again divided into Four Seasons as *Spring, Summer, Autumn* and *Winter*, occasioned by the Sun's passing through the 12 Celestial Signs between the Summer and Winter Tropicks of *Cancer* and *Capricorn*. And from these another Division is made, called the Quarter-days, or Days of Payment of Rent and the like, viz. the 25th. of *March*, or the *Assumption* of the Blessed Virgin, commonly called our *Lady-day*; the 24th. of *June*, or the Feast of *St. John Baptist*, commonly called *Midsummer-day*; the 29th. of *September*, or the Feast of *St. Michael* the Arch-Angel, commonly called *Michaelmas-day*; and the 25th. of *December*, or the Feast of the Blessed Nativity, commonly called *Christmas-day*: And from these, *Leases* and the like, bear Date, in relation to Payment or Contract, &c. And now seeing the Interest as well as the Summ is very requisite

*A Table of Interest.*

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fire to be known, I shall hereunto annex a **TABLE**, shewing the true Interest of any Summ from Five Shillings to a Hundred Pounds.

|  | Shillings. | 1 Mon. |    |    | 3 Mon. |    |    | 6 Mon. |    |    | 9 Mon. |    |    | A Year |     |    |
|--|------------|--------|----|----|--------|----|----|--------|----|----|--------|----|----|--------|-----|----|
|  |            | s.     | d. | q. | s.     | d. | q. | s.     | d. | q. | s.     | d. | q. | s.     | d.  | q. |
|  | 5          | 0      | 0  | 1  | 0      | 0  | 3  | 0      | 1  | 3  | 0      | 2  | 2  | 0      | 3   | 2  |
|  | 10         | 0      | 0  | 2  | 0      | 1  | 3  | 0      | 3  | 2  | 0      | 5  | 2  | 0      | 7   | 1  |
|  | 15         | 0      | 0  | 3  | 0      | 2  | 2  | 0      | 5  | 1  | 0      | 8  | 0  | 0      | 10  | 2  |
|  | 1          | 0      | 1  | 0  | 0      | 3  | 2  | 0      | 7  | 0  | 0      | 12 | 2  | 1      | 2   | 1  |
|  | 2          | 0      | 2  | 1  | 0      | 7  | 0  | 1      | 2  | 1  | 1      | 9  | 1  | 2      | 4   | 2  |
|  | 3          | 0      | 3  | 2  | 0      | 10 | 2  | 1      | 9  | 1  | 2      | 7  | 3  | 3      | 6   | 3  |
|  | 4          | 0      | 4  | 3  | 1      | 2  | 1  | 2      | 4  | 2  | 3      | 6  | 3  | 4      | 9   | 4  |
|  | 5          | 0      | 5  | 0  | 1      | 6  | 0  | 3      | 0  | 0  | 4      | 6  | 0  | 6      | 0   | 0  |
|  | 6          | 0      | 7  | 0  | 1      | 9  | 2  | 3      | 7  | 0  | 5      | 4  | 2  | 7      | 2   | 1  |
|  | 7          | 0      | 8  | 1  | 2      | 1  | 0  | 4      | 2  | 1  | 6      | 3  | 1  | 8      | 4   | 2  |
|  | 8          | 0      | 9  | 2  | 2      | 4  | 2  | 4      | 9  | 1  | 7      | 1  | 3  | 9      | 6   | 3  |
|  | 9          | 0      | 10 | 3  | 2      | 8  | 1  | 5      | 4  | 2  | 8      | 3  | 0  | 10     | 9   | 0  |
|  |            | l.     | s. | d. | l.     | s. | d. | l.     | s. | d. | l.     | s. | d. | l.     | s.  | d. |
|  | 10         | 0      | 1  | 0  | 0      | 3  | 0  | 0      | 6  | 0  | 0      | 9  | 0  | 0      | 12  | 0  |
|  | 20         | 0      | 2  | 0  | 0      | 6  | 0  | 0      | 12 | 0  | 0      | 18 | 0  | 0      | 24  | 0  |
|  | 30         | 0      | 3  | 0  | 0      | 9  | 0  | 0      | 18 | 0  | 0      | 27 | 0  | 0      | 36  | 0  |
|  | 40         | 0      | 4  | 0  | 0      | 12 | 0  | 0      | 24 | 0  | 0      | 36 | 0  | 0      | 48  | 0  |
|  | 50         | 0      | 5  | 0  | 0      | 15 | 0  | 0      | 30 | 0  | 0      | 45 | 0  | 0      | 60  | 0  |
|  | 60         | 0      | 6  | 0  | 0      | 18 | 0  | 0      | 36 | 0  | 0      | 54 | 0  | 0      | 72  | 0  |
|  | 70         | 0      | 7  | 0  | 0      | 21 | 0  | 0      | 42 | 0  | 0      | 63 | 0  | 0      | 84  | 0  |
|  | 80         | 0      | 8  | 0  | 0      | 24 | 0  | 0      | 48 | 0  | 0      | 72 | 0  | 0      | 96  | 0  |
|  | 90         | 0      | 9  | 0  | 0      | 27 | 0  | 0      | 54 | 0  | 0      | 81 | 0  | 0      | 108 | 0  |
|  | 100        | 0      | 10 | 0  | 0      | 30 | 0  | 0      | 60 | 0  | 0      | 90 | 0  | 0      | 120 | 0  |

Reader, According to this Rule, the true Interest of any Summ of Money may be known for a long-  
er

166 *The Names of the Countiees, Engl. and Lat.*

longer or shorter time than I have exprest in the Table, &c. either by Abstracting or Multiplying, which I leave to the discretion of the Judicious; and only say, That the Figure 5. in the first division of the first Column stands for 5 s. the Figure 1. in the second division for 1 l. and the Figure 10. in the last division for 10 l. and so consequently of the rest in order

*The Names of the Shires or Counties of England and Wales, in English and Latin, very requisite to be known to such as write, or are conversant with Obligations, &c. as they are in use.*

|                  |                      |
|------------------|----------------------|
| Barkshire        | <i>Bercheria</i>     |
| Bedfordshire     | <i>Bedfordia</i>     |
| Buckinghamshire  | <i>Buckinghamia</i>  |
| Cambridgeshire   | <i>Cantabrigia</i>   |
| Cheshire         | <i>Cestria</i>       |
| Cornwall         | <i>Cornubia</i>      |
| Cumberland       | <i>Cumbria</i>       |
| Darbyshire       | <i>Darbia</i>        |
| Devonshire       | <i>Devonia</i>       |
| Dorsetshire      | <i>Dorsetia</i>      |
| Durham           | <i>Dunelmi</i>       |
| Essex            | <i>Essexia</i>       |
| Gloucestershire  | <i>Gloucestria</i>   |
| Hampshire        | <i>Hantonia</i>      |
| Hartfordshire    | <i>Hertfordia</i>    |
| Herefordshire    | <i>Herefordia</i>    |
| Huntingtonshire  | <i>Huntingtonia</i>  |
| Kent             | <i>Kantii</i>        |
| Lancashire       | <i>Lancastria</i>    |
| Leicestershire   | <i>Leicestria</i>    |
| Lincolnshire     | <i>Lincolnia</i>     |
| Middlesex        | <i>Middlesexia</i>   |
| Northamptonshire | <i>Northamptonia</i> |
| Nottinghamshire  | <i>Nottinghamia</i>  |

In Comitatu

Nor

|                  |                   |
|------------------|-------------------|
| Northumberland   | [ Northumbria     |
| Norfolk          | [ Norfolkia       |
| Oxford           | [ Oxonia          |
| Rutland          | [ Rutlandia       |
| Shropshire       | [ Salopia         |
| Somersetshire    | [ Somersetia      |
| Staffordshire    | [ Staffordia      |
| Suffolk          | [ Suffolcia       |
| Sussex           | [ Suffexia        |
| Surrey           | [ Surria          |
| Warwickshire     | [ Warwici         |
| Westmorland      | [ Westmorlandia   |
| Wiltshire        | [ Wiltonia        |
| Worcestershire   | [ Wigornia        |
| Yorkshire        | [ Eboraci         |
| Brecknockshire   | [ Brechinia       |
| Cardiganshire    | [ Ceretia         |
| Caermarthenshire | [ Mareduni        |
| Caernarvan       | [ Aruonia         |
| Denbighshire     | [ Denbige         |
| Flintshire       | [ Flinti          |
| Glamorganshire   | [ Glamorgania     |
| Montgomeryshire  | [ Montis Gomerici |
| Monmouthshire    | [ Monumethia      |
| Merionethshire   | [ Mercynia        |
| Pembrokeshire    | [ Pembrocia       |
| Radnorshire      | [ Radnora         |

In Comitatu

The Names of the Four Kingdoms immediately in his Majesty's Dominions, in English and Latin.

|          |           |                                    |
|----------|-----------|------------------------------------|
| England  | Anglia    | } The Genitive Case<br>Anglia, &c. |
| Ireland  | Hybernica |                                    |
| Scotland | Scotia    |                                    |
| Wales    | Wallia    |                                    |

168 *The Names of the Principal Cities, &c.*

*The Names of the Principal Cities in England and Wales, English and Latin, as used in Obligations, &c.*

|            |                    |              |                       |
|------------|--------------------|--------------|-----------------------|
| London     | <i>Londinium</i>   | Bristol      | <i>Bristolium</i>     |
| Bath       | <i>Bathonia</i>    | Oxford       | <i>Oxonia</i>         |
| York       | <i>Eboracum</i>    | Canterbury   | <i>Cantuarua</i>      |
| Chester    | <i>Cestria</i>     | Carlisle     | <i>Carleolam</i>      |
| Gloucester | <i>Gloucestria</i> | Lincoln      | <i>Lincolnia</i>      |
| Hereford   | <i>Herefordia</i>  | Chichester   | <i>Ciceſtria</i>      |
| Wincheſter | <i>Wintonia</i>    | Westminſter  | <i>Westmonaſteria</i> |
| Salisbury  | <i>Salisberia</i>  | Durham       | <i>Dunelmum</i>       |
| Colcheſter | <i>Colceſtria</i>  | Coventry     | <i>Coventria</i>      |
| Rochester  | <i>Rocheſteria</i> | Worceſter    | <i>Wigornia</i>       |
| Wells      | <i>Wellia</i>      | Peterborough | <i>Petriburgum</i>    |
| Litchfield | <i>Litchfeldia</i> | Exeter       | <i>Exonia</i>         |
| Norwich    | <i>Norwicum</i>    |              |                       |

And to any of these, in case they are fixed in the Obligation, may be added *de Civitate*, or of such a City: as *de Civitate Glouceſtria*, *de Civitate Cantabrigia* & sic *de cæteris*. And thus, Reader, having by palpable demonstration shown you many things highly necessary to be known on the promised occasion, I shall now proceed to others no less necessary, and in the first place to speak something of Titles of Honour and Appellations, or other Titles, as they are now regularly or usually given, or stated in *English* and *Latin*.

*Titles of Honour and Appellations, &c. in English and Latin, as they are given and attributed.*

|               |                       |
|---------------|-----------------------|
| A King        | <i>Rex</i>            |
| A Queen       | <i>Regina</i>         |
| A Prince      | <i>Princeps</i>       |
| A Princess    | <i>Principſſa</i>     |
| An Archbishop | <i>Archiepiſcopus</i> |
| A Duke        | <i>Dux</i>            |

A Dutch.



*Titles of Honour, English and Latin. 169*

|                           |                                   |
|---------------------------|-----------------------------------|
| A Dutcheſs                | <i>Duciſſa</i>                    |
| A Marquis                 | <i>Marchio</i>                    |
| A Marchioneff             | <i>Marchioniſſa</i>               |
| An Earl                   | <i>Comes</i>                      |
| A Counteſs                | <i>Comitiſſa</i>                  |
| A Viſcount                | <i>Vicecomes</i>                  |
| A Viſcounteſs             | <i>Vicecometiſſa</i>              |
| A Baron                   | <i>Baro</i>                       |
| A Baroneſs                | <i>Baroniſſa</i>                  |
| A Baronet                 | <i>Baronettus</i>                 |
| A Knight of the Garter    | <i>Eques auratae perſicolidis</i> |
| A Knight of the Bath      | <i>Eques de Balneo</i>            |
| A Knight                  | <i>Eques auratus, vel Miles</i>   |
| A Knight Banneret         | <i>Bannerettus</i>                |
| A Lady                    | <i>Heroïna</i>                    |
| An Eſquire                | <i>Armiger</i>                    |
| A Gentleman               | <i>Gineſoſus</i>                  |
| A Gentlewoman             | <i>Geneſoſa</i>                   |
| A Doct̃or of Divinity     | <i>Theologia Doct̃or</i>          |
| A Doct̃. of the Civil Law | <i>Legum Doct̃or</i>              |
| A Doct̃or of Phyſick      | <i>Medicinæ Doct̃or</i>           |
| A Batchelor of Divinity   | <i>Theologia Baccalaureus</i>     |
| A Maſter of Arts          | <i>Artium Magiſter</i>            |
| A Batchelor of Arts       | <i>Artium Baccalaureus</i>        |
| A Prieſt or Parſon        | <i>Clericus</i>                   |
| A Widow                   | <i>Vidua</i>                      |
| A Maid                    | <i>Spinſteria, Virgo, Puella,</i> |

*Trades, English and Latin.*

|                   |                           |
|-------------------|---------------------------|
| Apothecary        | <i>Apothecarius</i>       |
| Attorney          | <i>Attornatus</i>         |
| Baker             | <i>Piſtor</i>             |
| Barber-Chirurgeon | <i>Chirurgicus Tonſor</i> |
| Bailiff           | <i>Ballivus</i>           |
| Black-Smith       | <i>Ferr̃ faber</i>        |
| Brick-layer       | <i>Cementarius</i>        |
| Brick-maker       | <i>Laterarius</i>         |

Butcher

|                         |                                  |
|-------------------------|----------------------------------|
| Butcher                 | <i>Lanius vel Lanio</i>          |
| Carpenter               | <i>Architectus</i>               |
| Carrier                 | <i>Mulio</i>                     |
| Carver                  | <i>Sculptor</i>                  |
| Chandler                | <i>Candelarius</i>               |
| Cheesemonger            | <i>Casarius</i>                  |
| Chirurgion              | <i>Chirurgus</i>                 |
| Clock-maker             | <i>Horologarius</i>              |
| Clothier                | <i>Pannifex</i>                  |
| Collier                 | <i>Carbonarius</i>               |
| Comb-maker              | <i>Pectinarius</i>               |
| Confectioner            | <i>Pistor Dulciarius</i>         |
| Cook                    | <i>Coqus</i>                     |
| Cooper                  | <i>Doliarius</i>                 |
| Copper-smith            | <i>Ærarius</i>                   |
| Carrier                 | <i>Coriator</i>                  |
| Cutler                  | <i>Cutellarius</i>               |
| Cordwainer              | <i>Alutarius</i>                 |
| Draper                  | <i>Pannarius</i>                 |
| Fellmonger              | <i>Pellicarius</i>               |
| Fishmonger              | <i>Piscarius</i>                 |
| Flax-dresser            | <i>Linopola</i>                  |
| Founder                 | <i>Metalliducter</i>             |
| Fruiterer               | <i>Pomarius</i>                  |
| Purrier                 | <i>Pellicator</i>                |
| Farmer                  | <i>Villicus</i>                  |
| Gardener                | <i>Hortulanus</i>                |
| Glasier                 | <i>Vitrarius</i>                 |
| Glass-maker             | <i>Viterarius</i>                |
| Glover                  | <i>Chirothecarius</i>            |
| Goldsmith               | <i>Faber aurarius vel Aurif.</i> |
| Grocer                  | <i>Aromatarius</i>               |
| Girdler                 | <i>Zonarius</i>                  |
| Gun-maker               | <i>Faber Bombardicus</i>         |
| Haberdash. of Sm. Wares | <i>Minutarius</i>                |
| Har-maker               | <i>Pileo</i>                     |
| Horse-Courser           | <i>Hippoplanus</i>               |
| Hosier                  | <i>Caligarius</i>                |

|                         |                    |
|-------------------------|--------------------|
| Jeweller                | Gemmarius          |
| Imbroiderer             | Acupictor          |
| Inn-keeper              | Pandochens         |
| Ironmonger              | Ferrarius          |
| Leather-seller          | Pellio             |
| Maltster                | Hordearius         |
| Mason                   | Lapidarius         |
| Mealman                 | Farinarius         |
| Mercer                  | Mercerus           |
| Merchant-Taylor         | Mercator-Scissor   |
| Millener                | Minutarius         |
| Nailer                  | Clavi-faber        |
| Oylman                  | Olearius           |
| Painter-stainer         | Pictor             |
| Pavier                  | Pavitor            |
| Perfumer                | Oderarius          |
| Pewterer                | Stannarius         |
| Pinmaker                | Acicularius        |
| Plasterer               | Gypsator           |
| Plumber                 | Plumbarius         |
| Potter                  | Figulus            |
| Poulterer               | Pullarius          |
| Printer                 | Typographus        |
| Rope-maker              | Restio             |
| Sadler                  | Ephippiarius       |
| Salter                  | Salarius           |
| Sawyer                  | Serrarius          |
| Scrivener               | Scriptor           |
| Ship-Carpenter          | Naupegus           |
| Silk-Dyer               | Tinctor Bombycinus |
| Silk-Weaver             | Serici Textor      |
| Silver-smith            | Faber Argentarius  |
| Smith                   | Faber Ferrarius    |
| Stationer               | Bibliopola         |
| Stone-Cutter Vide Mason |                    |
| Tallow-Chandler         | Candelarius servus |
| Tanner                  | Byrsus             |
| Trunk-maker             | Syringator         |

172 *Summs of Money, English and Latin.*

|                               |                              |
|-------------------------------|------------------------------|
| Turner                        | <i>Turnio</i>                |
| Vintner                       | <i>Oenopola</i>              |
| Upholsterer                   | <i>Tapetiarius</i>           |
| Watch-maker. vide Clock-maker |                              |
| Wax-Chandler                  | <i>Cerarius</i>              |
| Weaver                        | <i>Telarius &amp; Textor</i> |
| Wheel-wright                  | <i>Rotifex</i>               |
| Wine-Cooper                   | <i>Doliarius Vinarius</i>    |
| Wood-monger                   | <i>Lignarius</i>             |

*Summs of Money in English and Latin.*

|                     |                            |
|---------------------|----------------------------|
| A penny             | <i>Denarius</i>            |
| Two pence           | <i>Duo denarii</i>         |
| Three pence         | <i>Tres denarii</i>        |
| Four pence          | <i>Quatuor denarii</i>     |
| Five pence          | <i>Quinque denarii</i>     |
| Six pence           | <i>Sex denarii</i>         |
| A shilling          | <i>Unus solidus</i>        |
| Two shillings       | <i>Duo solidi</i>          |
| Three shillings     | <i>Tres solidi</i>         |
| Four shillings      | <i>Quatuor solidi</i>      |
| Five shillings      | <i>Quinque solidi</i>      |
| Six shillings       | <i>Sex solidi</i>          |
| Seven shillings     | <i>Septem solidi</i>       |
| Eight shillings     | <i>Octo solidi</i>         |
| Nine shillings      | <i>Novem solidi</i>        |
| Ten shillings       | <i>Decem solidi</i>        |
| Eleven shillings    | <i>Undecim solidi</i>      |
| Twelve shillings    | <i>Duodecim solidi</i>     |
| Thirteen shillings  | <i>Tredecim solidi</i>     |
| Fourteen shillings  | <i>Quatuordecim solidi</i> |
| Fifteen shillings   | <i>Quindecim solidi</i>    |
| Sixteen shillings   | <i>Sexdecim solidi</i>     |
| Seventeen shillings | <i>Septemdecim solidi</i>  |
| Eighteen shillings  | <i>Octodecim solidi</i>    |
| Nineteen shillings  | <i>Novemdecim solidi</i>   |
| Twenty shillings    | <i>Viginti solidi</i>      |
| Thirty shillings    | <i>Triginti solidi</i>     |

Forty

|                      |                            |
|----------------------|----------------------------|
| Forty shillings      | <i>Quadraginti solidi</i>  |
| Fifty shillings      | <i>Quinquaginta solidi</i> |
| Three pounds         | <i>Tres librae</i>         |
| Four pounds          | <i>Quatuor librae</i>      |
| Five pounds          | <i>Quinque librae</i>      |
| Six pounds           | <i>Sex librae</i>          |
| Seven pounds         | <i>Septem librae</i>       |
| Eight pounds         | <i>Octo librae</i>         |
| Nine pounds          | <i>Novem librae</i>        |
| Ten pounds           | <i>Decem librae</i>        |
| Twenty pounds        | <i>Viginti librae</i>      |
| Thirty pounds        | <i>Triginta librae</i>     |
| Forty pounds         | <i>Quadraginta librae</i>  |
| Fifty pounds         | <i>Quinquaginta librae</i> |
| Sixty pounds         | <i>Sexaginta librae</i>    |
| Seventy pounds       | <i>Septuaginta librae</i>  |
| Eighty pounds        | <i>Octoginta librae</i>    |
| Ninety pounds        | <i>Nonaginta librae</i>    |
| A hundred pounds     | <i>Centum librae</i>       |
| Two hundred pounds   | <i>Ducentae librae</i>     |
| Three hundred pounds | <i>Trecentae librae</i>    |
| Four hundred pounds  | <i>Quadringenta librae</i> |
| Five hundred pounds  | <i>Quingenta librae</i>    |
| Six hundred pounds   | <i>Sexcentae librae</i>    |
| Seven hundred pounds | <i>Septingenta librae</i>  |
| Eight hundred pounds | <i>Octingenta librae</i>   |
| Nine hundred pounds  | <i>Noningenta librae</i>   |
| One thousand pounds  | <i>Mill. librarum</i>      |
| Two thousand pounds  | <i>Duo millia librarum</i> |

And according to what has been mentioned, greater or lesser Summs, as occasion requires, may be mention'd: But,

**Note,** That the Summ expressing pounds, &c. must in the Obligation be put in the *Ablative Case plural*, as *Sex libris*; *Centum libris*; and so of the rest, whether Pounds or Shillings, more than one piece; if but one, then place it in the *Ablative Singular*, as *Uno solido*, &c.

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